

# System Set-up

iLit20

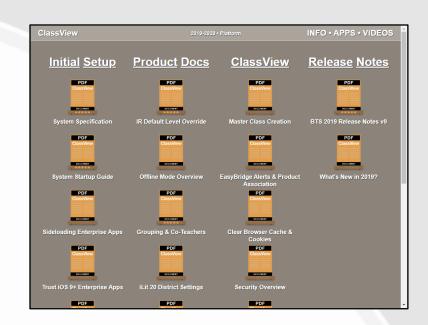
Set up iLit20 and prepare for instruction.



## **GET STARTED**

## **Initial Set-up**

Visit <u>Savvasappstore.com</u>. Select **Documents** to explore information about setting up the program.



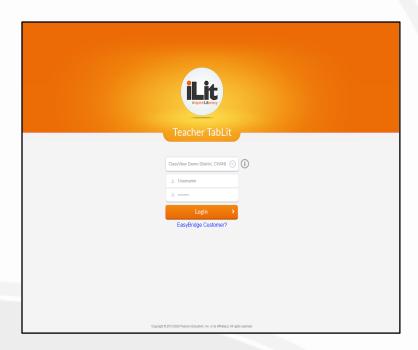
## **Download the Apps**

Download the Teacher, Student, and Project Apps from your device's official app store.

When using a web browser on a computer, go to

- <u>TeachiLit.com</u>;
- LearniLit.com; and
- ProjectiLit.com.

Sign in using the credentials that have been provided. EasyBridge Plus and Auto customers should select the EasyBridge Customer button to sign in with their EasyBridge credentials.





For additional iLit20 support and on-demand training, visit the iLit online resources.

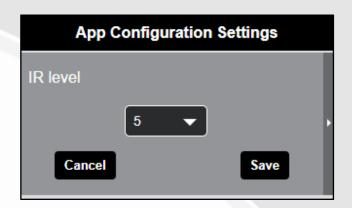
## **Teacher App Settings**

#### **Initial Interactive Reader Level**

If students complete the Group Reading Assessment and Diagnostic Evaluation (GRADE™), their performance on it will determine their initial Interactive Reader level, and you will not change this setting.

If students are not completing GRADE, select the level for the students' first Interactive Reader assignment.

The default reading level is 5. Update this to any value from 1 to 9, if needed. This default level can be changed before the first Interactive Reader is sent.

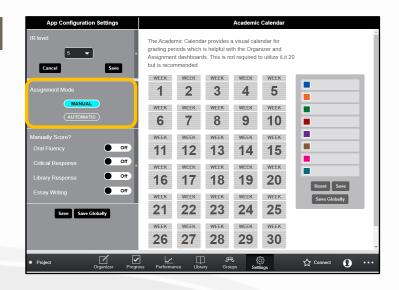


#### **Assignment Mode**

Answer the following questions:

- Do you want the iLit20 program to automatically send each week's core assignments to students based on individual student progress?
- Do you want the iLit20 program to automatically score and accept each week's core assignments?

If you answered "yes" to both questions, select the **AUTOMATIC** setting. If you answered "no" to at least one question, select the **MANUAL** setting.



## **Automatic Setting**

#### **Automatic Assignment Mode**

Select **Settings** from the Navigation bar at the bottom of the screen.

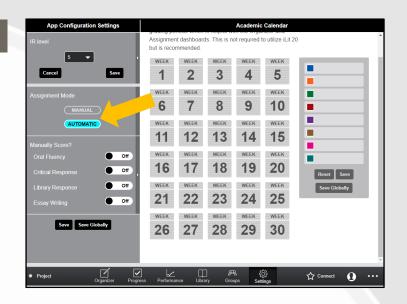
Select **AUTOMATIC** under Assignment Mode if you want the program to send and score assignments automatically.

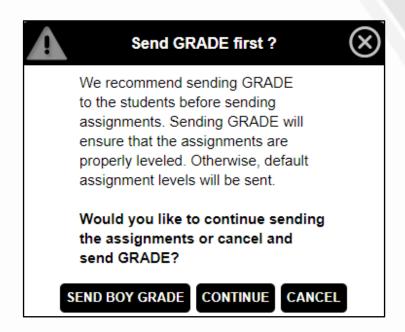
Click **Save** or **Save Globally**. Selecting **Save** will apply these settings to only this iLit20 class. Selecting **Save Globally** will apply the settings to all iLit20 classes.

**Note**: Once the **AUTOMATIC** mode has been selected and saved, **it cannot be changed**.

After clicking **Save** or **Save Globally**, a pop-up window will appear that recommends sending GRADE before sending assignments. Select **SEND BOY** (Beginning of Year) **GRADE** to send the assessment to all students.

The program will now send and score the core assignments—Interactive Reader, Word Study Practice, Library Response Prompt, and Word Reader—automatically. The Manual Scoring buttons will be turned **Off**, and the program will automatically score the assignments.





## **Manual Setting**

## **Manual Assignment Mode**

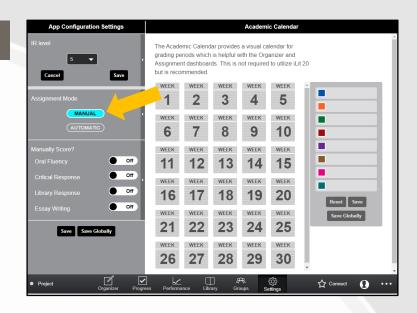
Select **Settings** from the Navigation bar at the bottom of the screen.

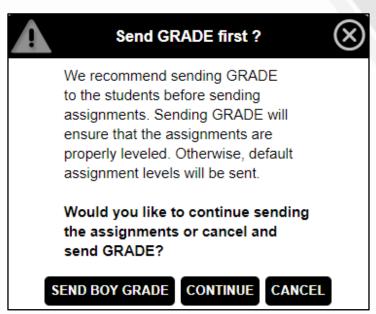
Select **MANUAL** under Assignment Mode if you want to send all assignments to students and have the option to review and change scores before accepting them.

Click **Save** or **Save Globally**. Selecting **Save** will apply these settings to only this iLit20 class. Selecting **Save Globally** will apply the settings to all iLit20 classes.

**Note**: Once the **MANUAL** mode has been selected and saved, it cannot be changed. The selections within Manual Scoring can still be changed when in **MANUAL** mode.

You will be able to send assignments when ready. It is recommended that you send GRADE first. If you try to send an assignment prior to sending GRADE, a pop-up window will appear that recommends sending GRADE before sending assignments. Select **SEND BOY** (Beginning of Year) **GRADE** to send the assessment to all students.





## **Scoring**

#### **Manual Scoring**

Decide if you want the program to automatically score the Oral Fluency, Library Response, and Essay Writing assignments and accept the scores without teacher review, or if you want the option to review and change scores before accepting them.

Turn Manually Score options **On** to have the opportunity to review the automatically scored assignments and adjust scores if needed, instead of having the program automatically accept the scores.

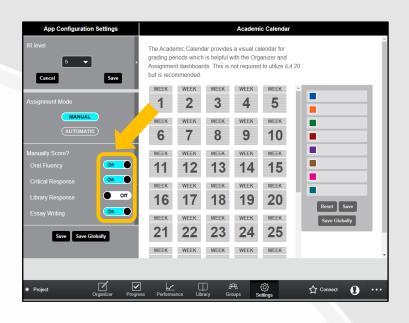
The system will still score the assignments, other than Critical Response, in either mode. Turning Manually Score options **On** will simply provide the chance to review and adjust scores before they are accepted.

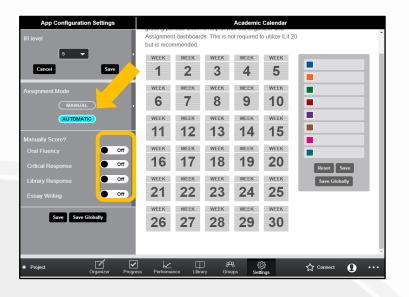
Critical Response must be scored by the teacher, so the prompts will not appear for students unless the corresponding **Manually Score** button is turned on.

## **Automatic Scoring**

Turn Manually Score options **Off** to allow the iLit20 system to automatically score these responses and accept the scores.

Critical Response is the only assignment that requires manual scoring. Turning Manually Score **Off** will remove the Critical Response slide from the Interactive Reader assignment, and students will not complete it.





## **Assigning**

#### **Assign Manually**

Select **Organizer** from the Navigation bar at the bottom of the screen.

The student roster is in the left column. Select the students to whom you want to send an assignment.

View the core assignments for the week in the column on the right. Select the assignments you want to send, and click **SEND**. This column also shows the status of the assignments as follows:

- WAIT indicates that the assignment has been sent to all students and received by all students, but students cannot begin the assignment because they have not completed predecessor assignments.
- SENT indicates that the assignment has been sent to all students and received by all students. They are able to begin immediately.
- If no status is indicated, you have not sent the assignment to students.

## 

## **Assign Extra Assignments**

You have the option of assigning extra assignments in both **MANUAL** and **AUTOMATIC** modes.

Select a skill or category from the **Smart Search** menu. If it is possible to send one of the assignments at this time, extra assignments will appear in the **+ Assignments** box below.

Click and hold the name of the assignment you wish to send, then drag it to the list of assignments in the Assignments column on the right.

Select students from the student roster on the left.

Click **SEND** to send the Extra Assignments. Click the **+ Assignments** tab in the middle column to view the assignments sent.

