DRA2+/EDL2+APP

User Guide

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General Information

Overview of the *DRA2+/EDL2+*

The *Developmental Reading Assessment*®, Second Edition PLUS (*DRA2+*) is a formative reading assessment for kindergarten through grade 8 in which teachers are able to systematically observe, record, and evaluate changes in student reading performance. *DRA2+* is a proven, criterion-referenced assessment and includes recommendations for scaffolded support to increase student reading proficiency.

The *Evaluación del desarrollo de la lectura*®, Second Edition PLUS (*EDL2+*) is the Spanish equivalent of the *DRA2+*.

Overview of the DRA2+/EDL2+ App for the iPad

The intuitive *DRA2+/EDL2+ App for the iPad* guides teachers through the *DRA2+/EDL2+* steps with ease. With the app, teachers can assess each student's reading performance to determine an independent reading level as well as the precise instruction needed to achieve reading success.

The *DRA2+/EDL2+ App for the iPad* includes access to the Benchmark Assessment, Word Analysis, and Progress Monitoring Assessment components for *DRA2+*, and Benchmark Assessment and Progress Monitoring Assessment components for *EDL2+*. In addition, the app syncs directly to the DRA Dashboard, which allows teachers and district administrators to securely store and manage students' assessment data as well as access class, school, and district reports on demand.

The *DRA2+/EDL2+ App for the iPad* gives teachers the ability to:

- capture student responses
- record student oral reading for on-demand playback
- score student performance at point of use
- determine student DRA level
- monitor progress of struggling readers
- assess Word Analysis skills
- highlight areas of need for instructional focus
- customize target performance and benchmark levels
- access student, class, school, and district reports online via the DRA Dashboard

Updates to DRA2+/EDL2+ App for the iPad

Several changes and updates have been made to the *DRA2+/EDL2+ App for the iPad* from the previous version, including:

- two new sync buttons on the "banner" – one that will show how many assessments (#) are in the queue (upsync), and one that will show the syncing progress or the last date synced (downsync)
- the ability to sync in the background
- the ability to tag multiple miscue types for a single word or group of words (only the last selection will be scored and recorded)
- all miscue options enabled for all words
- the ability to log in on two iPad devices using the same username/password

In additional, several new DRA Dashboard features have been added, including:

- an upload roster delta import option, which adds or updates information to an existing roster
- action buttons (Add, Edit, Delete) at the top of the page
- a running upload history list in Roster History, which includes the upload status and an option to download the file and/or the roster upload log
- ability to add, edit, delete classes through Manage Roster Data tab
- ability to add, delete teachers through Manage Roster Data tab
- ability to add, delete, edit and transfer students through Manage Roster Data tab
- 2 District level reports are added which are District Completion By School and District Export Tool
- 2 Student level reports are added Individual Student Progress Monitoring Summary and Individual Student Word Analysis Task Performance

System Requirements for *DRA2+/EDL2+ App for iPad*

You can access the System Requirement from the bottom of the app and DRADashboard log in screens.

System Requirements for DRADashboard

You can access the System Requirement from the bottom of the app and DRADashboard log in screens.

Privacy Statement and Terms of Use

You can access the Privacy Statement and Terms of Use for *DRA2+/EDL2+* from the bottom of the app and DRADashboard log in screens.

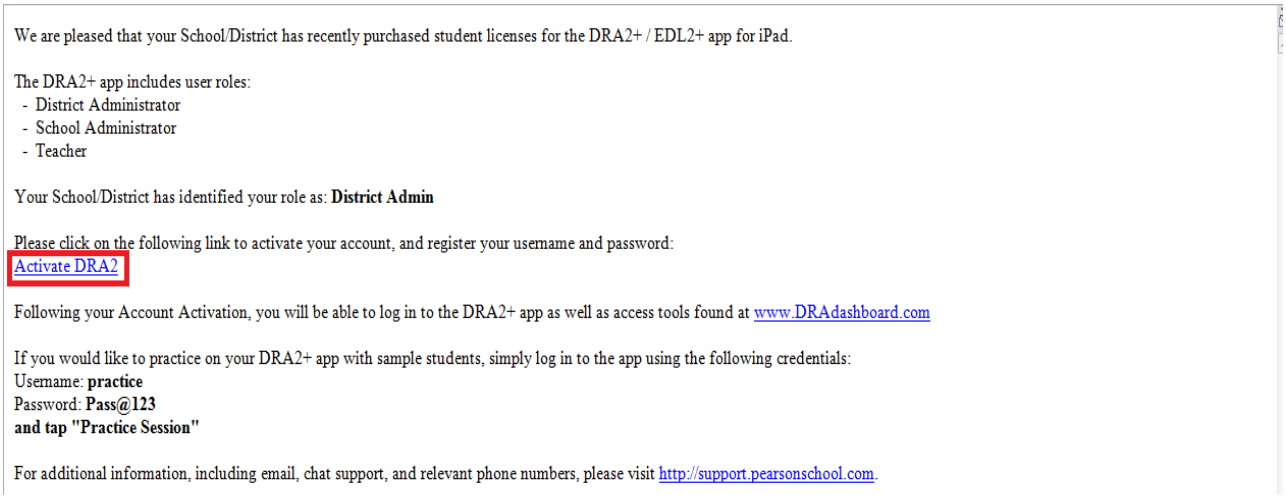
Getting Started

Registering for a *DRA2+ App* for iPad User Account

To register your district for a *DRA2+/EDL2+ App* for iPad user account, please have your PO handy and fill out the district administrator form.

An activation email will be sent with a link to self-register a username and password at DRADashboard.com. The District Administrator will then be required to upload their student/teacher roster, assign School Administrators, and set assessment windows for the district. *Note:* The *DRA2+/EDL2+ App* for iPad requires an Annual Student License.

1. In your activation email, click on the **Activate DRA2** hyperlink.



We are pleased that your School/District has recently purchased student licenses for the DRA2+ / EDL2+ app for iPad.

The DRA2+ app includes user roles:
- District Administrator
- School Administrator
- Teacher

Your School/District has identified your role as: **District Admin**

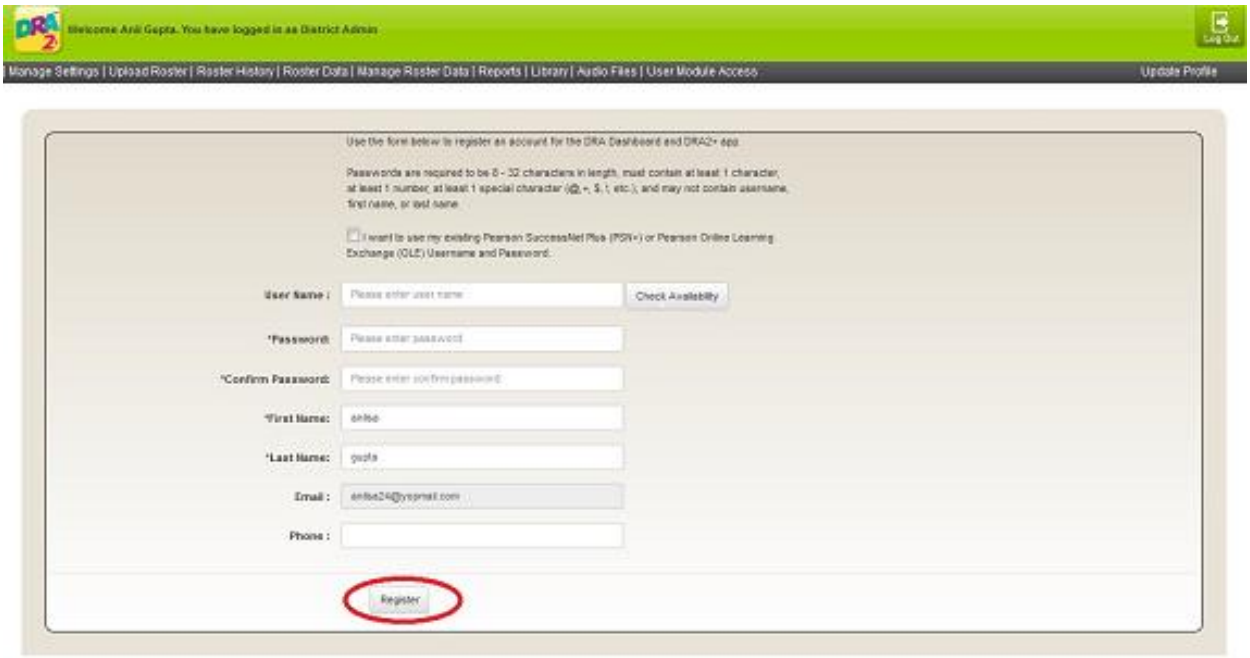
Please click on the following link to activate your account, and register your username and password:
Activate DRA2

Following your Account Activation, you will be able to log in to the DRA2+ app as well as access tools found at www.DRAdashboard.com

If you would like to practice on your DRA2+ app with sample students, simply log in to the app using the following credentials:
Username: **practice**
Password: **Pass@123**
and tap "Practice Session"

For additional information, including email, chat support, and relevant phone numbers, please visit http://support.pearsonschool.com.

2. Complete the online User Registration form to register an account for the DRADashboard and *DRA2+/EDL2+ App* for iPad. Click **Register**.



Setting Up District/Schools/Rosters on DRADashboard

The *DRA2+/EDL2+ App* for iPad includes two user roles:

- School Administrator
- Teacher

The DRADashboard includes three user roles:

- District Administrator
- School Administrator
- Teacher

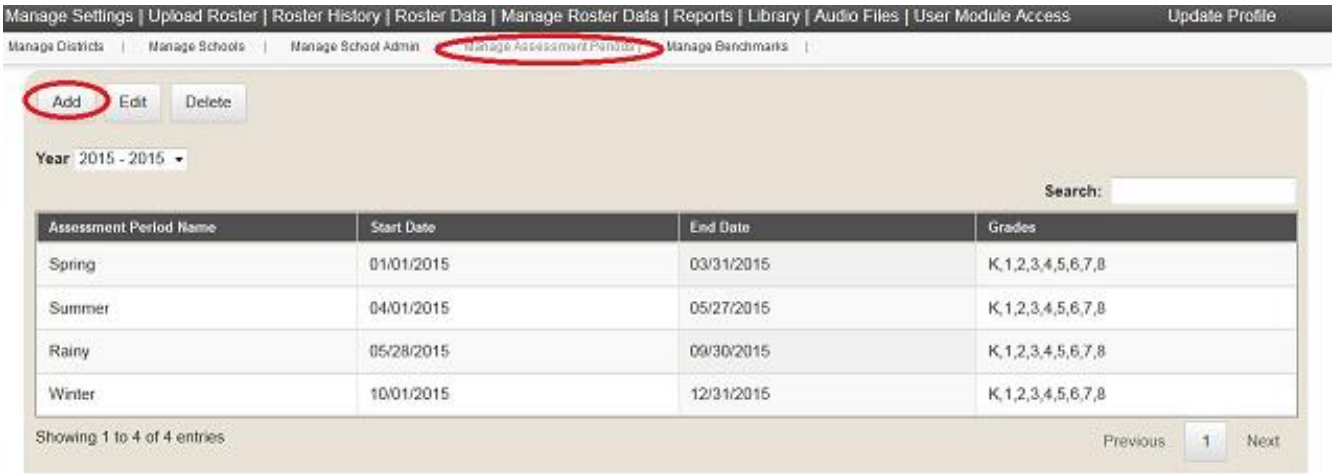
Following account activation, a District Administrator (DA) user will receive a confirmation email with instructions on how to set up their district on DRADashboard.com, including:

- Manage Roster data
- Audio Files
- User Module Access
- Managing Assessment Periods
- Managing Benchmarks
- Managing Districts/Schools
- Managing School Administrators
- Uploading Rosters

After setting up their district and uploading class rosters, DAs can send auto-generated emails with activation links to Teachers so that they can each self-register a username and password to begin using the *DRA2+/EDL2+ App* for iPad (see details in the Upload Roster subsection on page 10).

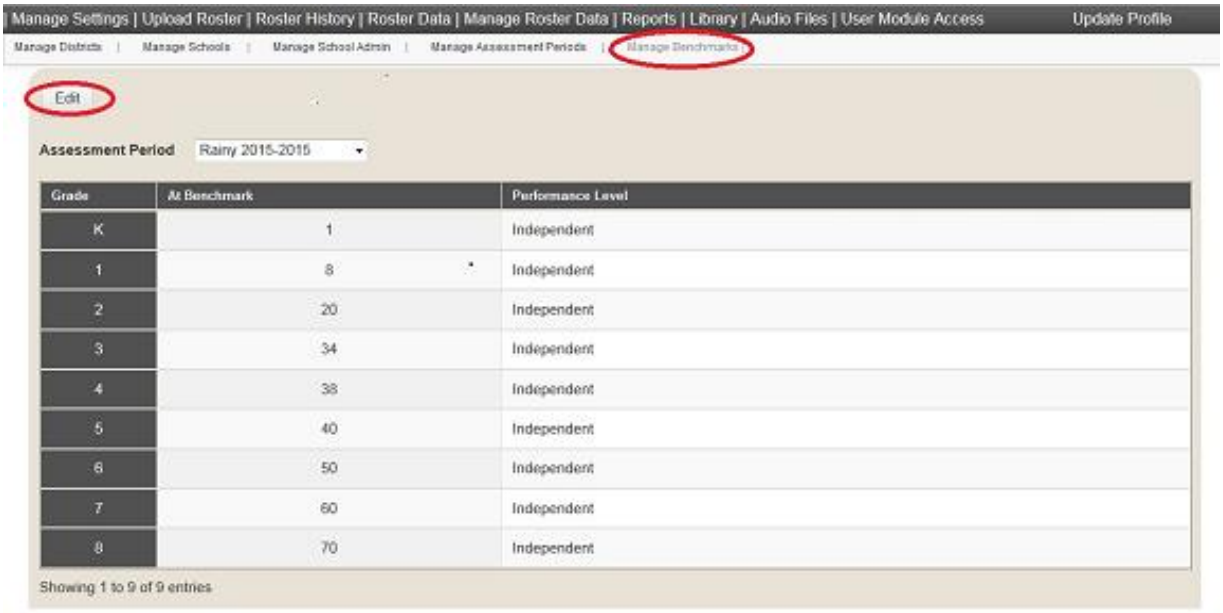
Manage Assessment Periods

1. Log in to DRAdashboard.com with your DA credentials.
2. Tap the **Manage Assessment Periods** tab.
3. Select **Add**. Populate Assessment Period Name, Start Date, and End Date; then tap **Save**.



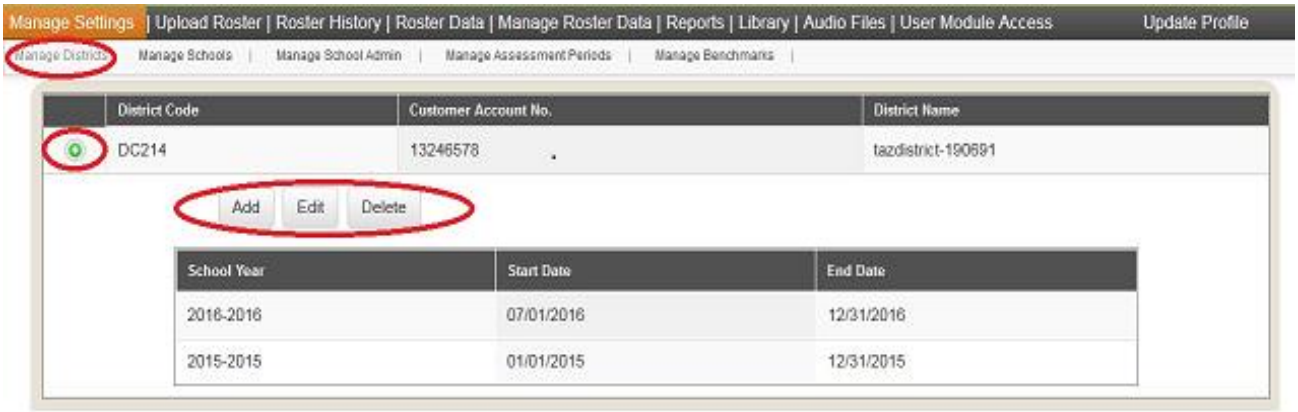
Manage Benchmarks

1. Tap the **Manage Benchmarks** tab.
2. Review the program's default DRA Level settings for each grade under every Assessment Period. Override via **Edit**, if desired. Tap **Update** to save any changes.



Manage Districts

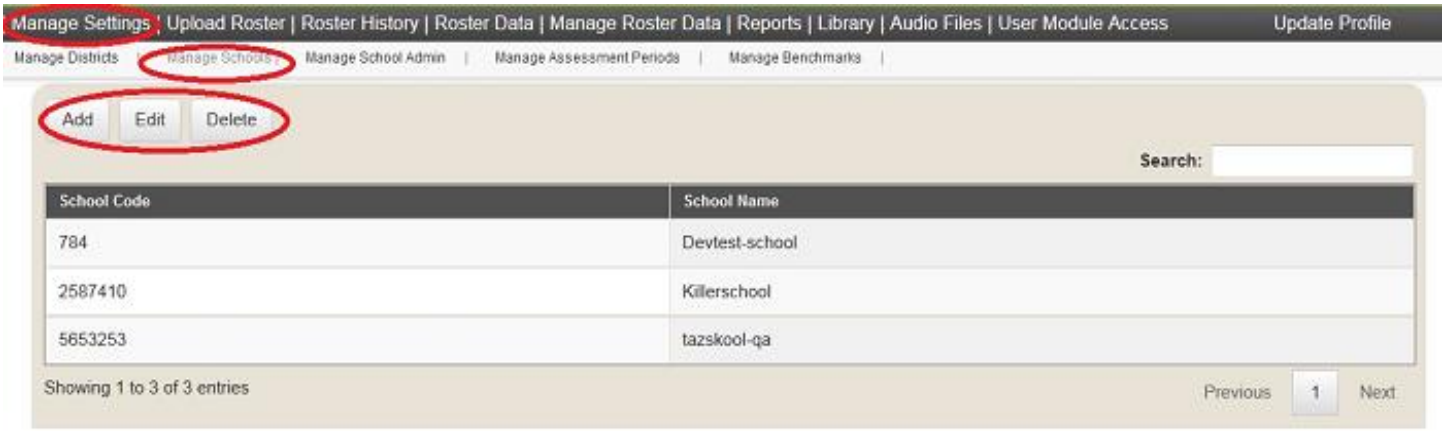
1. Tap the **Manage Districts/Schools** tab.
2. To add, edit, or delete School Year entries, tap the **[+]** in the first column of the District's row.
3. Tap **Add** to add a School Year. Populate Start Date and End Date; then tap **Save**. Repeat process to add another School Year.
4. To edit School Year(s), select then tap **Edit**; then tap **Update** to save any changes. To delete School Year(s), select then tap **Delete**.



Getting Started

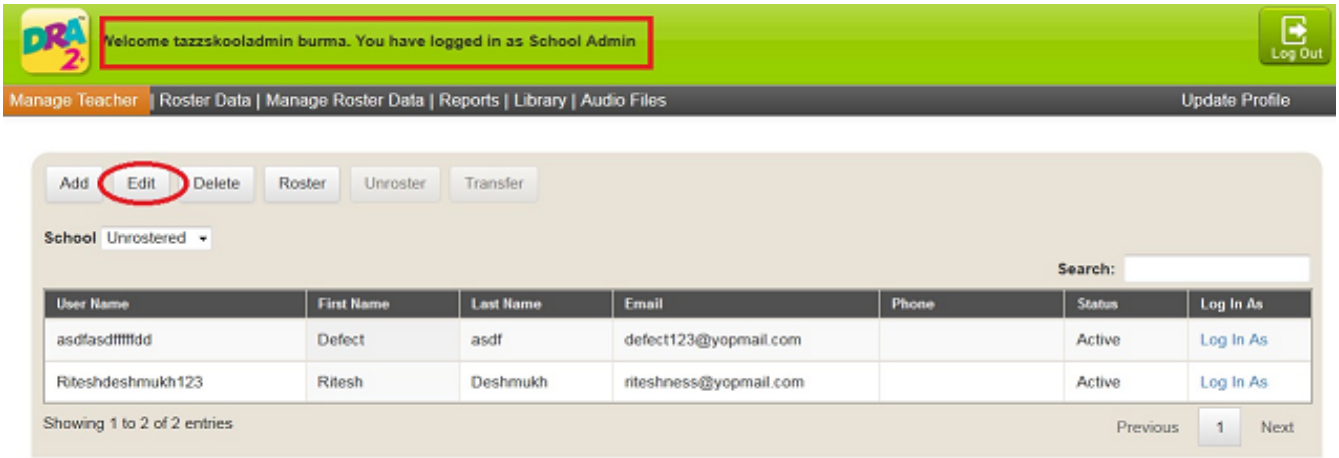
Manage Schools

1. To add, edit, or delete schools, tap **Manage Schools** sub-tab.
2. Tap **Add** to add a school. Populate School Code and School Name; then tap **Save**. Repeat process to add another school.
3. To edit School(s), select then tap **Edit**; then tap **Update** to save any changes.
4. To delete School (s), select then tap **Delete**.



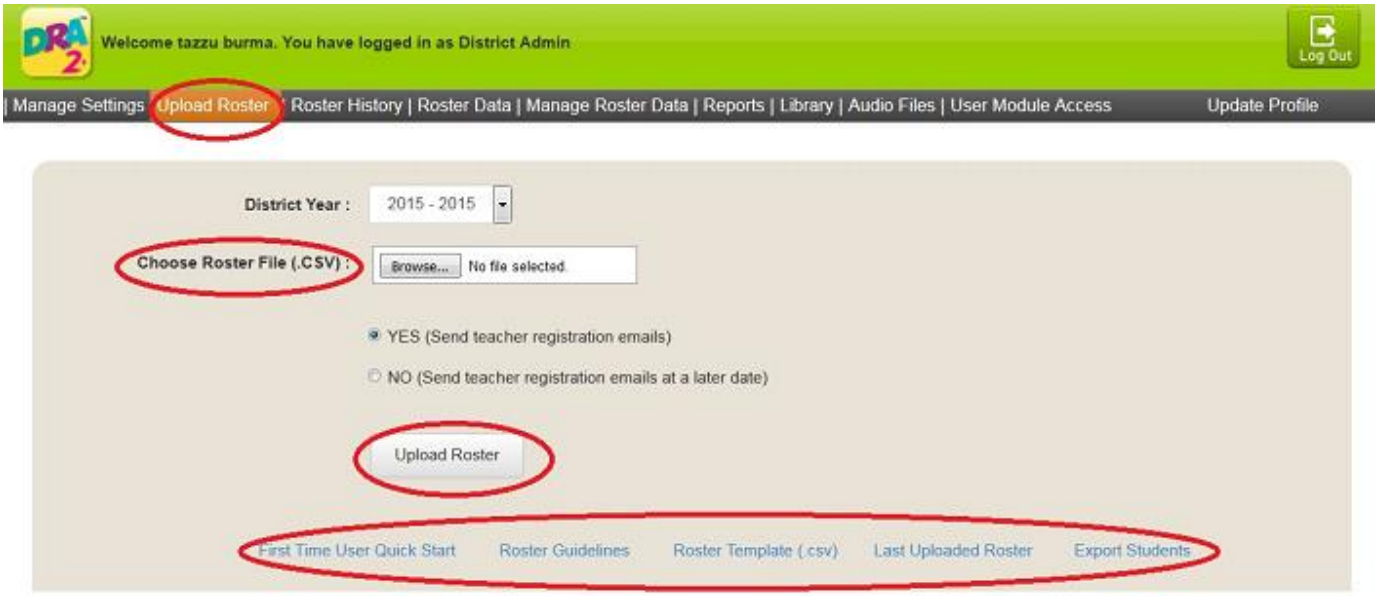
Manage School Admin

1. To add, edit, or delete School Admins, tap **Manage School Admin** sub-tab.
2. Tap **Add** to add a School Admin. Populate First Name, Last Name, Email, Phone (optional), and select School; tap **Add**. Repeat process to add another School Admin.
3. To edit School Admin(s), select then tap **Edit**; then tap **Save**. In edit mode you can Re-send activation email, Reset password, and mark a user as Active or Inactive.
4. To delete School Admin(s), select then tap **Delete**; then tap **Yes** to delete.
5. To log in as an SA, tap **Log In As**
    - When you are logged in as an SA, their name will appear in the banner at the top of the screen.
    - To log out of the SA's account and return to your own DA account, tap **Log Out**



Upload Roster

1. Tap the **Upload Roster** tab.
2. Tap the **First Time User Quick Start** hyperlink to download and review the information.
3. Tap the **Roster Guidelines** hyperlink to download and review the file.
4. Tap the **Roster Template (.cvs)** hyperlink to download and populate the file. In the spreadsheet program, click **File > Save As** to rename and save the file on your local drive.
5. In the DRADashboard, tap **Choose File** to locate the completed roster file you saved on your local drive. Click **Open**.
6. To send auto-generated emails with activation links to school administrators and teachers so they can self-register a username and password to begin using the *DRA2+/EDL2+ App* for iPad, make sure **YES** is selected. If you prefer to send the emails with a future roster upload, select **NO**.
7. Tap **Upload Roster**.
8. Tap the **Export Students** hyperlink to download StudentsInDistrict.csv.



Roster History

The **Roster History** tab displays all the upload activity for the district, including any failed upload(s), in descending order starting from the most recent activity. Information on each line includes:

- **Uploaded on (UTC)** = date and time of the activity
- **Administrator** = username of the administrator's account that initiated the upload
- **District Year** = school year selected during Upload Roster
- **Status** = final status (e.g., "completed" or "failed")
- **Filename** = name of the file uploaded
- **Log** = details of the upload, such as:
    - the timestamp when the import finished
    - the number of rows of data processed
    - the number of rows with errors
    - the total number of schools in the database

Installing the *DRA2+/EDL2+ App* for iPad

The *DRA2+/EDL2+ App* for iPad can be found in the App Store.

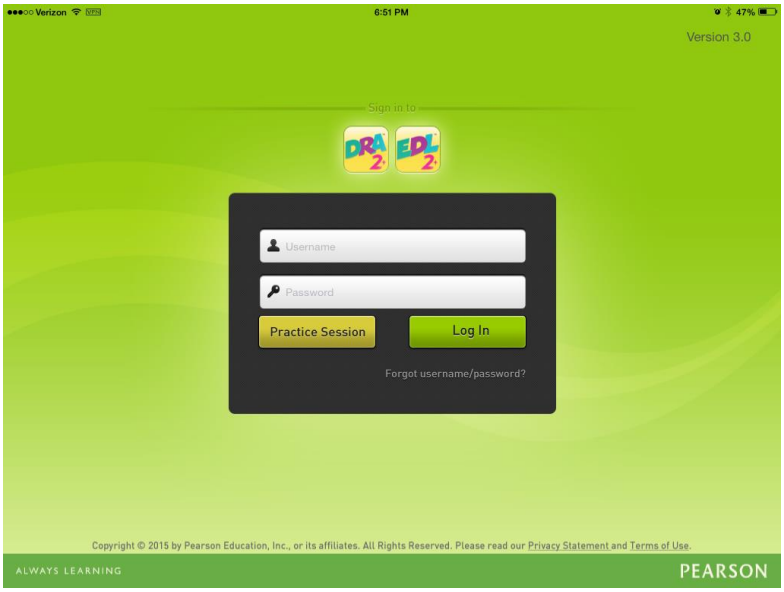
1. Tap the iPad's Home button, then locate and tap the **App Store** icon.
2. In the search box in the upper-right corner, enter **DRA2**. Tap **DRA2+/EDL2+** in the suggestions drop-down list.
3. When the app's product page opens, tap **Get**, which will change the button to **Install**.
4. Tap **Install**. When prompted, enter your Apple ID Password and tap **OK**.

Logging in to the *DRA2+/EDL2+ App* for iPad

Note: Each time you log in to the *DRA2+/EDL2+ App* for iPad, you must be connected to Wi-Fi.

1. From the iPad's Home menu, locate and tap the ***DRA2+/EDL2+ App*** icon.

2. Enter the Username and Password you registered with. Tap **Log In**. (If you are using the iPad's onscreen keyboard, you will need to close it to see the **Log In** button)



3. If you wish to preview the app or enter practice data that will not be saved, you may use the following practice credentials then tap **Practice Session**: Username = practice and the Password= Pass@123

Getting Started

Logging in to Multiple Devices

You may use the same Username and Password to log in to the *DRA2+/EDL2+ App* on two iPad devices; however, only one session can sync data at a time.

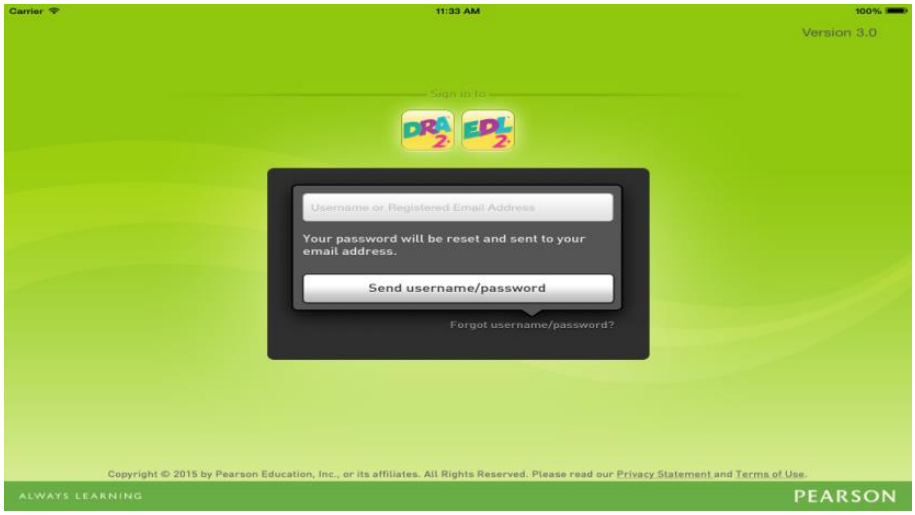
When logging in to a second device before logging out of the first device ***your session on the first device will become offline. You can continue to work in the Application from the first device.*** While you are offline choose to "Continue" not to "Sync Now" when you are ready to submit your assessment for district reporting. You will see the # of records in the sync queue on the Home page global **Sync** button.

When ready, **Sync** all data on the **second device and tap Log Out**. **Return to the first device. To connect your first device to the server tap Log Out and then log in again.** Tap the global **Sync** button in the banner to sync all assessments in the queue.

Note: If you attempt to sync on the first device before logging out of the second device you will receive a server error message.

Forgot Username/Password

1. If you forgot your Username and/or Password, tap the **Forgot username/password** hyperlink at the bottom of the app's login dialogue box.
2. If you know your username, enter it; otherwise, enter the email address you used when you registered your account. Then tap **Send username/password**. Your Username/Password will be sent to the registered email address.



Syncing the *DRA2+/EDL2+ App* for iPad

Automatic "Down Sync"

Each time you log in to the *DRA2+/EDL2+ App* for iPad, you must be connected to WiFi so the app can sync your assigned roster data from the DRA Dashboard to My Classes. This initial "down sync" will automatically begin upon the first log in and may take up to 15 minutes.

You can see the number of records not previously synced in a red circle over the global Sync button. Syncing may take several minutes and can occur in the background while the app is running.

Initiating Syncing to the DRADashboard

When connected to WiFi, you may tap the global **Sync** button on the Home Page to initiate syncing data to the DRADashboard at any time. You will see the number of records in the sync queue in a red circle over the global **Sync** button.

Note: You will also be prompted at the end of the Benchmark Assessment, Word Analysis Focus for Instruction, and Progress Monitoring sections with an option to **Sync Now** to save the assessment data to the DRADashboard. You can choose to **continue** then sync at a later time using the global **Sync** button.

Syncing After Reinstalling the *DRA2+/EDL2+ App*

If you delete and reinstall the app, or install the app on a new device, the initial "down sync" upon the first log in after the reinstall or on the new device will populate all the previously synced assessments for the current assessment period.

Updating an Existing Roster

Changes to the roster are managed through Upload Roster via the DRADashboard. Any new or updated roster information will down sync upon log in.

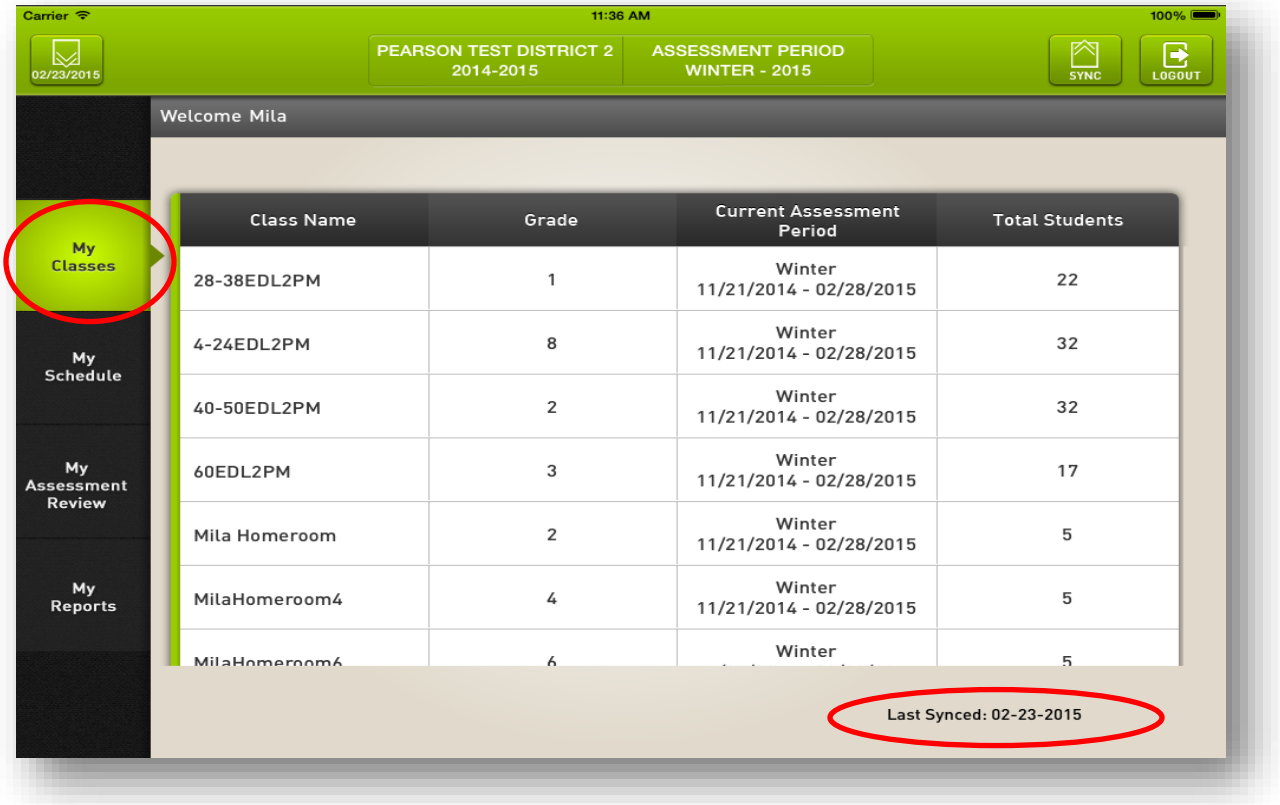
Home Page

Upon log in, you will land on the Home Page, which includes the following four sections:

- My Classes
- My Schedule
- My Assessment Review
- My Reports

My Classes

To view all the classes associated with your login credentials, tap the **My Classes** tab. The roster(s) will automatically sync/update upon log in. The date of the last roster sync will be displayed.



Student List

This displays the class roster. You tap on a specific class to view the list of students. You can scroll to view additional students by swiping your finger up on the Student List.

To sort the Student column alphabetically by last name, tap the up/down arrows in the header.

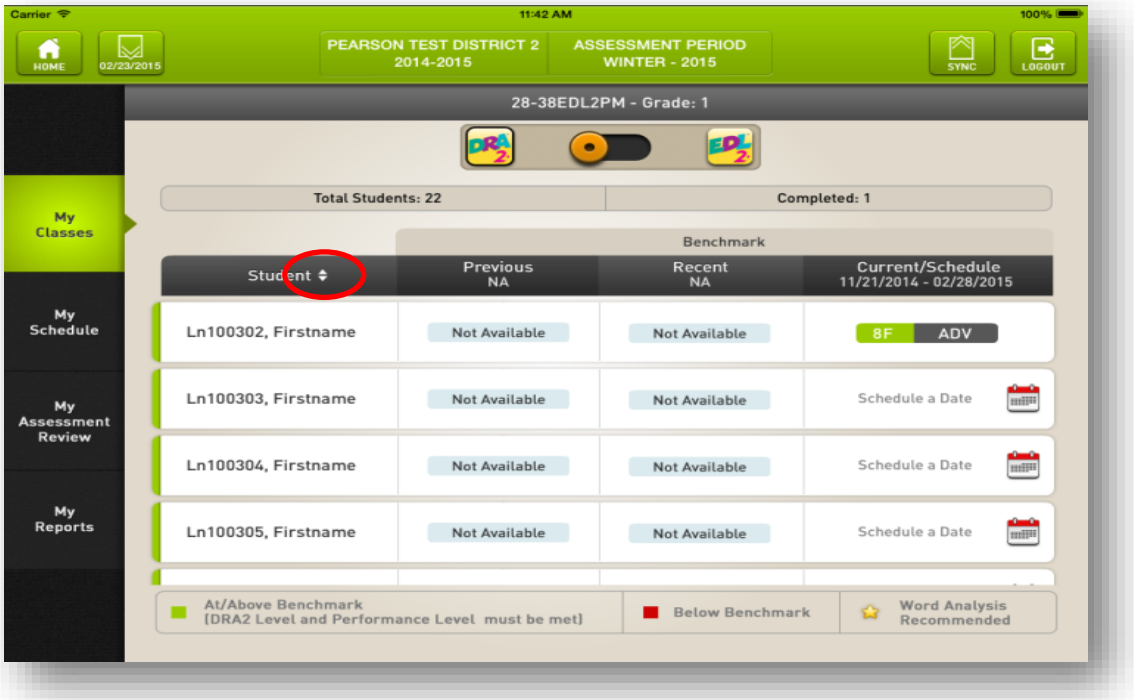
Benchmark Assessment scores are color-coded: green indicates the student is at or above the designated benchmark level; red indicates the student is performing below the designated benchmark level.

The **star icon** indicates that Word Analysis is recommended. You will need to verify if the recommendation was a result of a low score in Oral Reading Fluency or a low score in Comprehension. Word Analysis should be considered for students who score low in Oral Reading Fluency.

To begin an assessment, tap the name of the student you would like to assess.

To schedule a Benchmark Assessment:

1. Tap **Schedule a Date** for the student you would like to schedule
2. Scroll by swiping your finger up/down on the month, day, and year. When the desired date has been selected, tap **Schedule then tap on the global Sync button to save the schedule to the DRADashboard**.



Getting Started

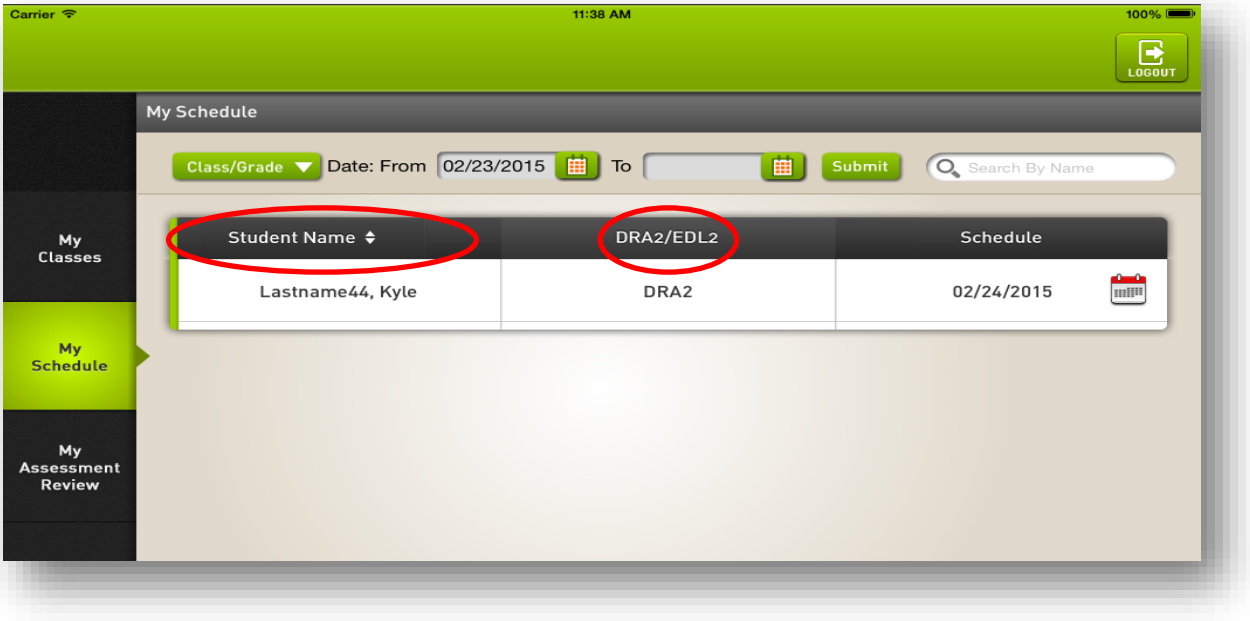
Selecting *DRA2+* or *EDL2+*

The app's default assessment is set to *DRA2+*. To conduct an assessment in Spanish, tap the *EDL2+* icon above the Student List.

My Schedule

To view all your scheduled Benchmark Assessments, tap the **My Schedule** tab. You can scroll to view additional students by swiping your finger up on the list.

To view your Benchmark Assessment schedule for a specified date range, tap the calendar icons by Date: From and To and select the desired date range; then tap **Submit** to display the results.

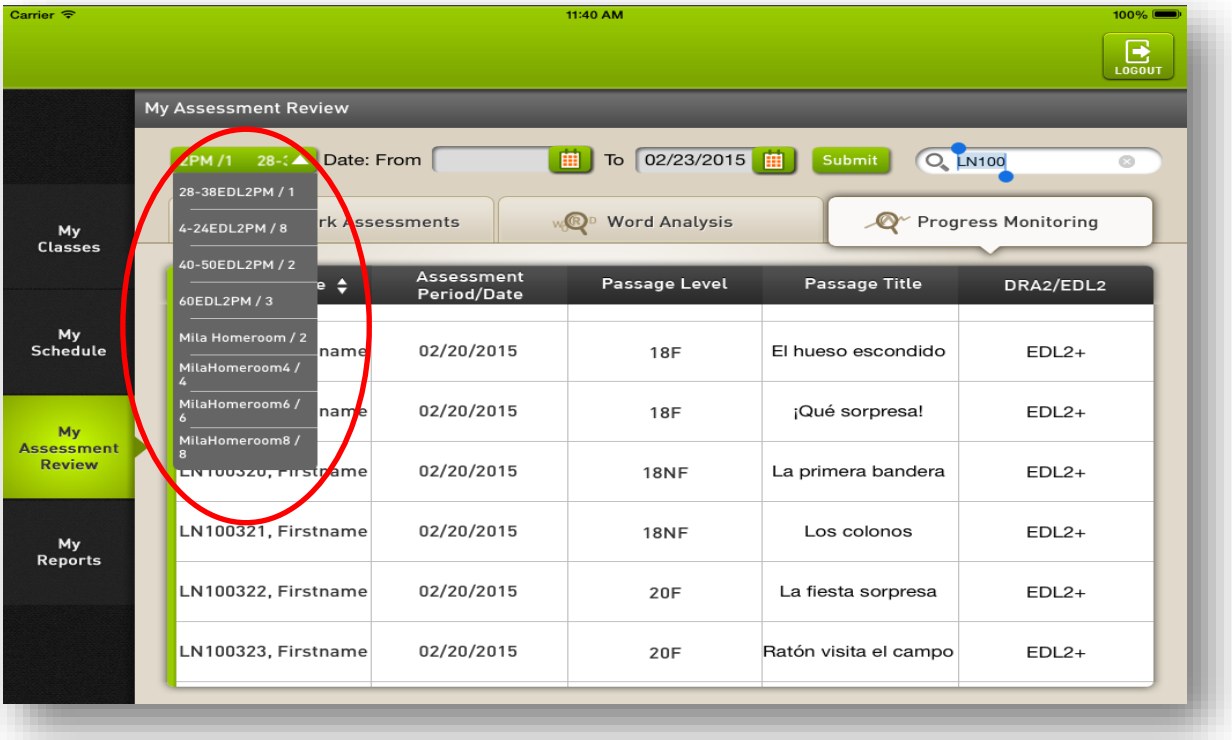


To sort the Student Name column alphabetically by last name, tap the up/down arrows in the header.

My Assessment Review

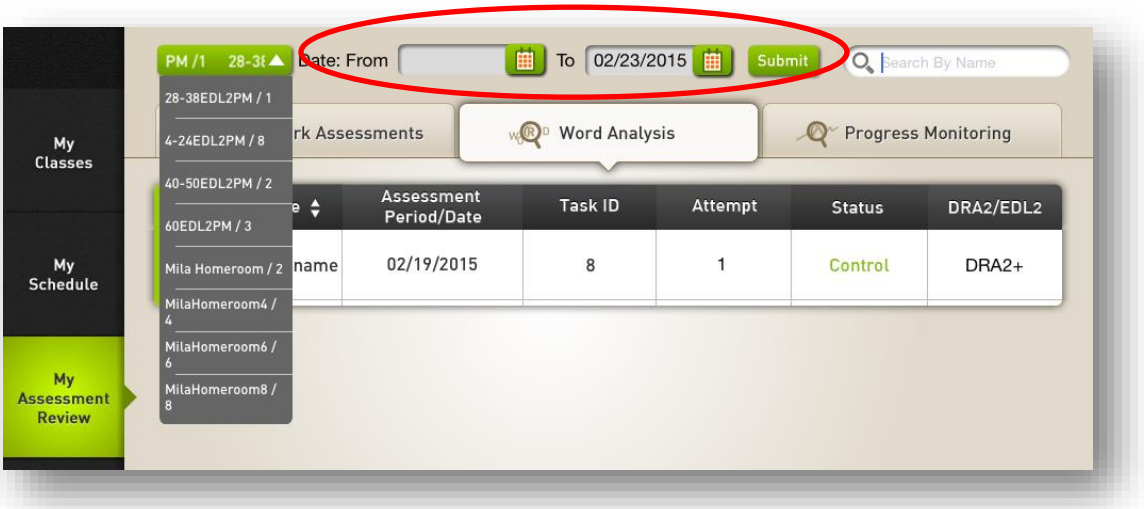
To view student progress at a glance, tap the **My Assessment Review** tab.

1. Select the class list from the drop-down menu (if applicable).



2. Tap the assessment type tab—Benchmark Assessments, Word Analysis, or Progress Monitoring—to see which students have been assessed based on the parameters you have selected. Scroll to view additional students by swiping your finger up on the list.

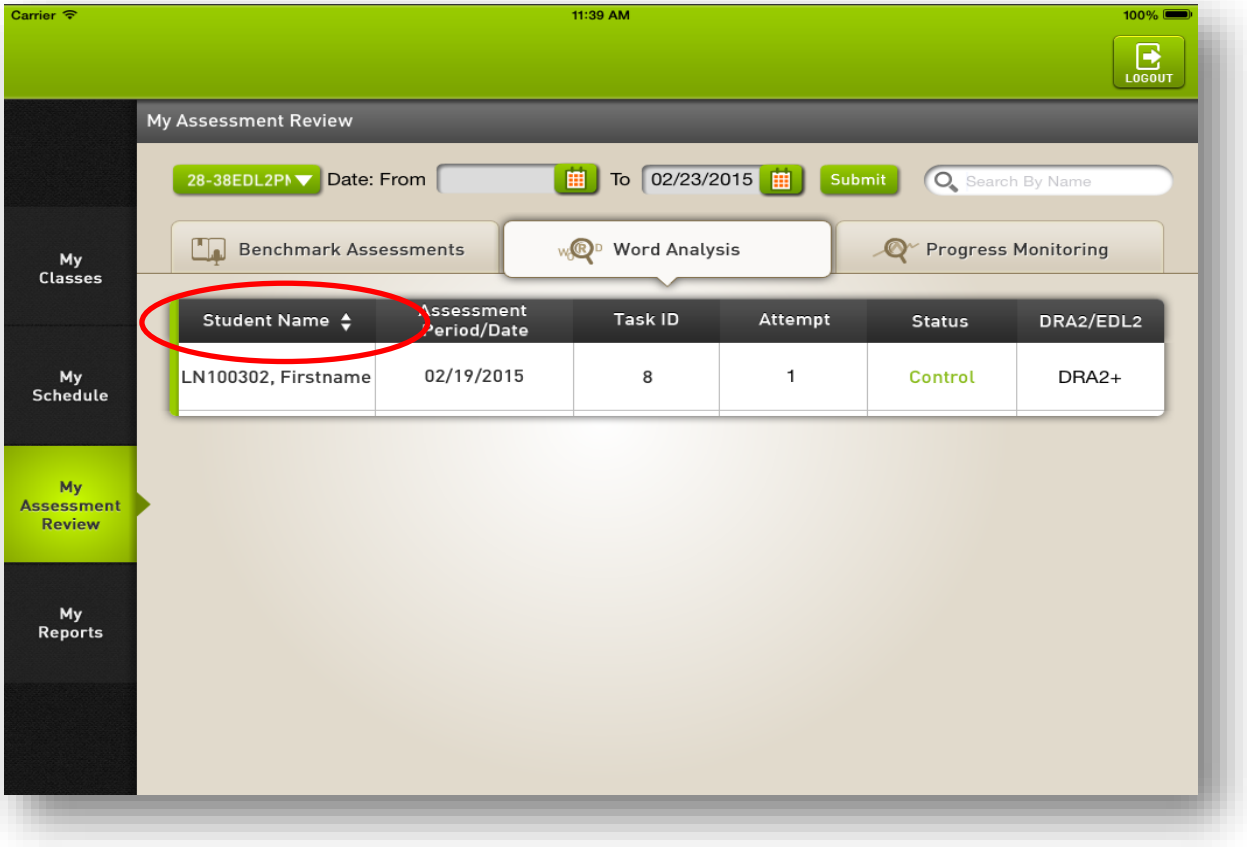
3. Tap the calendar icons by Date: From and To and select the desired date range; then tap **Submit where applicable**.



Benchmark Assessment scores are color-coded: green indicates the student is at or above the designated benchmark level; red indicates the student is performing below the designated benchmark level.

Word Analysis task status is color-coded: green is used for gaining control and control; red is used for no/little control and some control.

To sort the Student Name column alphabetically by last name, tap the up/down arrows in the header.



My Reports

To view and print customized reports, the **My Reports** tab refers you to DRADashboard.com.

The DRA Dashboard must be accessed via a web browser. Log in to the DRADashboard using the same Username and Password you use for the *DRA2+/EDL2+ App* for iPad.

Note: You are not required to schedule a Benchmark Assessment in order to administer it.

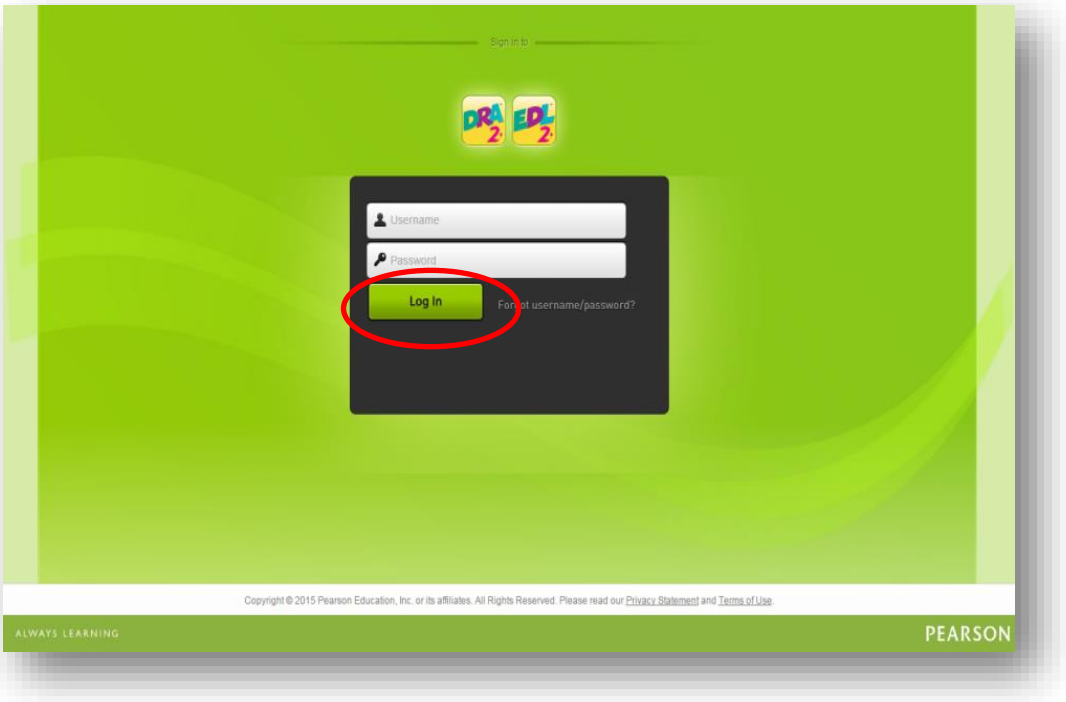
DRADashboard

The DRADashboard helps you understand the strengths and weaknesses of students, so you can provide focused instruction that is meaningful and personalized.

The *DRA2+/EDL2+ App* syncs directly to the DRADashboard, which allows teachers, school administrators, and district administrators to securely store and manage students' assessment data as well as access class, school, and district reports on demand.

The DRADashboard must be accessed via a web browser:

1. Go to DRADashboard.com.
2. Enter the same Username and Password you registered with and use for the *DRA2+/EDL2+ App* for iPad. Tap **Log In**.



District Administrator

The District Administrator (DA) role is responsible for performing functions such as uploading class rosters, managing assessment periods, and defining the district's benchmark levels.

The DA must complete the following steps *prior* to teachers using the *DRA2+/EDL2+ App* (see the Getting Started section for step-by-step instructions. of how to complete each task):

1. Select the **Manage Districts/Schools > Manage Districts** tab and edit your district school year dates.
2. Select the **Manage Districts/Schools > Manage Schools** tab and create your schools.
3. Select the **Manage School Admin** tab and create school-level administrators.

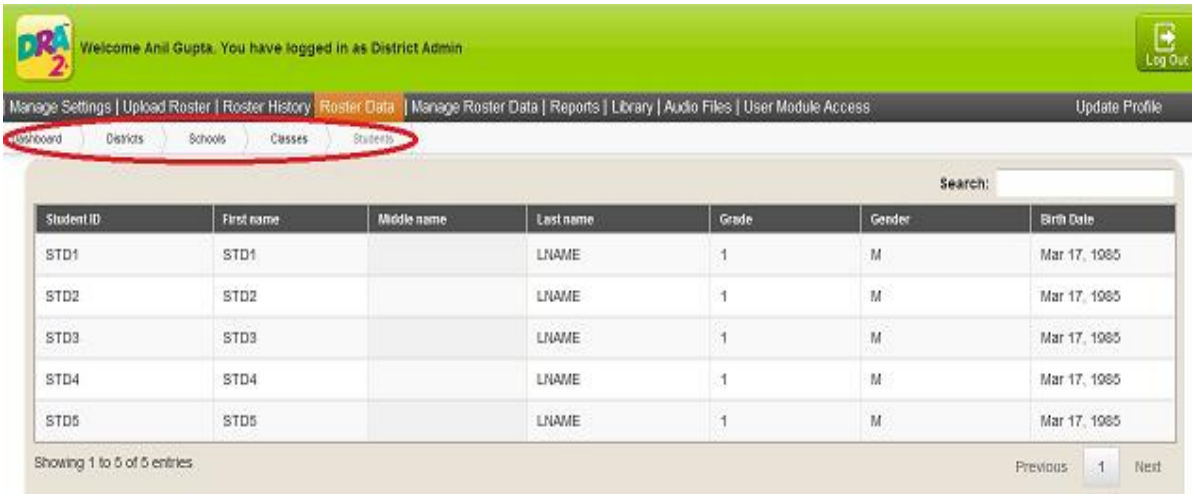
DRADashboard

1. Select the **Manage Assessment Periods** and set your district's benchmark dates.
2. Select **Manage Benchmarks** and review/edit the default benchmark levels.
3. Select **Upload Roster** and follow the **First Time User Quick Start** instructions.

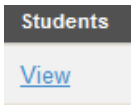
Roster Data

The **Roster Data** tab displays class rosters, student data, and teacher status (active, inactive, pending) at a district or school level.

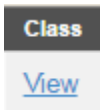
1. Tap on the **hyperlinks** to drill into the roster.
2. Use the **breadcrumb** trail to navigate to previous screens.
3. Use the available **drop-down lists** and **Search** boxes to filter your view.
4. To sort the data, tap the name of the column header you wish to sort. For example, to sort the list by Last Name, tap **Last Name once for ascending order and twice for descending order**.



5. The district level **Student** view includes the following student information:
    - Student ID
    - Student First Name
    - Student Middle Name
    - Student Last Name
    - School



6. The school level **Class** view includes the following student information:
    - Student ID
    - First Name
    - Middle Name
    - Last Name
    - Grade
    - Gender
    - Birth Date



7. The school level **Teachers** view includes the following information by status:
    - Employee ID
    - Username
    - Teacher Name
    - Email
    - Status
    - Activation

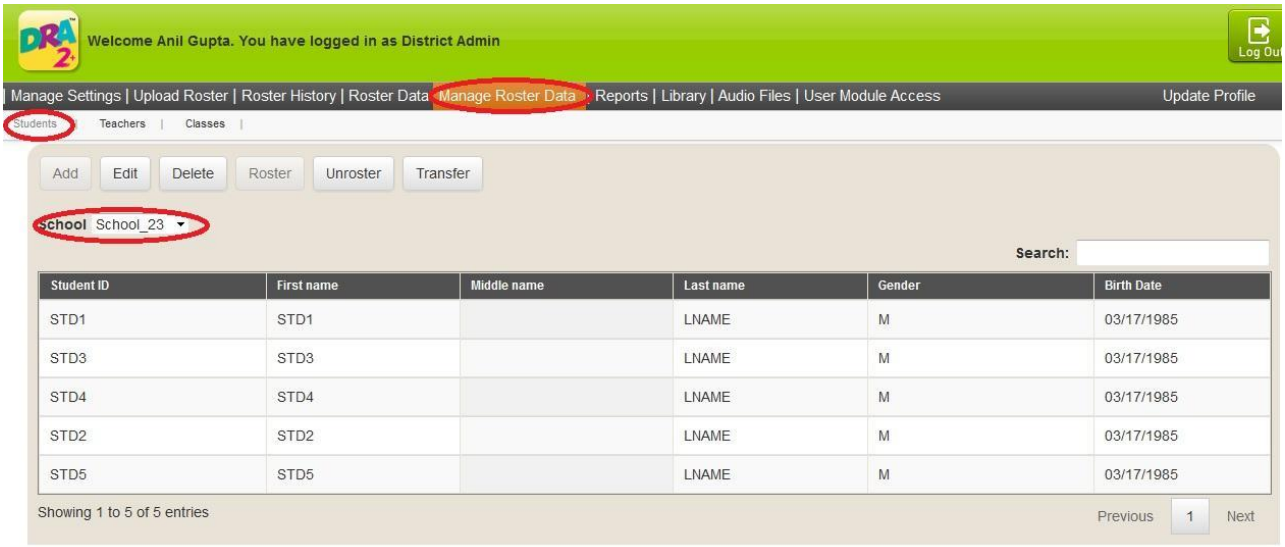
Teachers Activated	Teachers Pending Activation	Teachers Deactivated
3	1	0

Manage Roster Data

The Manage Roster Data tab displays Add, Edit, Delete, and Transfer activities of Teachers, Students, and Classes. Information on each tab includes:

Students

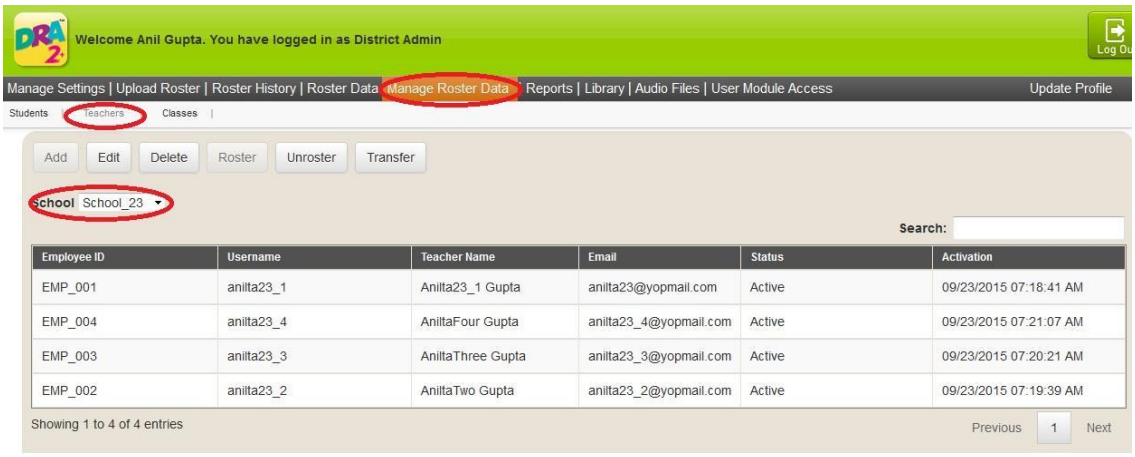
1- Select a School from School Dropdown from respective District
2- Select a Student from the selected School
3- Perform any of the following actions for the selected Student.
    a. Edit
    b. Delete
    c. Roster
    d. Unroster
    e. Transfer
4- There is a Search field available to search Students by Id, First Name, Middle Name and Last Name.
5- Add button is also available to Add a Student.



DRADashboard

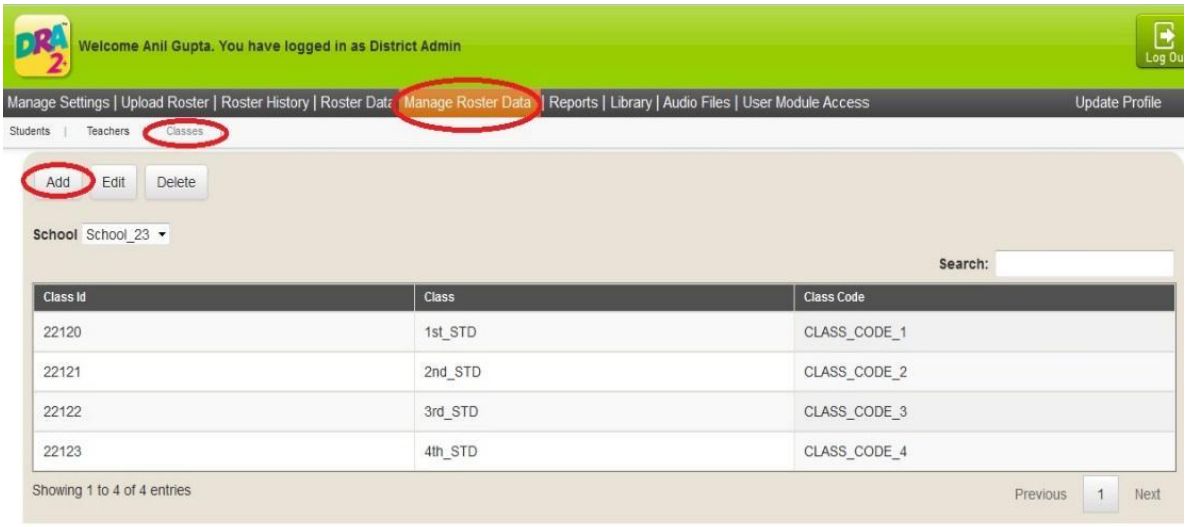
Teachers

1- Select a School from School Dropdown from respective District
2- Select a Teacher from the selected School
3- Perform any of the following actions for the selected Teacher.
    a. Edit
    b. Delete
    c. Roster
    d. Unroster
    e. Transfer
4- There is a Search field available to search Teacher by EmployeeId, EmailId, UserName, and TeacherName.
5- Add button is also available to Add a Teacher.



Classes = Add, Edit, Delete.

1- Select a School from School Dropdown from respective District
2- Select a Class from the selected School
3- Perform any of the following actions for the selected Class.
    a. Edit
    b. Delete
4- There is a Search field available to search Class by ClassId, ClassName, ClassCode.
5- Add button is also available to Add a Class.



Transfer Student

The School-to-School Transfer enables you to transfer a student's data from a class at one school to a class at another.

- The student's data is specific to each class. A transfer operation involves only the selected class data, and has no effect on the data in any other class.
- You cannot use the Transfer process to "merge" data from multiple classes into a single class. If you wish to retain the data from multiple classes, you must transfer the data for each class at their current school to a separate class at the destination school.

1. From the action bar, select **Manage Roster Data.**
2. From the tab bar, select **SchoolToSchoolTransfer.**
3. Click or tap the **From School** dropdown list and select the student's current school.
4. Click or tap the **From Class** dropdown list and select the student's current class. A list of students in the selected class displays.
5. From the class list, select the student(s) to be transferred.
6. Click or tap **Transfer.** The Transfer Student popup displays.
7. Click or tap the **To School** dropdown list and select the destination school.
8. Click or tap the **To Class** dropdown list and select the destination class.
9. Click or tap **Save.** The Transfer Student popup closes. A confirmation message displays above the student list.

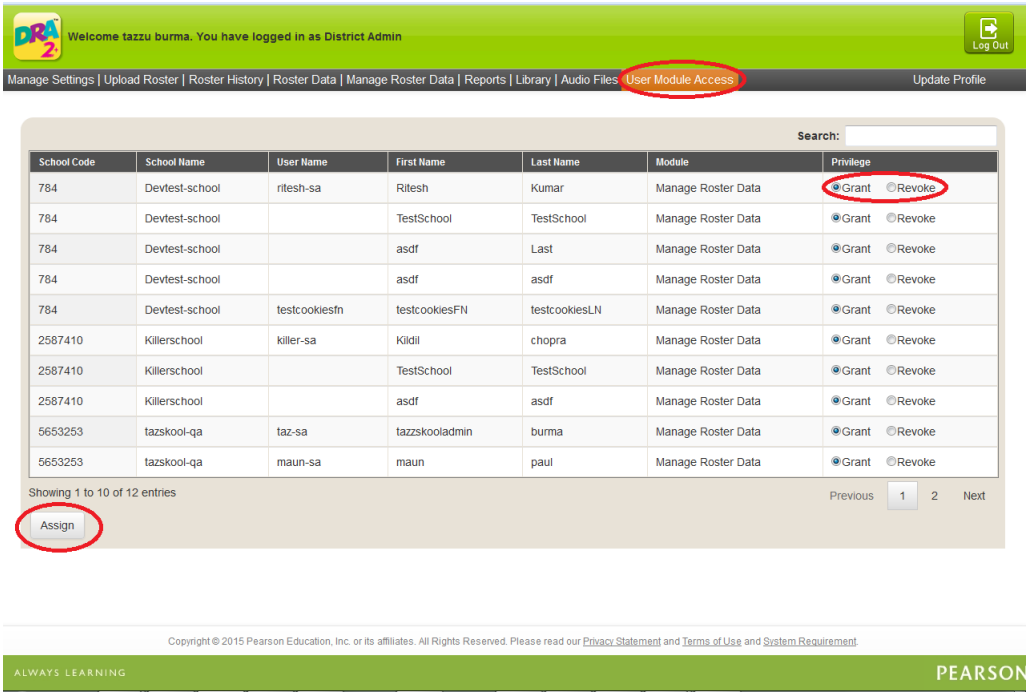
User Module Access

Grant / Revoke access to a School admin (SA) to use Manage Roster Data tab. Each line includes:

1- School Code
2- School Name
3- User Name
4- First Name,
5- Last Name
6- Module
7- Privilege- Grant or Revoke.

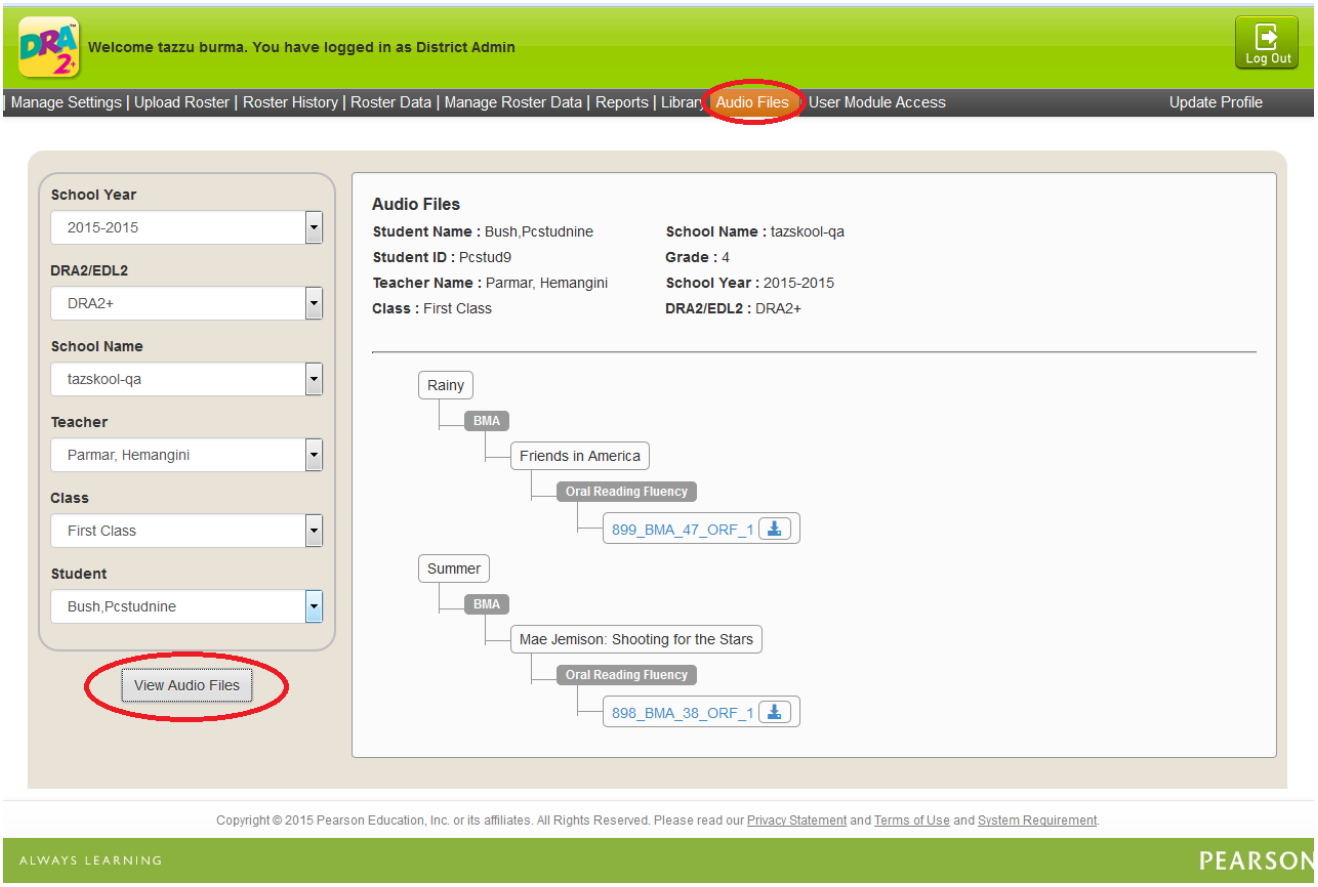
Search field is available to find Schools.

Click Assign button to save the changes made on this page.



Audio Files

- Download QuickTime Player in order to play the Audio Files
- Select the fields (School Year, DRA2/EDL2, School Name, Teacher, Class, and Student) to view Audio files taken by selected Student for BMA and PMA Assessments.
- Click the file to download on Desktop.
- Open the file and click play to hear the audio
  Note: - When accessing the audio player, your cursor will change to a blue rotating wheel. All buttons on the audio player will still be functional; click the play button to hear the audio.



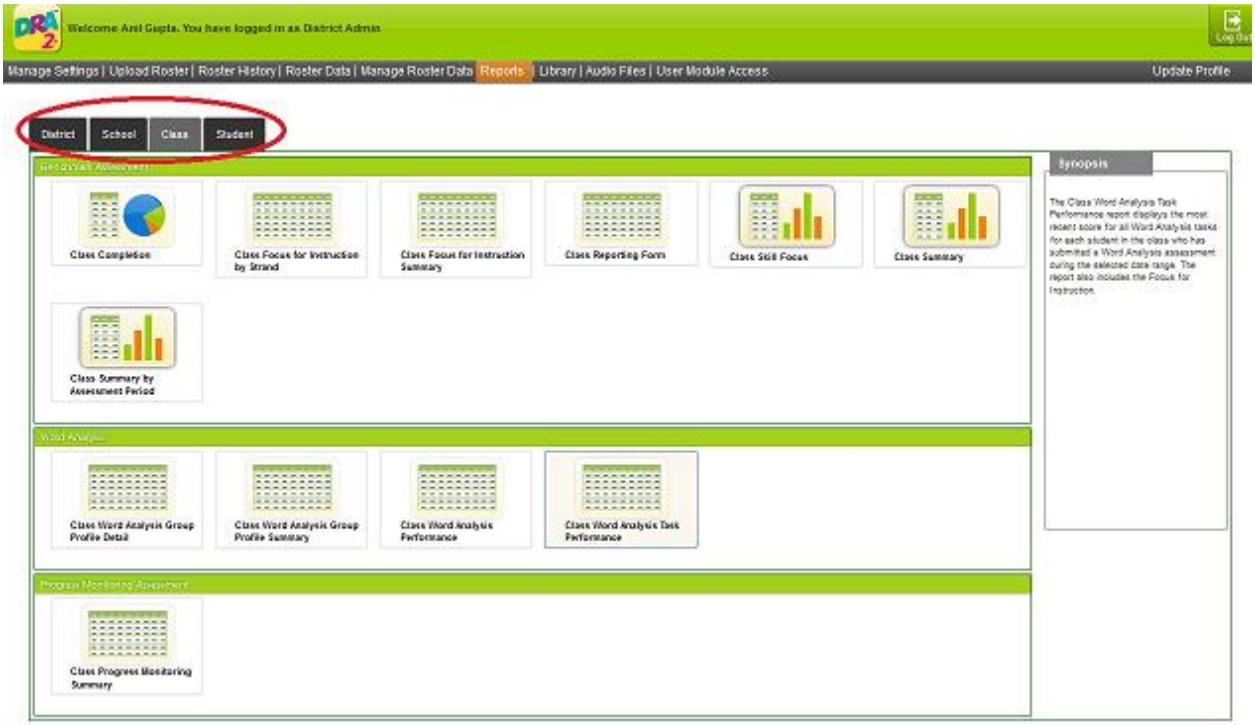
Reports

Access to the types of reports is role-based.

- District Admin can view District, School, Class, and Student reports
- School Admin can view School, Class, and Student reports
- Teacher can view Class and Student reports

Tap the **Reports** tab to access District, School, Class, and Student level reports.

1. Mouse over each report icon to view a **Synopsis** of the report.
2. Tap on the **report icon** then select the search criteria from the available drop-down lists
3. Tap **View Report** to generate the report
4. Tap **Open and Print PDF** icon to view the report in a PDF format



The following table indicates which types of reports are available at each reporting level:

Table 1: DRADashboard Report Availability by Reporting Level

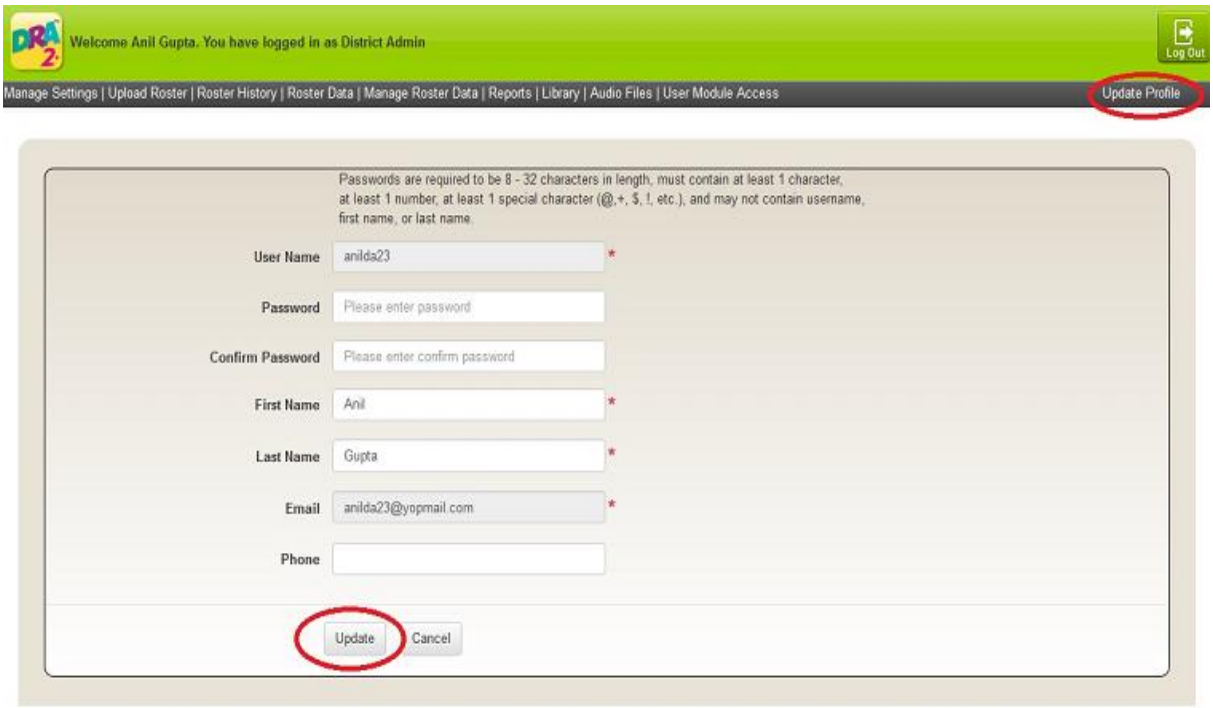
	District	School	Class	Student
Benchmark				
Performance by School	x			
Performance by Grade		x		
Overall Performance		x		
Completion by School	x			
Completion by Teacher		x		
Class Completion			x	
Export Tool	x			
Focus for Instruction by Strand			x	
Focus for Instruction Summary			x	x
Reporting Form			x	
Skills Focus			x	
Summary			x	x
Summary by Assessment Period			x	
Miscue Detail				x
Progress				x
Word Analysis				
Group Profile Detail			x	
Group Profile Summary			x	
Performance			x	
Task Performance			x	x
Progress Monitoring				
Summary			x	x

Library

Tap the **Library** tab to access blackline masters of the *DRA2+/EDL2+* components, Progress Monitoring Routine Cards, and training videos.

Update Profile

Tap the **Update Profile** tab to change your password and/or contact information

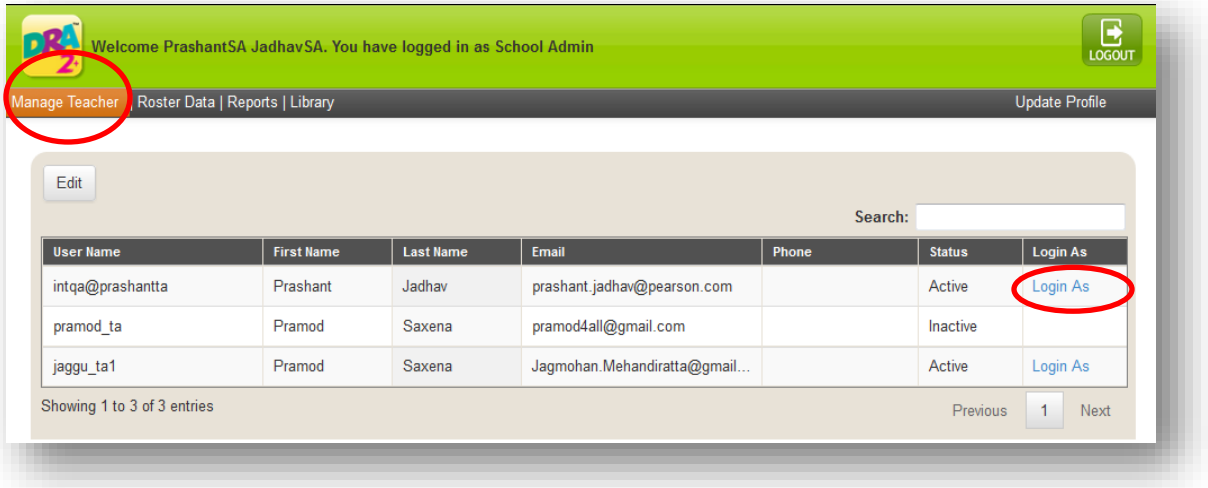


School Administrator

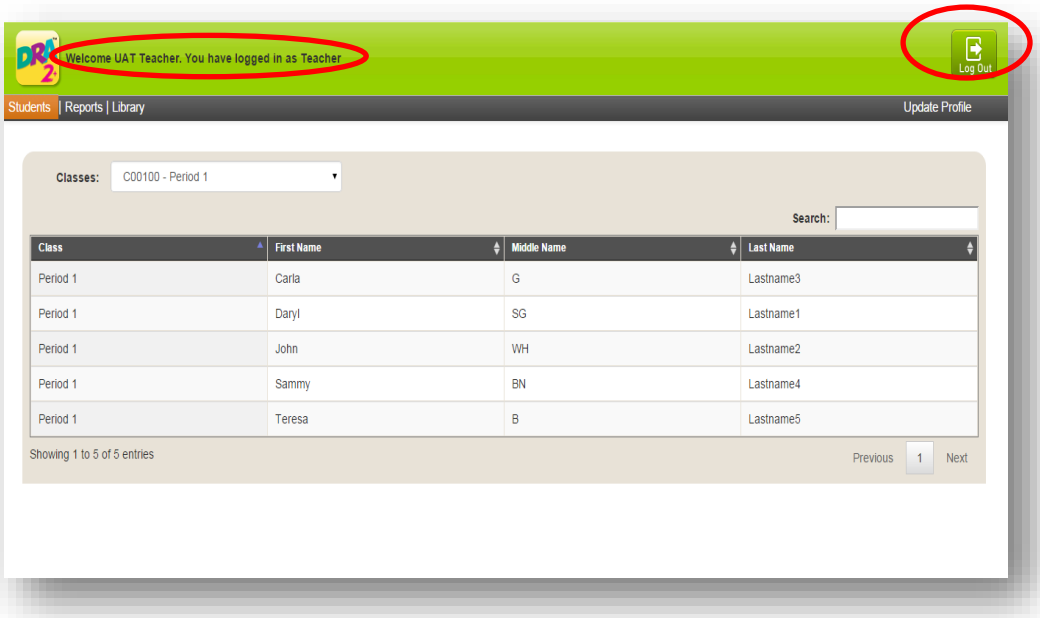
The School Administrator (SA) role allows the user to manage Teachers, including the ability to log in as a specific teacher.

Manage Teacher

To edit or log in as a Teacher, tap the **Manage Teacher** tab



1. To edit a Teacher, tap on a Teacher row then tap **Edit**; tap **Save** to save any changes.
2. To log in as a Teacher, tap **Log in As**.
    - When you are logged in as a Teacher, their name will appear in the banner at the top of the screen.
    - To log out of the Teacher's account and return to your own SA account, tap **Log Out**.



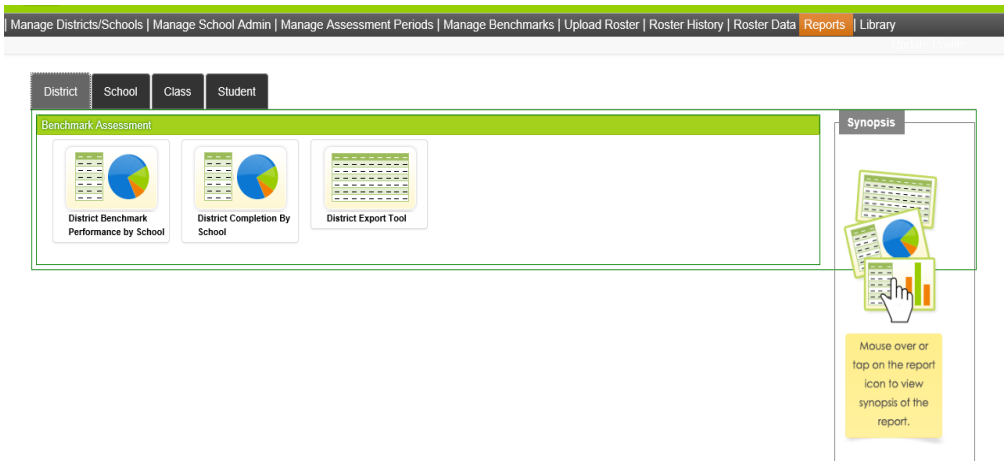
DRADashboard

Roster Data

The **Roster Data** tab displays class rosters and student data at a school level. (See page 19-20 for Roster Data: Schools details)

Reports

Tap the **Reports** tab to access School, Class, and Student level reports. (See page 21-22 for Reports)

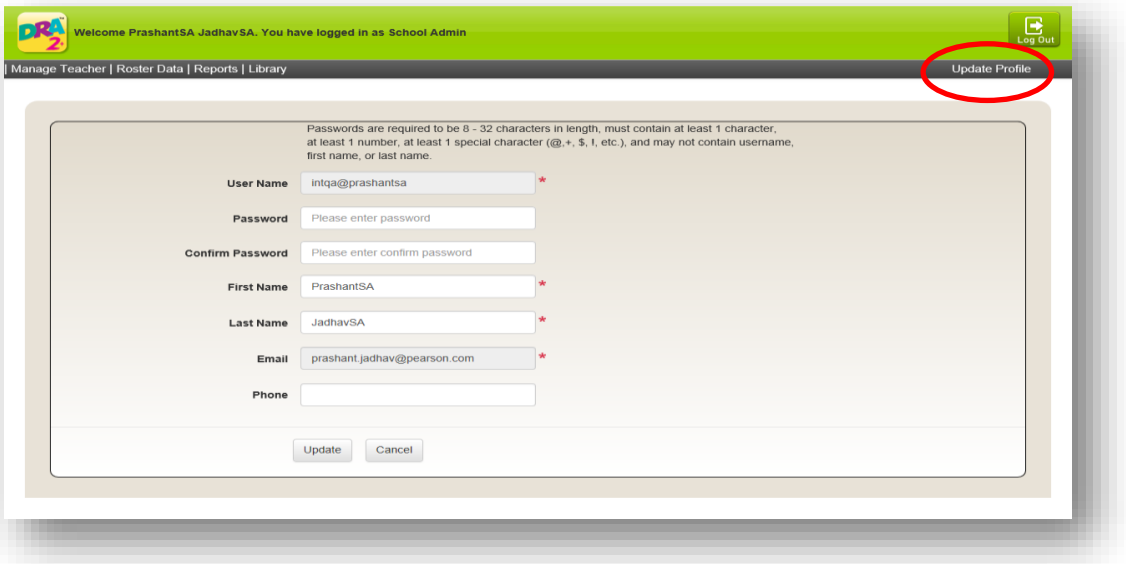


Library

Tap the **Library** tab to access blackline masters of the *DRA2+/EDL2+* components, Progress Monitoring Routine Cards, and training videos.

Update Profile

Tap the **Update Profile** tab to change your password and/or contact information.



Teacher

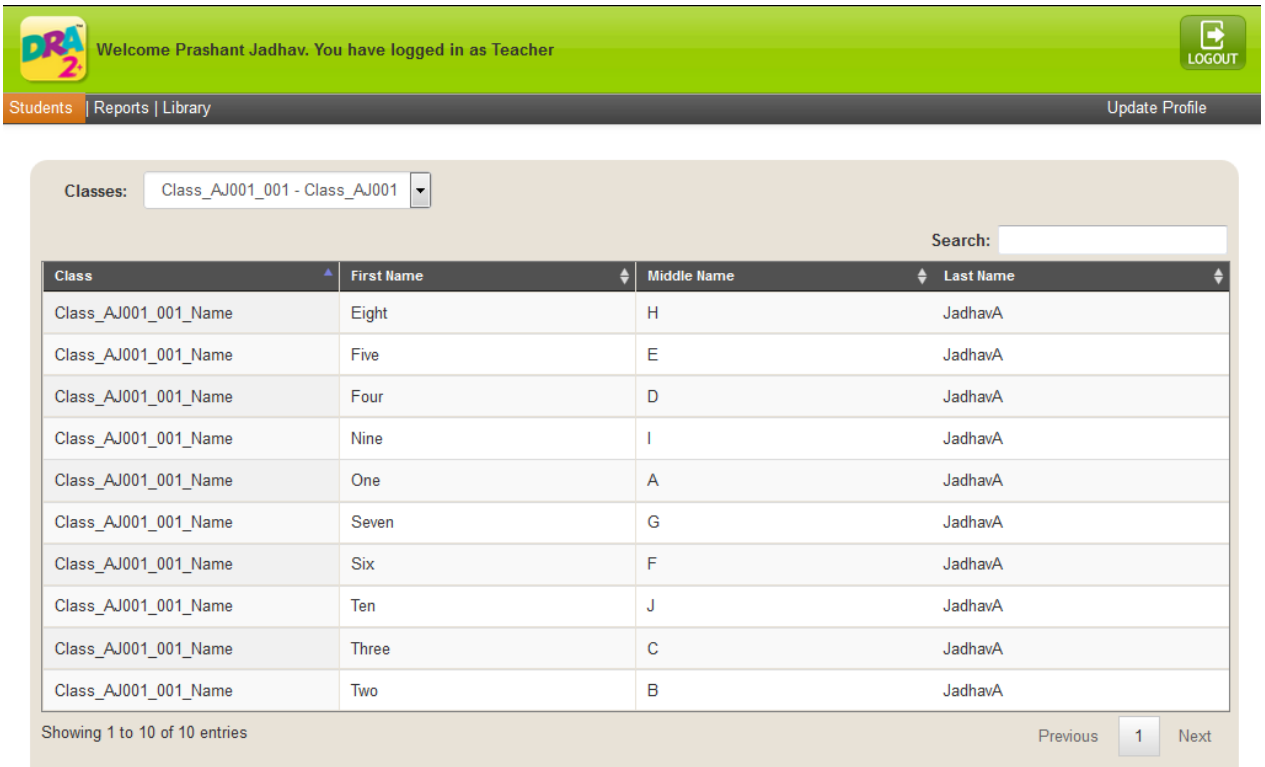
Students

The **Students** tab displays your class roster. The rosters include the following student information:

- Class
- First Name
- Middle Name
- Last Name

To sort the data, tap the name of the column header you wish to sort. Tap the column header a second time to change the sort type. For example, to sort the list by Last Name, tap **Last Name**.

- A next to a header name indicates the data in that column is sorted in ascending (or alphabetical) order.
- A next to a header name indicates the data in that column is sorted in descending order.



Reports

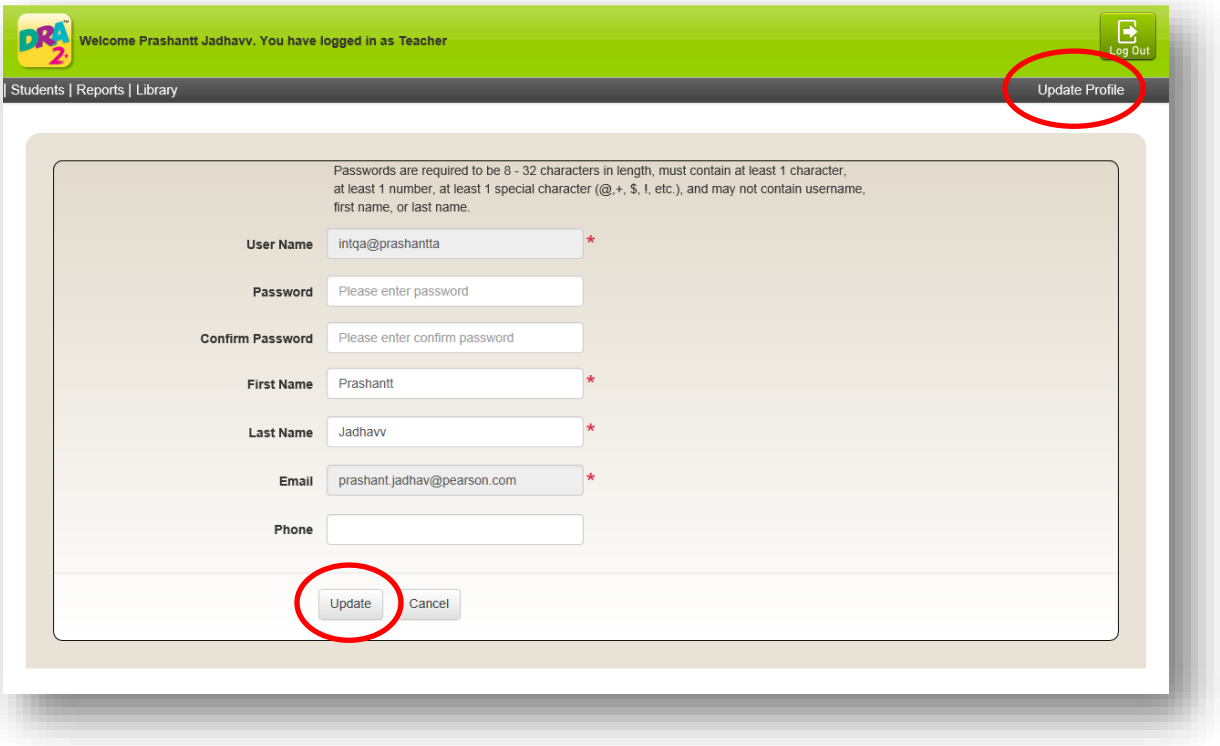
Tap the **Reports** tab to access Class and Student level reports. (See page 25-26 for Reports.)

Library

Tap the **Library** tab to access blackline masters of the *DRA2+/EDL2+* components, Progress Monitoring Routine Cards, and training videos.

Update Profile

Tap the **Update Profile** tab to change your password and/or contact information.

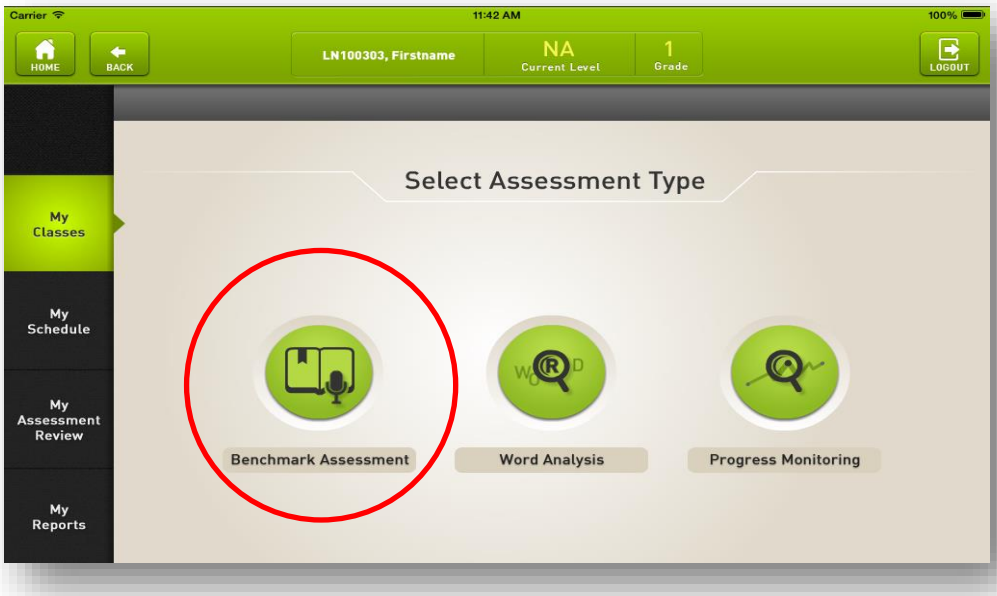


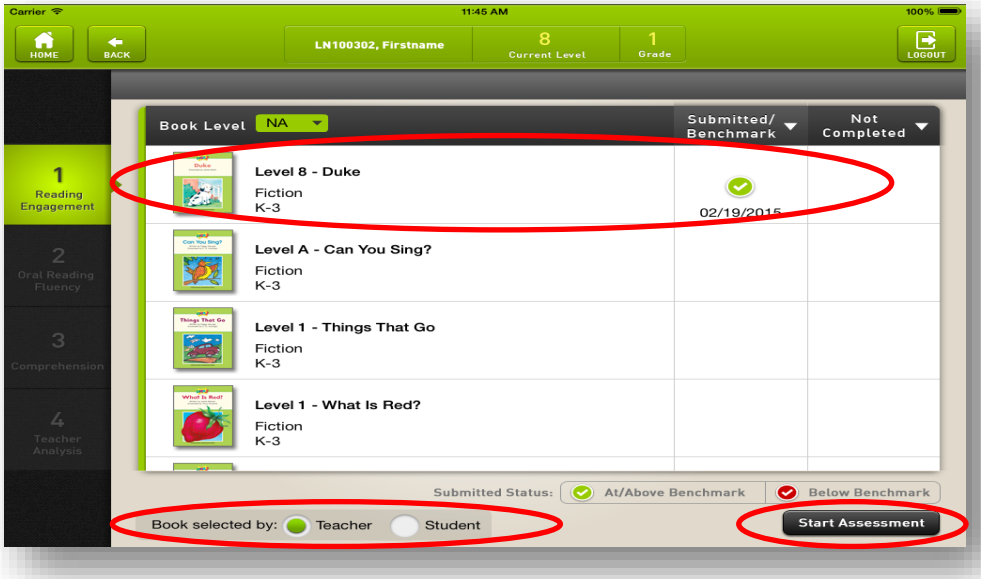
Benchmark Assessment

Start Assessment

To begin a Benchmark Assessment,

1. Tap on the **name of the student** you would like to assess from the Student List in the **My Classes** or **My Schedule** tabs.
2. Then tap **Benchmark Assessment** when prompted to **Select Assessment Type**.
3. Tap the **row of the book** you wish to use for the assessment.
4. Tap the circle before **Teacher** or **Student** to indicate who selected the book.
5. Tap **Start Assessment**.

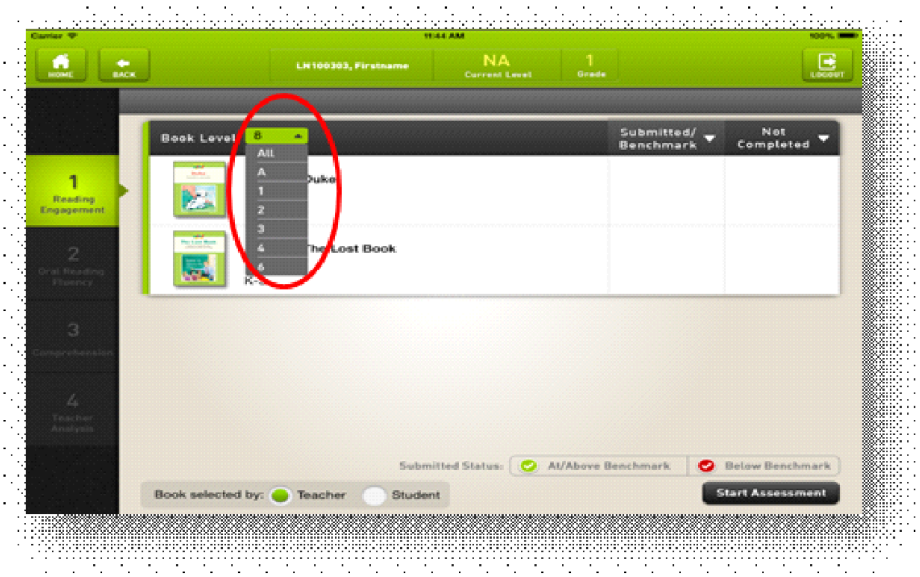




Book Selection

When you launch a Benchmark assessment, you will first see the Book Selection screen. Here, a list of books will display, including a thumbnail of each book's cover, its DRA level, book title, and book type (Fiction or Nonfiction).

If the student has previously been assessed and assigned a recent benchmark level, books from the next higher level will automatically populate. If no recent benchmark level is available for the student, the default book level will be the appropriate grade level. You may use the Book Level drop-down menu to manually change levels.



The columns to the right of the books indicate if the book was previously used in an assessment with the student.

In the Submitted/Benchmark column:

= the book was previously administered and submitted as "final" *at/above* the district's benchmark

= the book was previously administered and submitted as "final" *below* the district's benchmark

In the Not Completed column:

= the book was used in an assessment on the date indicated that was started but not submitted as "final"

Step 1: Reading Engagement

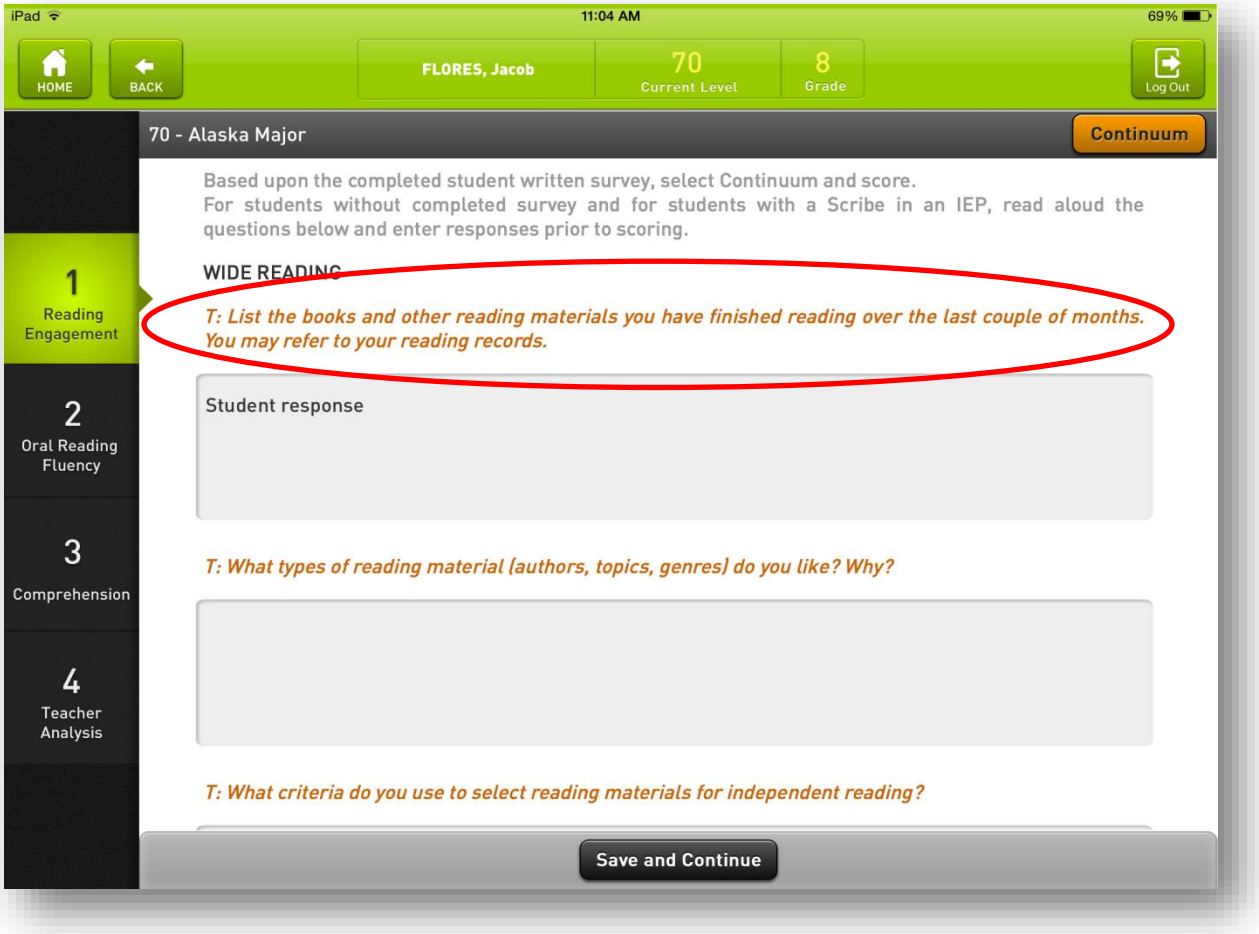
The first step in administering the *DRA2+* is assessing Reading Engagement. Here, the student is asked questions to get an understanding of their reading behaviors and attitudes.

For Levels A–24, this step is completed using the *DRA2+/EDL2+ App*. *Note:* All teacher prompts are indicated with ***orange text***.

Recording Reading Behaviors and Attitudes

1. Read each teacher prompt aloud to the student.
2. Tap the text box below each prompt and type in the student's response.
3. Scroll to view additional Reading Engagement questions by swiping your finger up on the screen.

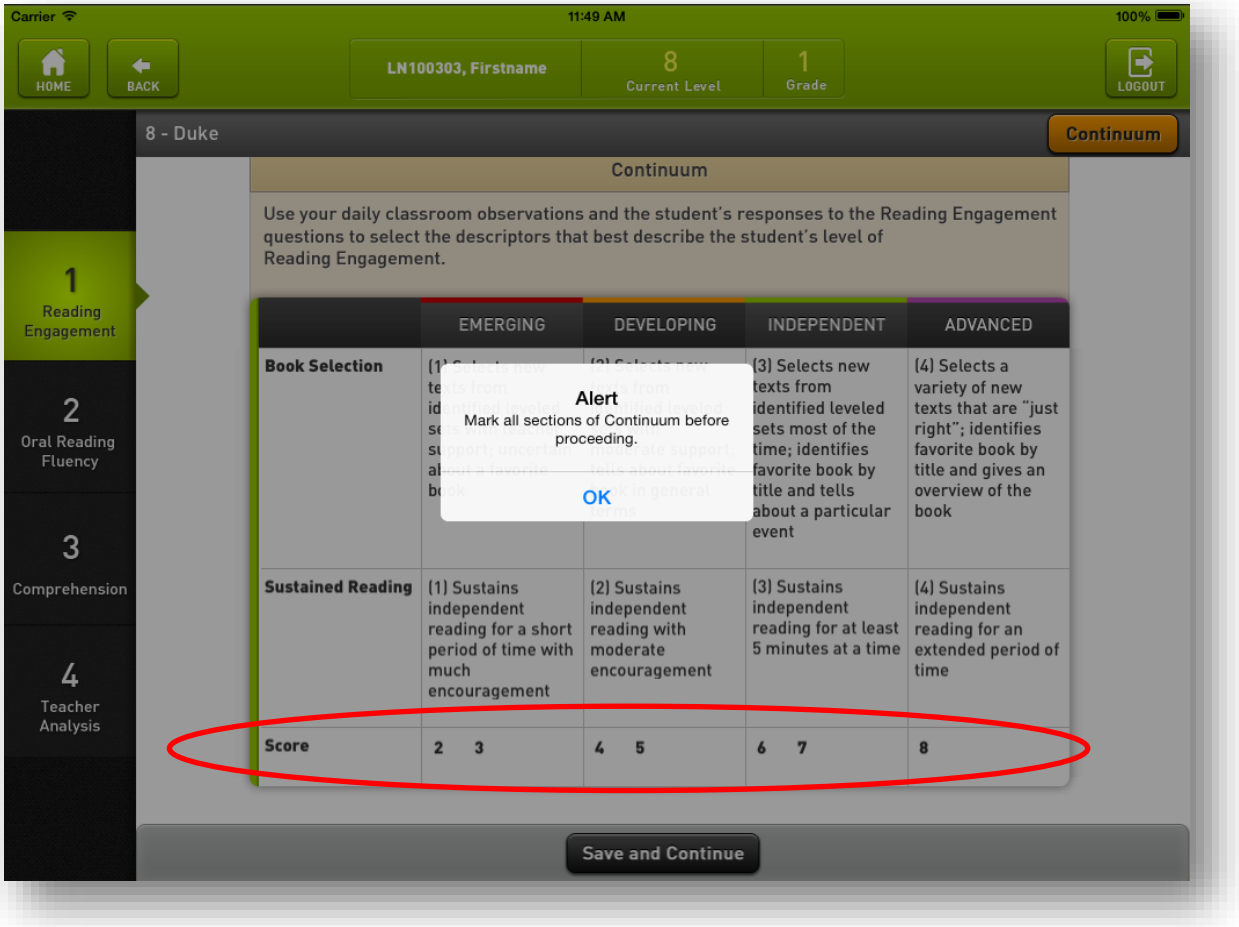
For Levels 28 and above, this step may be completed using the *DRA2+/EDL2+ App*, or you may have the student write responses to the Reading Engagement questions in the Student Reader Survey.



Rating Responses on Reading Engagement Continuum

Use your daily classroom observations and the student's responses to the Reading Engagement questions to mark the Reading Engagement Continuum on a scale of 1–4:

1. Tap **Continuum** or scroll down to the Continuum section, which is after the last Reading Engagement question.
2. Tap the appropriate box on the rubric to score 1, 2, 3, or 4 for each area.
3. The combined score will be automatically calculated at the bottom of the Continuum.
4. To continue to Oral Reading Fluency, tap **Save and Continue**.

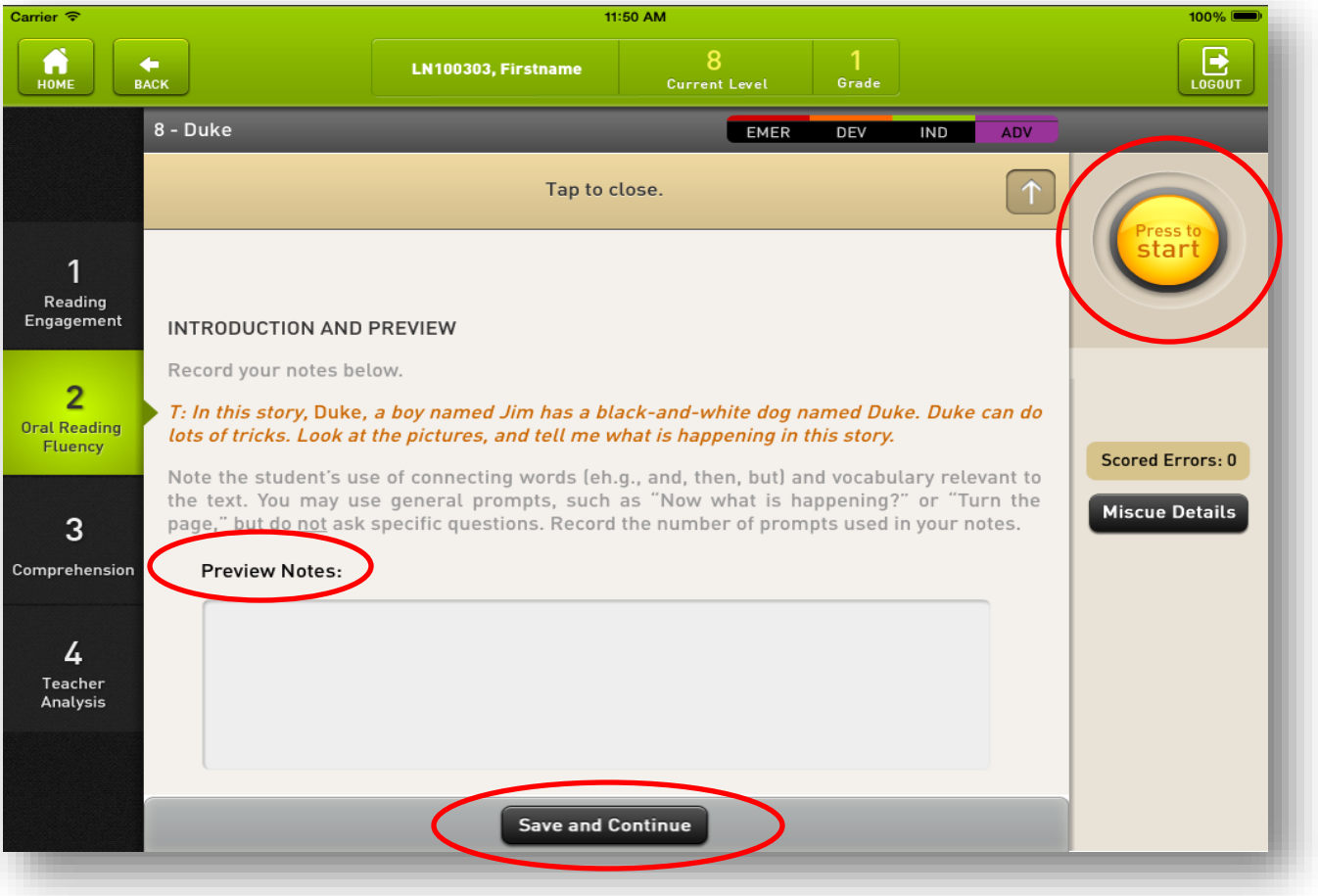


Step 2: Oral Reading Fluency

The second step in administering the *DRA2+* is assessing Oral Reading Fluency.

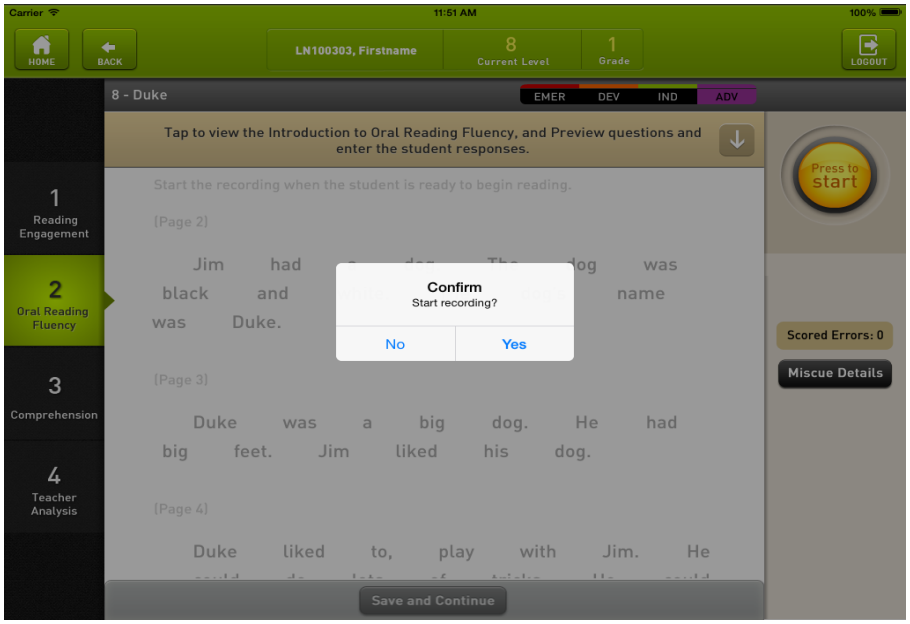
Introduction and Preview

1. Tap to view the Introduction to Oral Reading.
2. Read the Introduction and Preview teacher prompt(s), indicated with ***orange text***, aloud to the student. Scroll by swiping your finger up on the screen. *Note:* Preview only applies to Levels A–16.
3. For Levels A–16, tap the text box under Preview Notes to type in the student's Preview response. When finished, tap **Save and Continue**.
4. Note the administration reminders in **gray text**. Then tap **Press to Start** to begin the assessment.



Recording/Timing the Assessment

1. An alert will pop-up to confirm you want to start recording and timing. Tap **Yes** to start; tap **No** to return to the previous screen. *Note:* Rate score (WPM-Words per Minute) only applies to Levels 14 and above.



2. To pause or stop the recording and timer, tap **Recording**. An alert will pop-up to confirm you want to stop the recording. Tap **Yes** to stop; tap **No** to continue with the assessment.

Noting Miscue Details

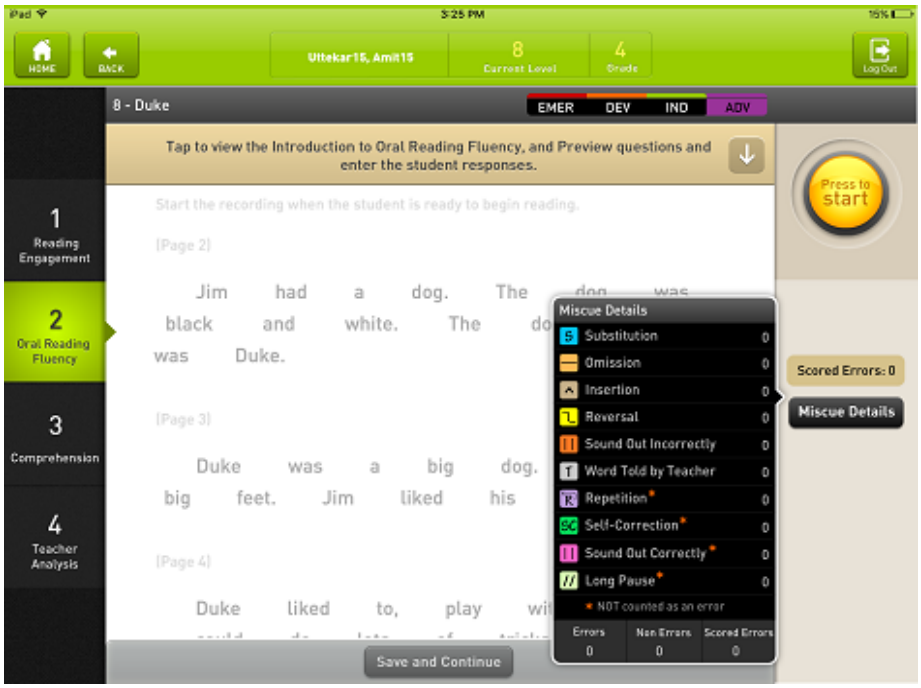
As the student reads the text aloud, tap a word or hold and drag across several words to select a group of words to open the Miscue box and record the following observed behaviors:

- substitution
- repetition*
- self-correction*
- omission
- insertion
- reversal
- sound out correctly*
- sound out incorrectly
- word told by teacher
- long pause*

* *Note:* Miscue type is NOT counted as an error

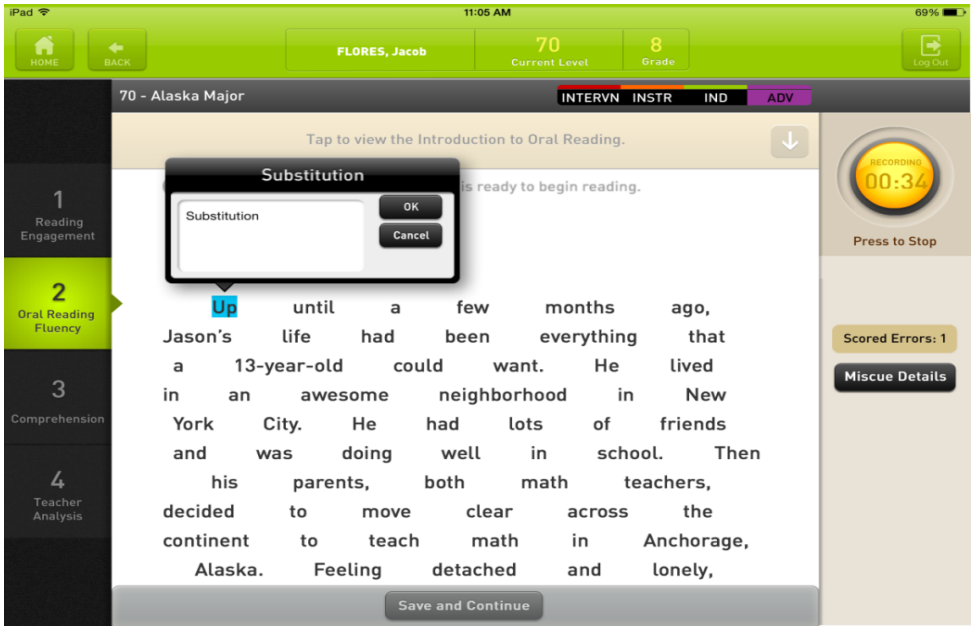
Benchmark Assessment

You may tag multiple miscue types for a single word or group of words; however, only the last selection will be scored and recorded. If a word is multi tagged and Repetition is the latest applied miscue then it will check the previous miscue applied, if it's an error it will get counted in scored error.



You may clear one or all miscues for a given word or group of words. Tap **Clear** once to clear last miscue selected. Tap and hold down the **Clear** selection for 3 seconds to clear all miscues selected.

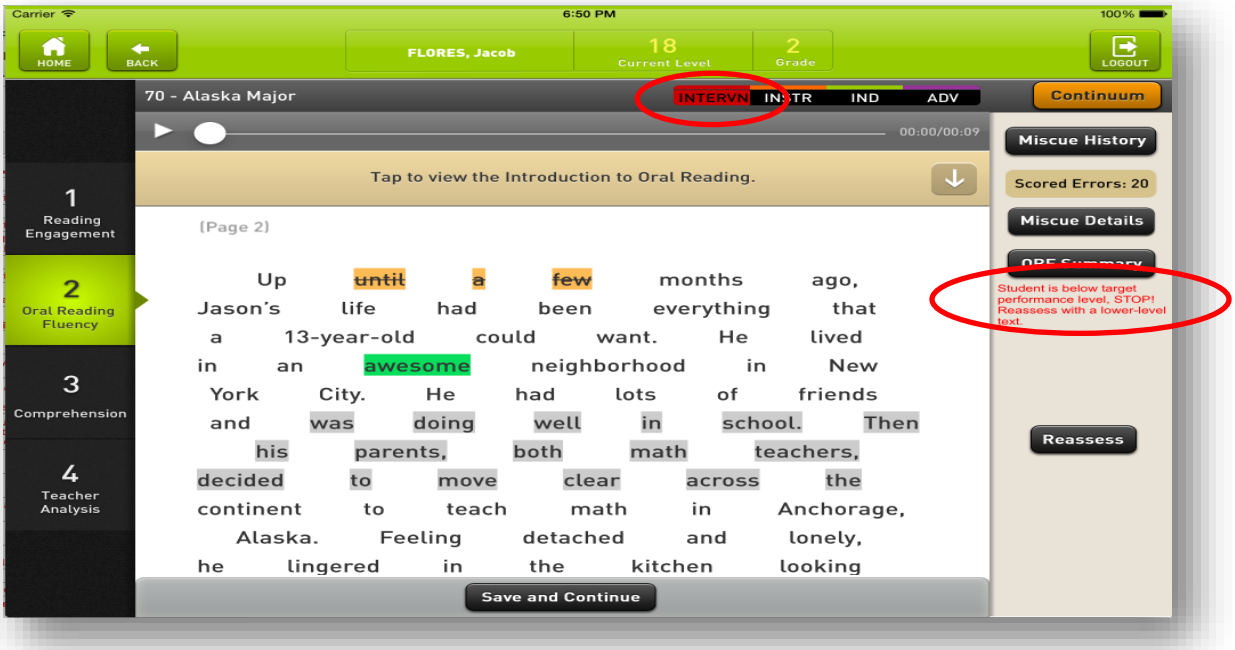
With the substitution insertion miscues, and sound out incorrectly a pop-up box will appear so you may note additional information about the error, such as the word(s) substituted or inserted.



Benchmark Assessment

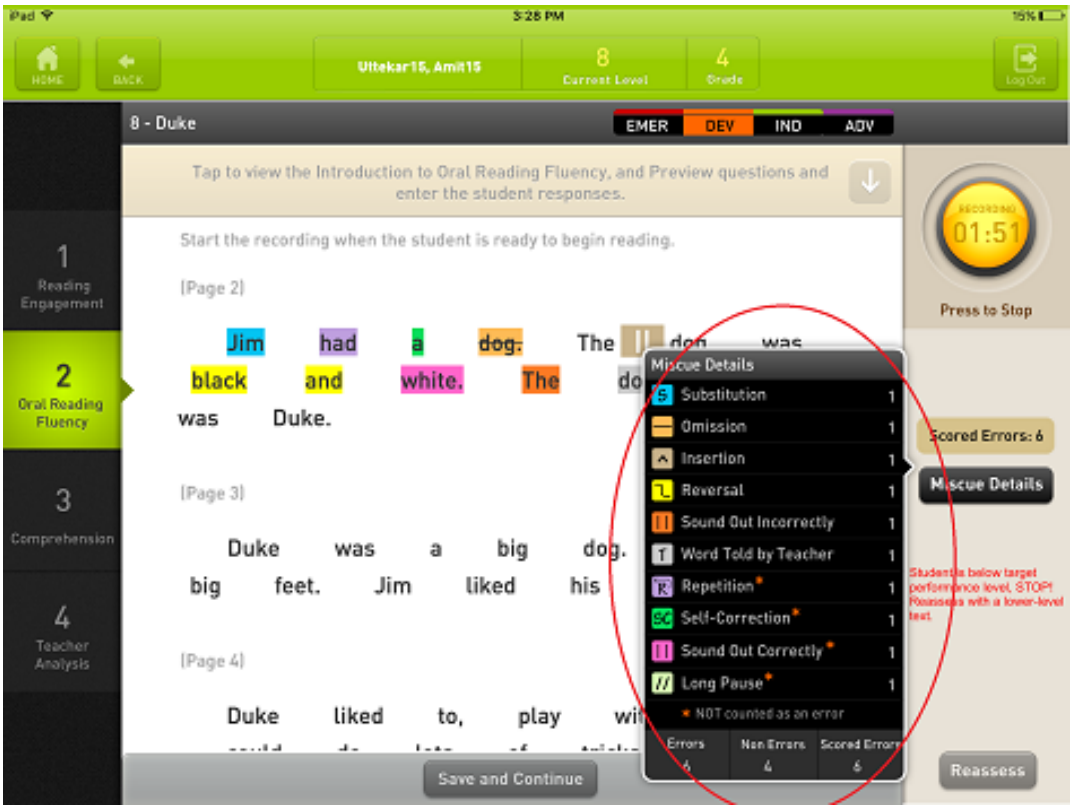
The Scored Errors will be automatically calculated during the assessment.

As the accuracy and rate change during the assessment, the Performance Level Indicator in the book's banner will also change between the levels Advanced, Independent, Instructional, and Intervention (or Independent, Developing, and Emerging). **If the student exceeds the allowed miscues or allowed time for the target performance level**, an alert will be displayed in red text on the right of the screen, recommending you stop the assessment and reassess the student with a lower book level.



Benchmark Assessment

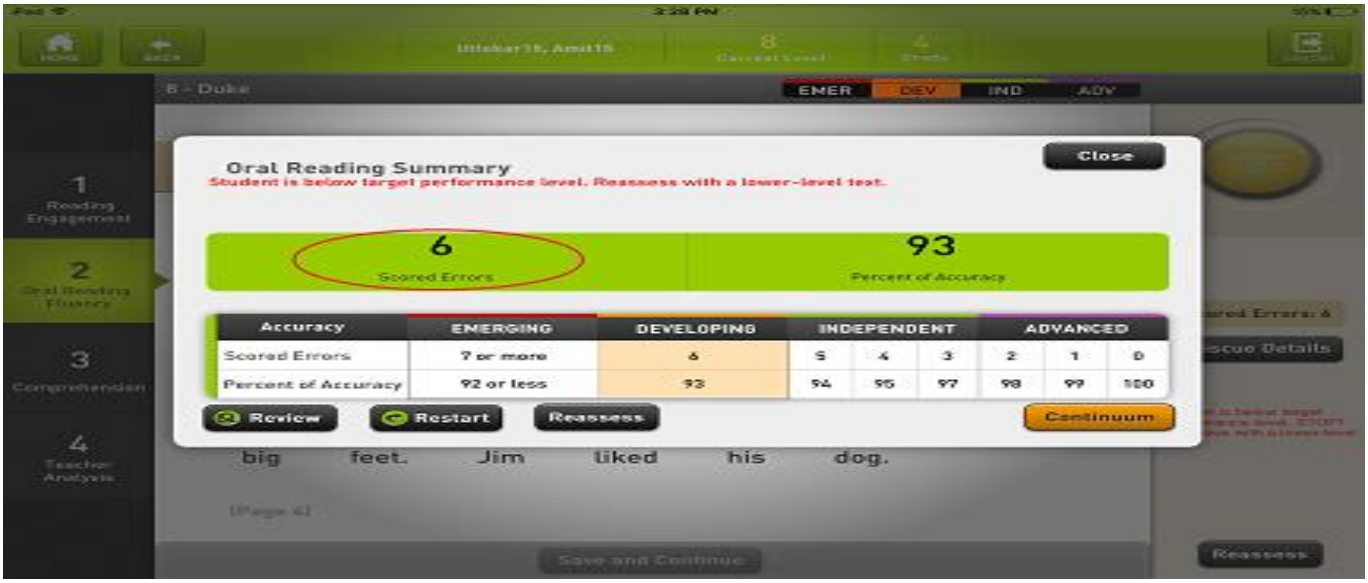
Tap on **Miscue Details** to see a breakdown of the number of errors by miscue type.



Oral Reading Summary

After you have stopped the recording and timer, the **Oral Reading Summary** screen will be displayed, which details the student's rate and accuracy as well as the performance level for the assessment.

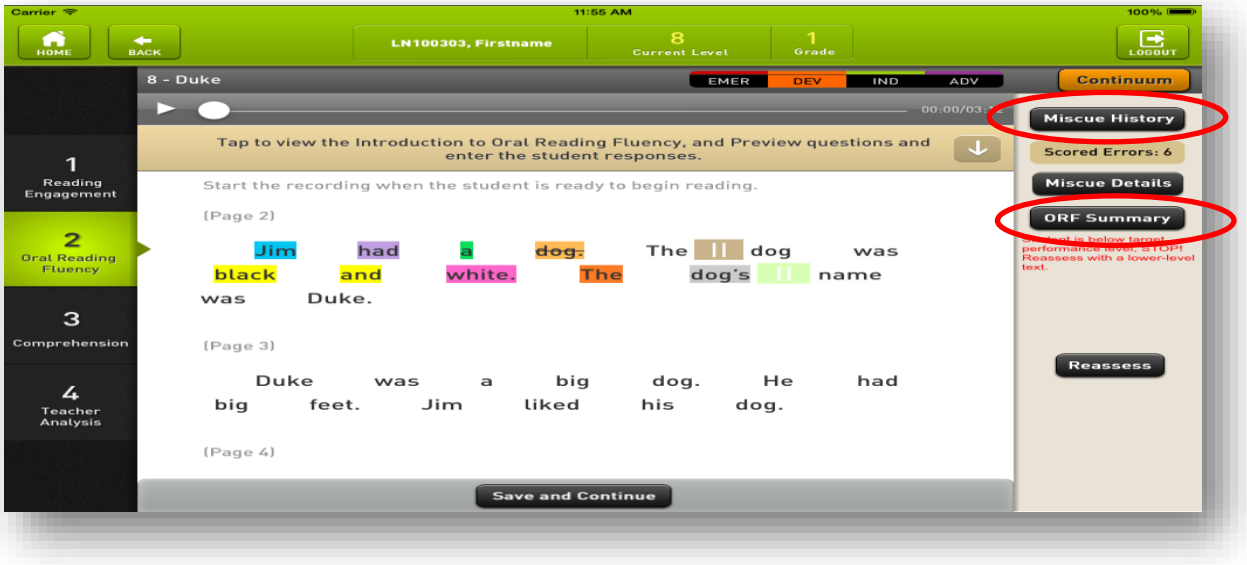
From this screen, you may choose to Review the assessment, Restart the assessment, or Reassess.

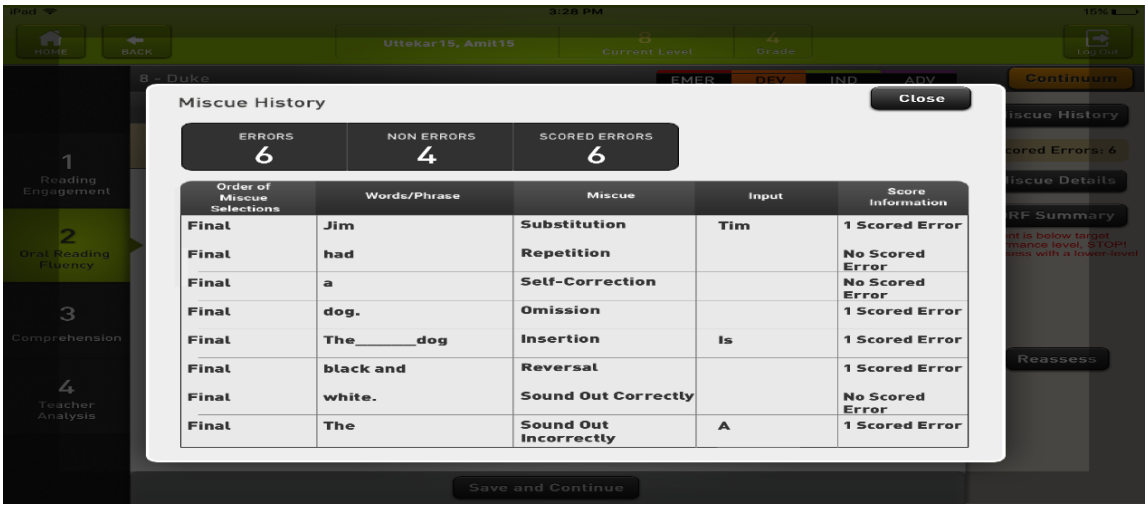


Review, Restart, or Reassess

Tap **Review** to return to the completed Oral Reading Fluency screen to listen to the audio recording, tag additional miscues, untag mismarked miscues, and/or enter additional miscue information as appropriate. *Note:* During review mode, you can play the entire audio or audio clips associated with tagged words. Audio can be accessed from the iPad at any time.

- Tap to begin playback of the full audio recording. Touch and drag your finger on the slider to go forward or backward during playback.
- Tap **Miscue History** to view specific miscue information
- Tap **ORF Summary** to return to the Oral Reading Fluency Summary screen and review the changes.





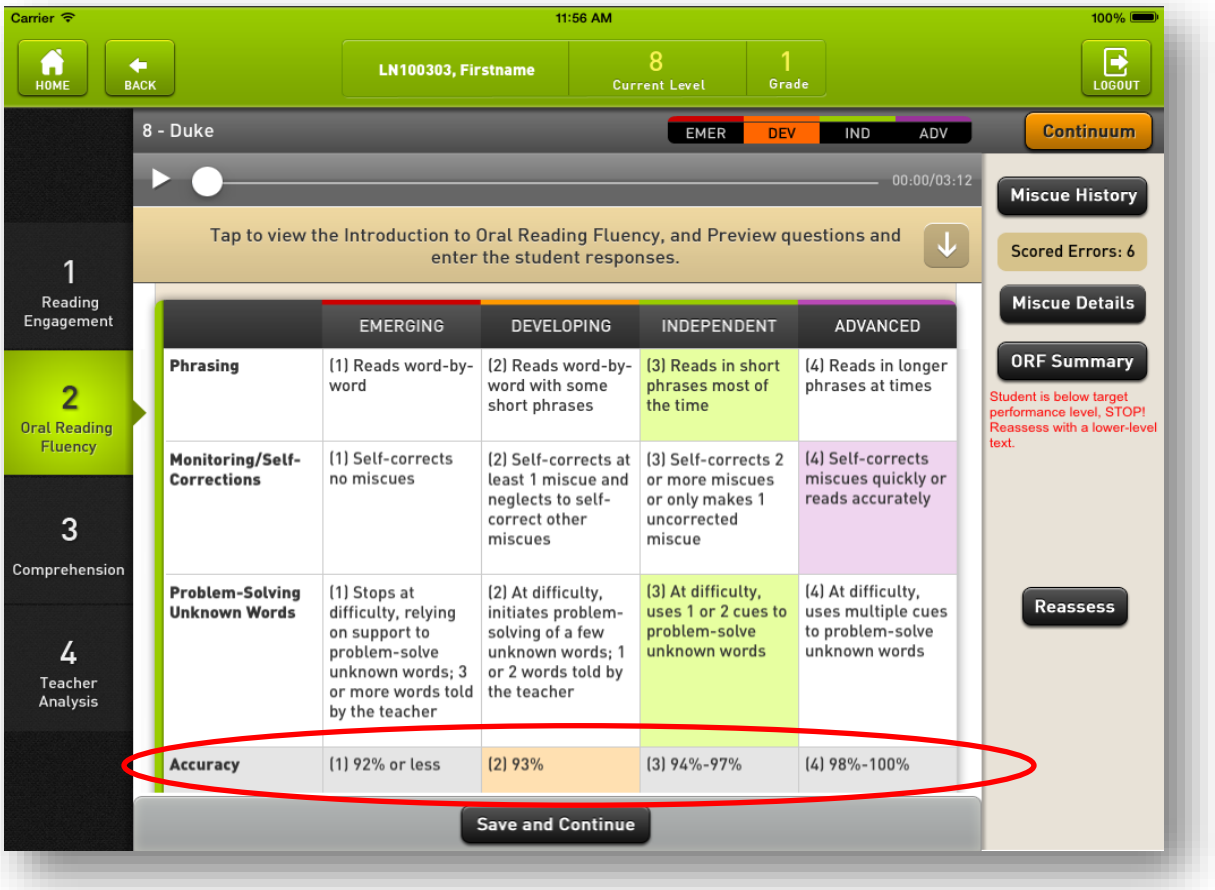
Tap **Restart** to start the assessment over with the same book. No Oral Reading Fluency data from the first administration will be saved.

Tap **Reassess** to select a different book level. The current assessment data will be saved to your iPad, and a black checkmark with the date will appear in the Not Completed column on the Book Selection screen for the student.

Scoring Expression and Phrasing on Oral Reading Fluency Continuum

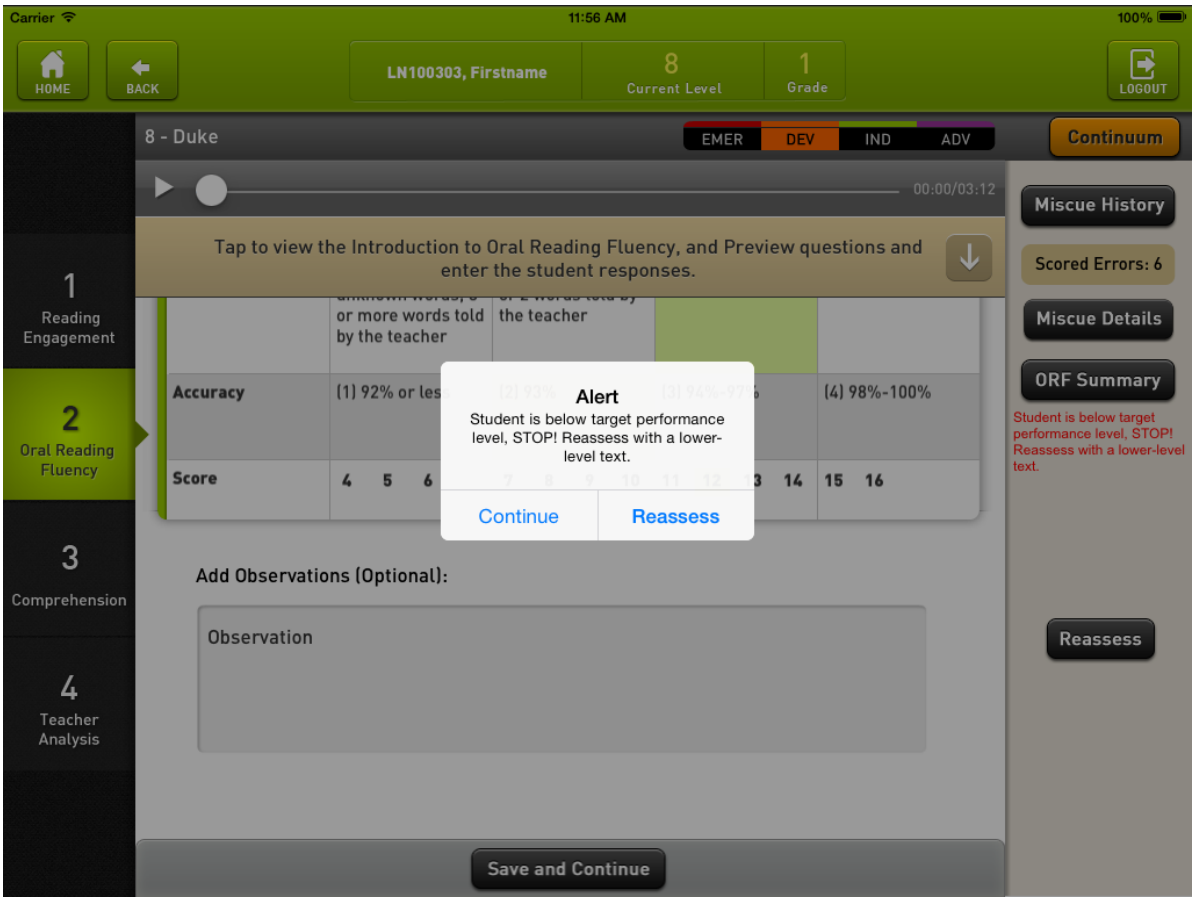
Use your recorded observations from this assessment to mark the Oral Reading Fluency Continuum for Expression and Phrasing on a scale of 1–4:

1. Tap **Continuum**.
2. Tap the appropriate box on the rubric to score 1, 2, 3, or 4 for each area. *Note:* Rate and Accuracy scores will already be selected based on the Oral Reading Fluency assessment results.
3. The combined score will be automatically calculated at the bottom of the Continuum.



Note: If either rate or accuracy falls below the designated performance level, an alert will be displayed in red text on the right of the screen, recommending you to reassess the student with a lower book level.

Additionally, if the total score for the Oral Reading Fluency Continuum falls below the independent range, an alert will pop-up, recommending that you reassess the student with a lower book level.



1. Tap the text box below Add Observations to type additional notes, if desired.
2. To continue to Comprehension, tap **Save and Continue**.

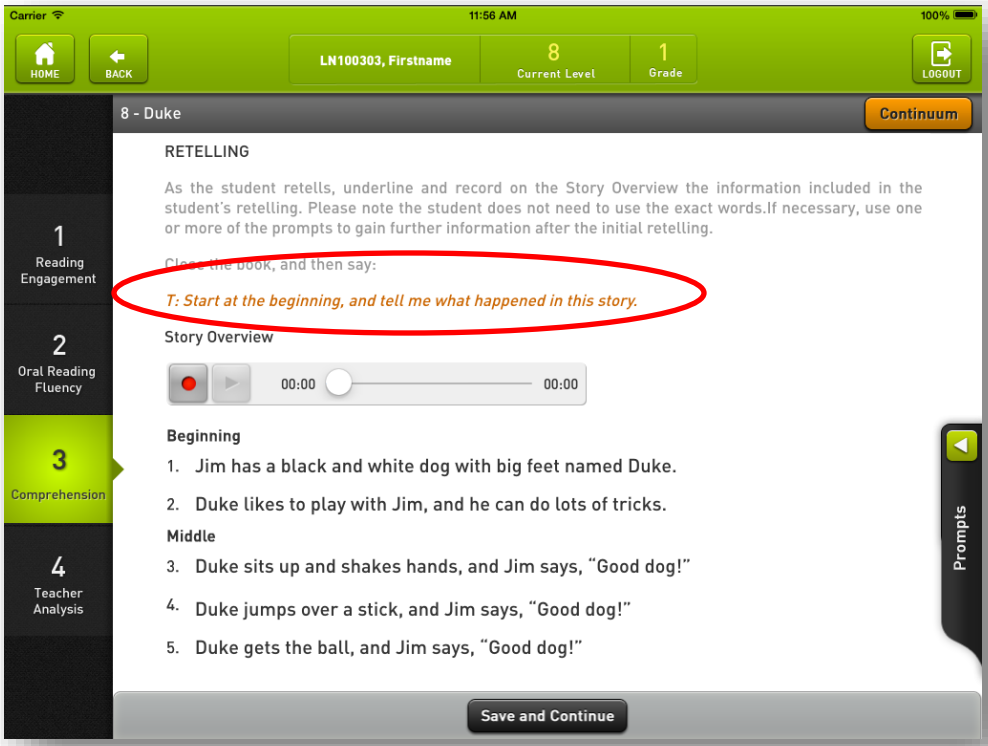
Step 3: Comprehension

The third step in administering the *DRA2+* is assessing Comprehension for Levels 4 and above. For Levels A–3, skip to Step 4: Teacher Analysis, page 49.

All teacher prompts are indicated with ***orange text***.

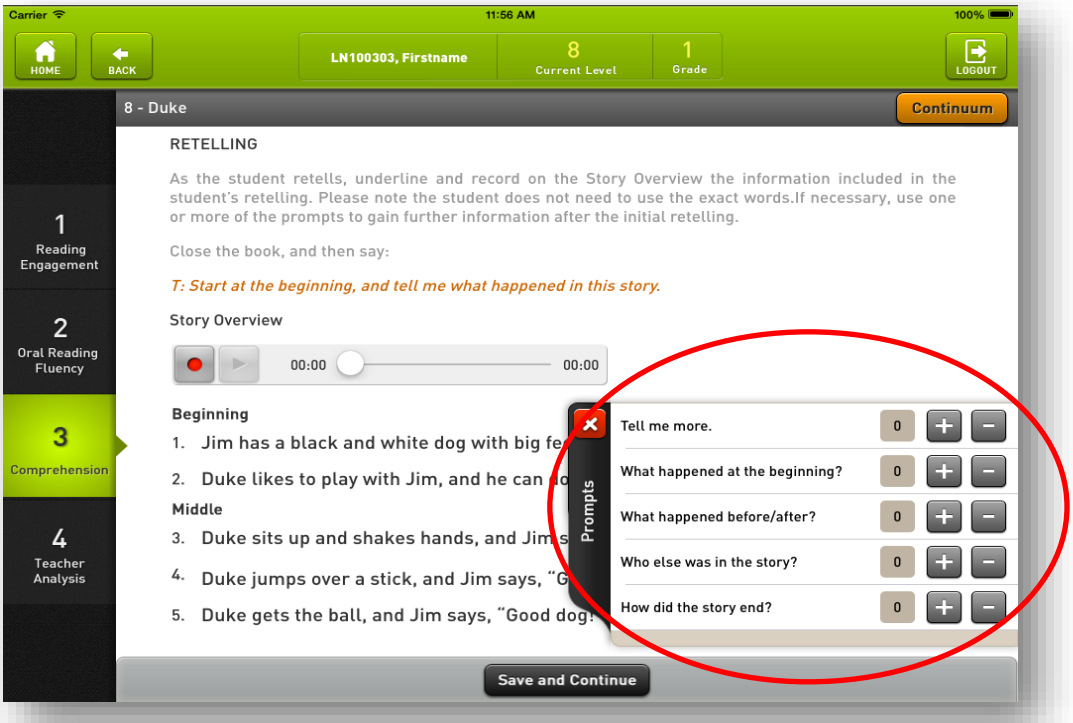
Pay careful attention to the administration notes in **gray text**.

1. Read each teacher prompt aloud to the student



2. Tap the text box below each prompt and type in the student's response.

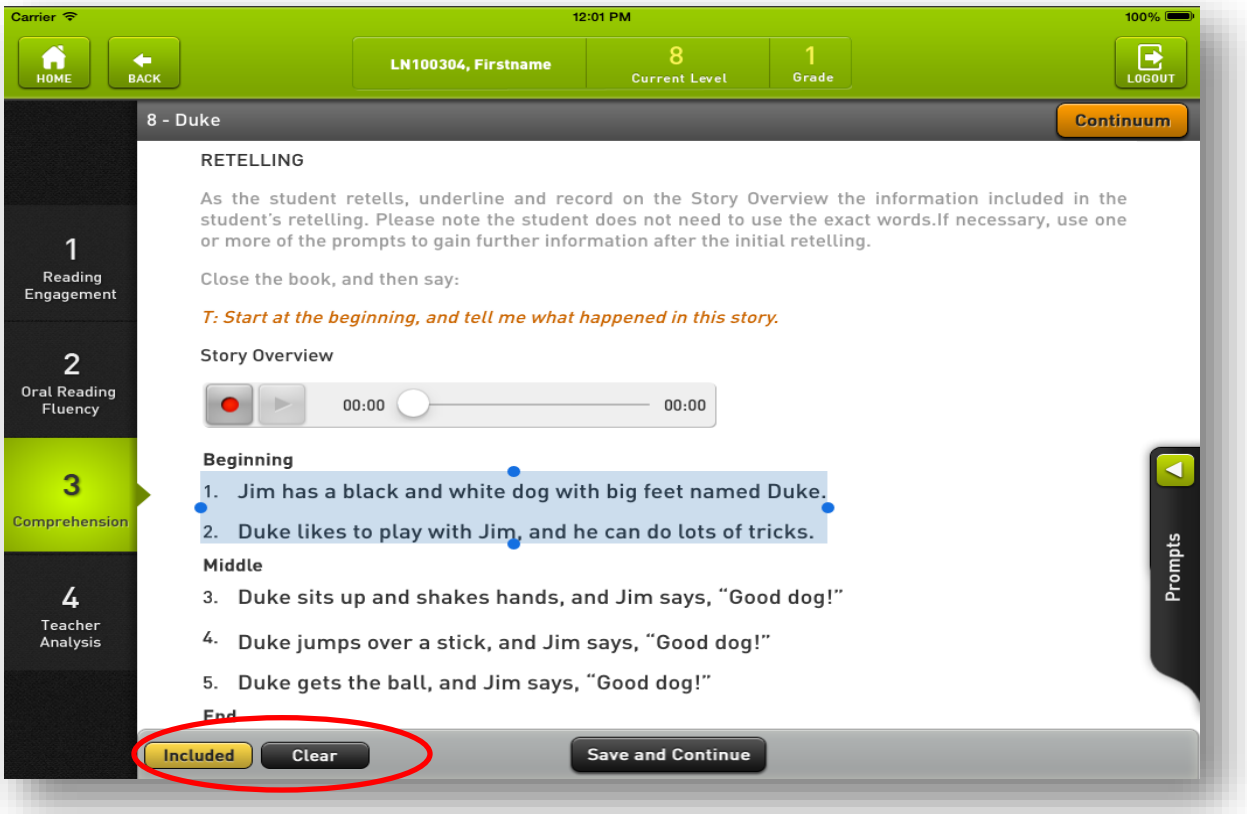
3. Scroll to view additional Comprehension tasks by swiping your finger up on the screen.



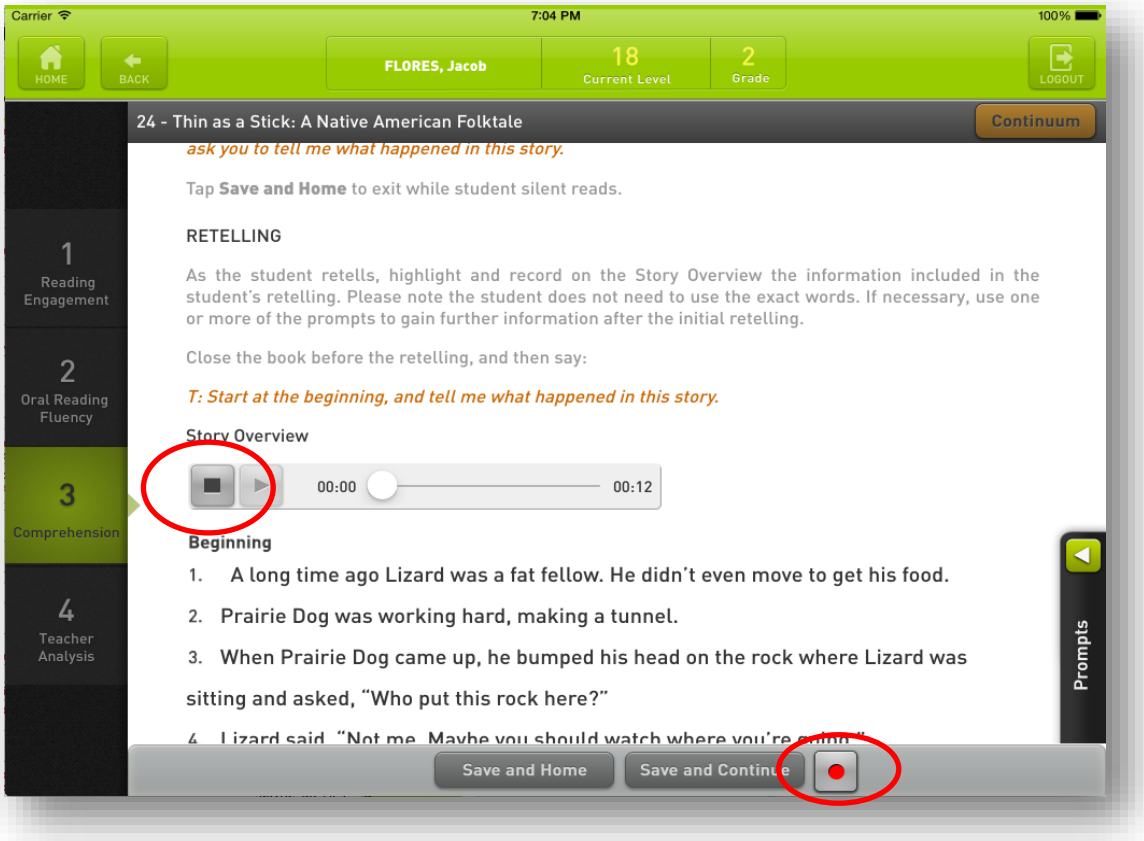
Recorded Retelling

For Levels 4–26, a portion of the assessment includes a Retelling task.

1. Tap the to begin recording audio of the student's response for future playback and review.
2. As the student recalls the events that took place within the text, to highlight words, phrases, or sentences included in the retell:
   - tap a single word to select it
   - tap and hold your finger on a word to open; when it becomes highlighted in light blue, lift your finger off the screen; drag the Selection handles to add/remove words; then tap **Included** to select the group of words
   - tap the number before a sentence to select the entire sentence
3. If you mistakenly select a word, phrase, or sentence, tap the word, phrase, or the number before the sentence to clear the highlight.
4. Tap **Clear** to remove ALL of the previously highlighted words, phrases, and sentences and start over.



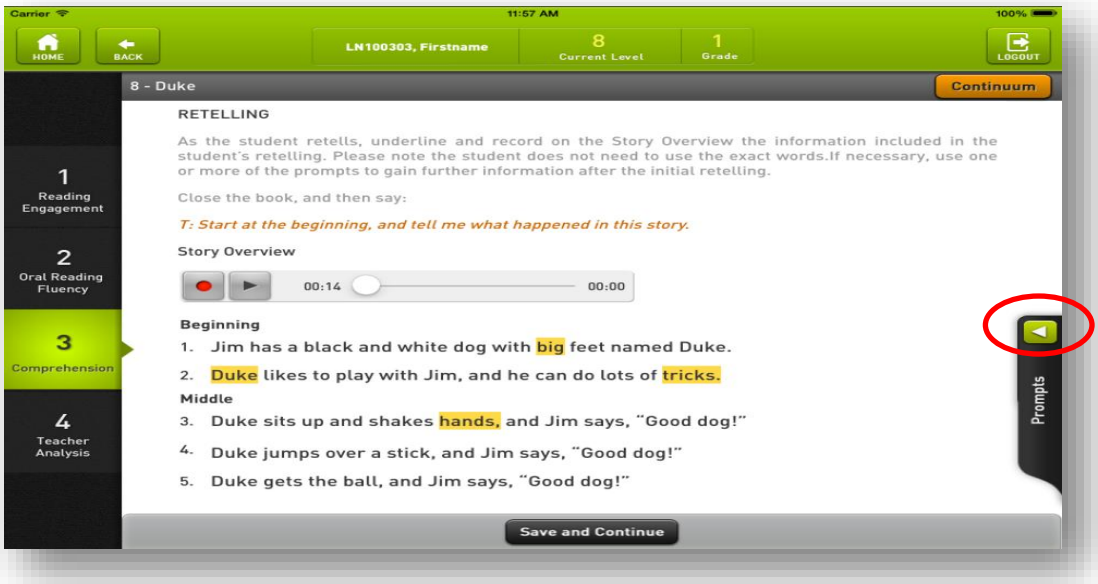
1. To stop recording, tap at the recording bar, or tap the blinking red recording button at the bottom of the screen.



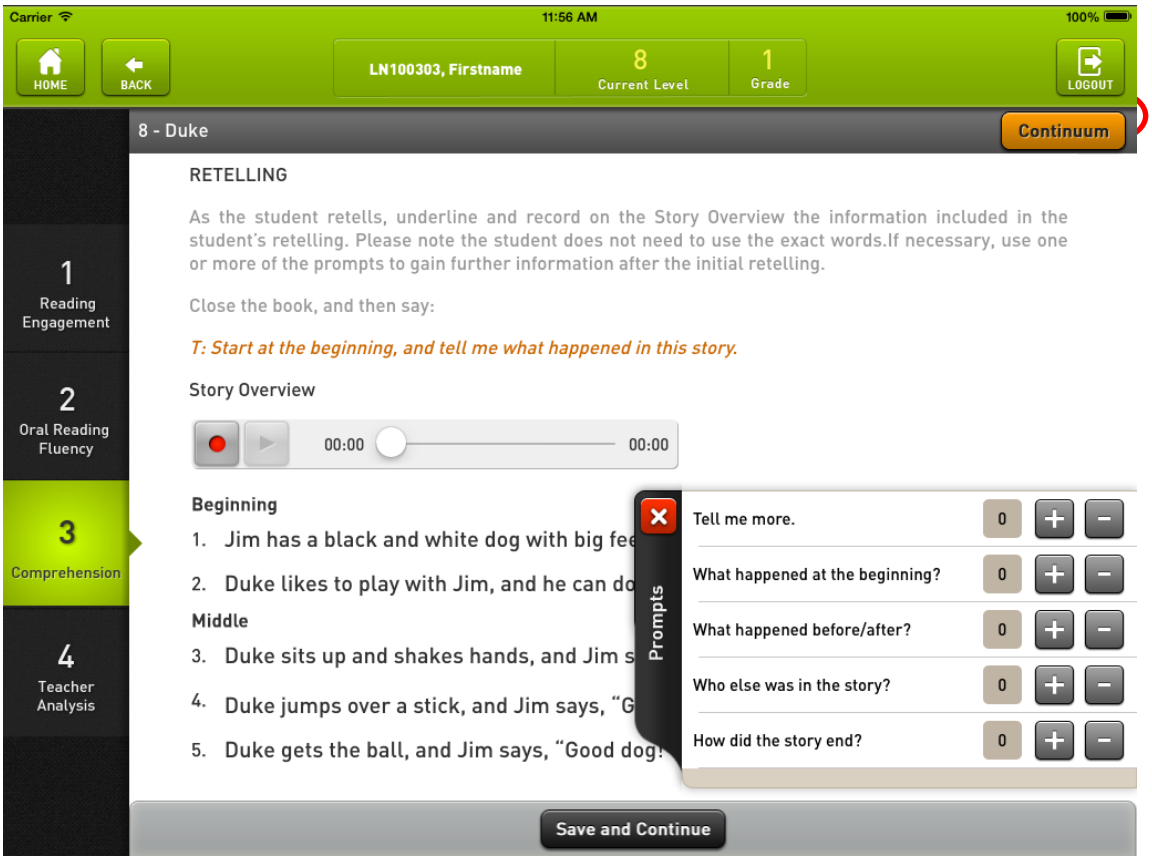
Prompting

During the retelling, you may provide certain prompts to help the student recall the text.

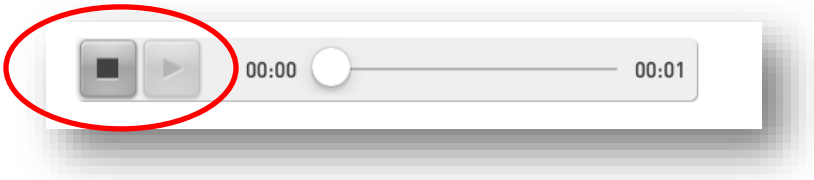
1. Tap to open the Prompts box to see the allowable prompts.



1. Indicate the number of prompts used by tapping on the plus or minus button .
2. Tap to close the Prompts box.



3. Tap the text box below Retell Notes to type additional notes, if desired.
4. To review the audio recording, tap to begin playback. Touch and drag your finger on the slider to go forward or backward during playback.



5. To re-record the audio, tap the then tap **Yes**.

Using Student Booklet to Record Comprehension Responses

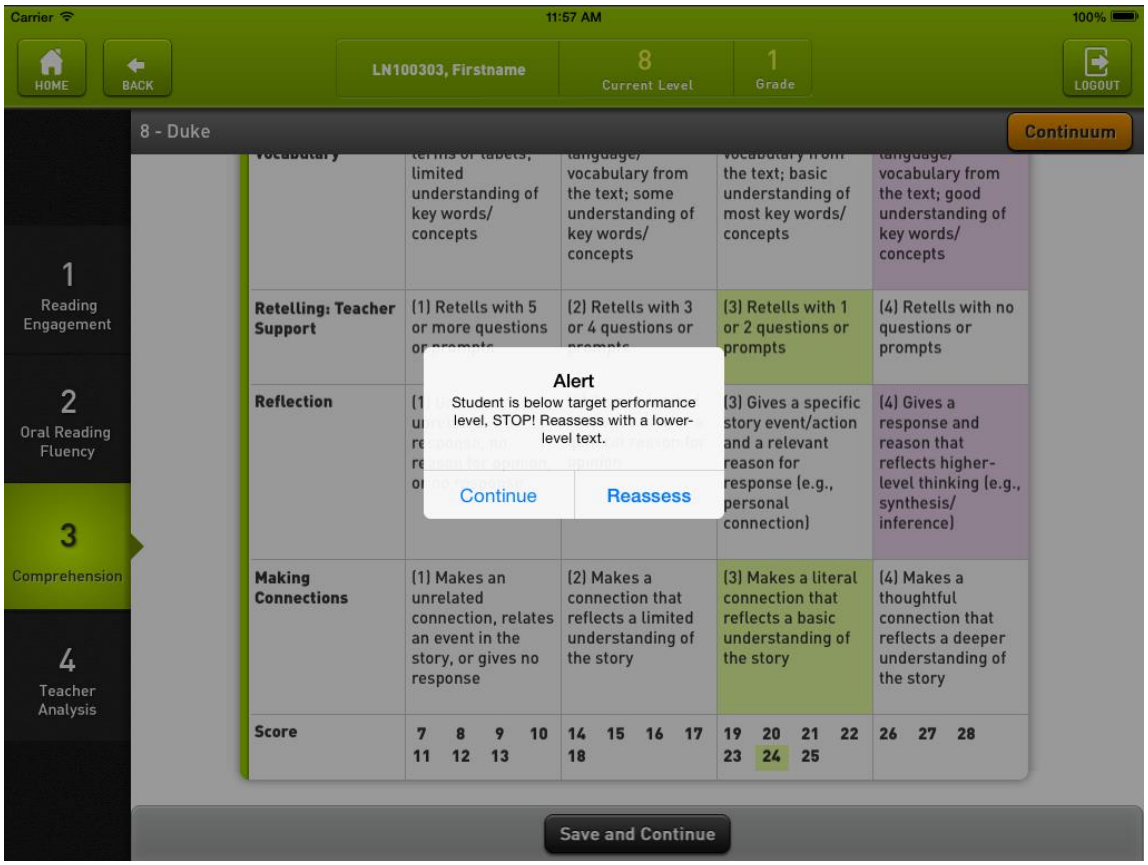
At higher levels, the student will write responses to some of the Comprehension tasks in the Student Booklet.

Scoring Oral/Written Questions on Comprehension Continuum

Once all of the Comprehension questions have been answered, use the student's responses to mark the Comprehension Continuum for each task on a scale of 1–4:

1. Tap **Continuum** or scroll down to the Continuum section, which is after the last Comprehension question.
2. Tap the appropriate box on the rubric to score 1, 2, 3, or 4 for each area.
3. The combined score will be automatically calculated at the bottom of the Continuum.

   Note: If the total score falls below the Independent range, an alert will pop-up, recommending that you reassess the student with a lower book level



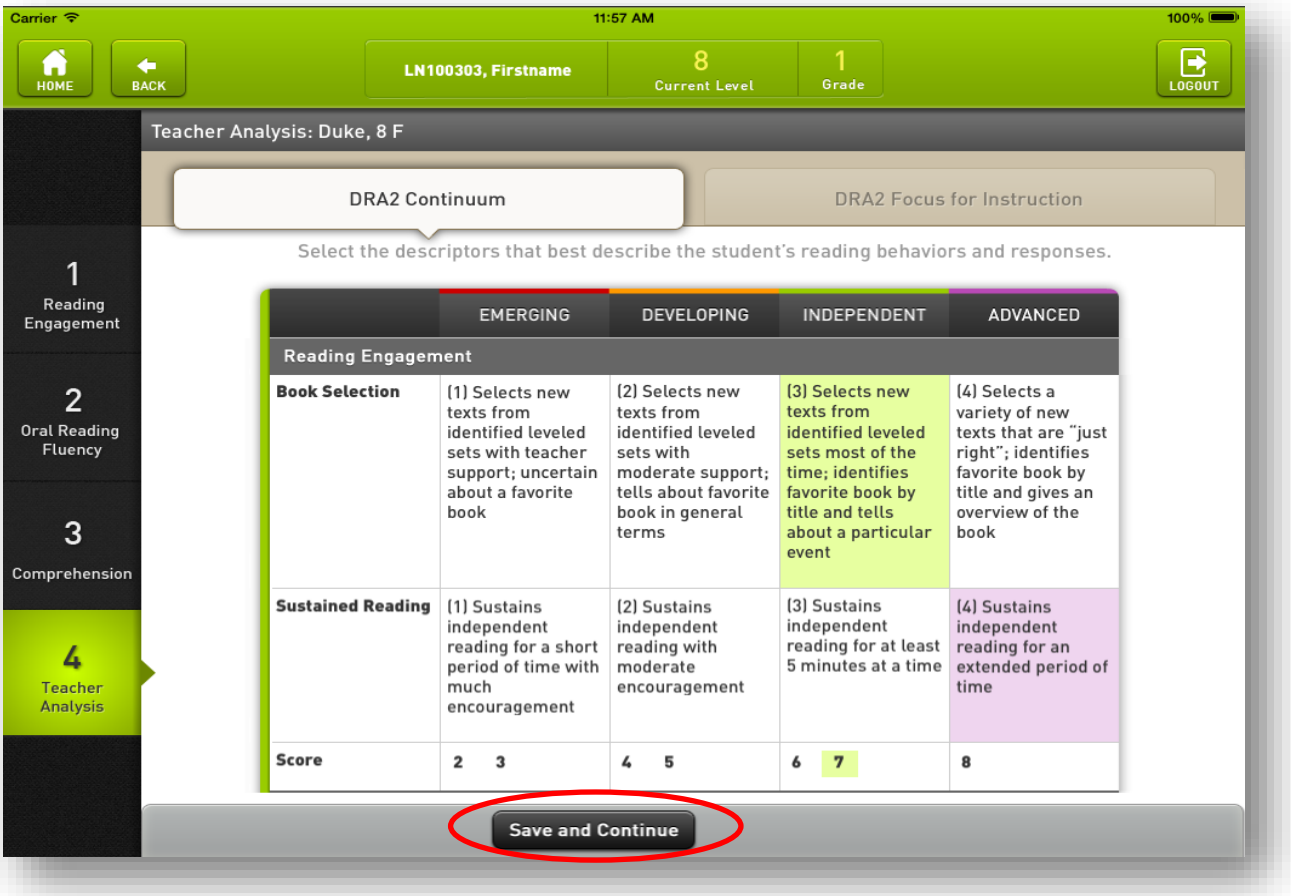
4. To continue to Teacher Analysis, tap **Save and Continue**.

Step 4: Teacher Analysis

DRA2 Continuum

This tab will display all of the completed Continuum rubrics for the entire Benchmark Assessment, which you may wish to reference when completing the Focus for Instruction.

1. To edit your selection, tap the appropriate box on the rubric to score 1, 2, 3, or 4.
2. Tap **Save and Continue** to advance to DRA2 Focus for Instruction.



DRA2 Focus for Instruction

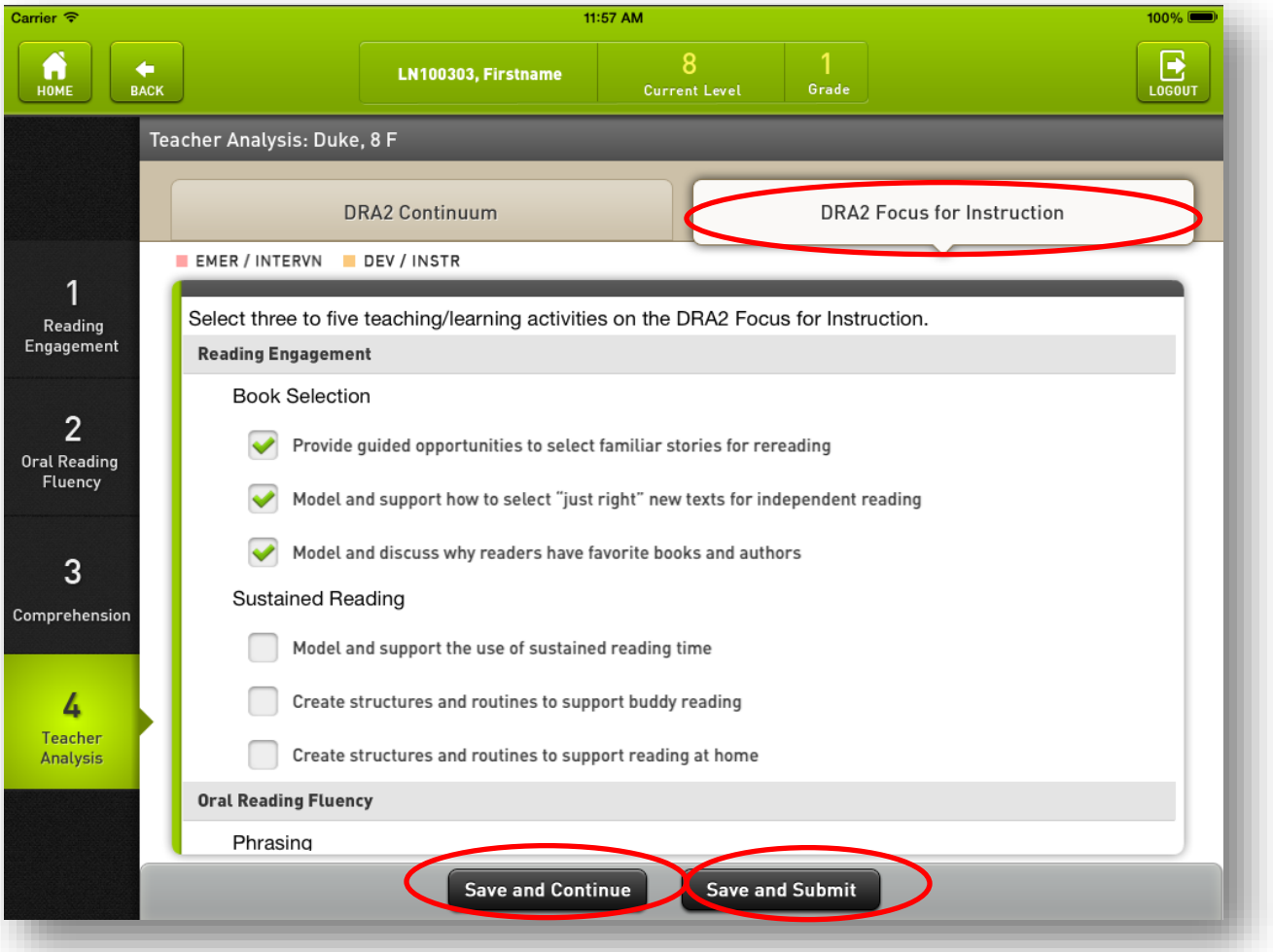
Tap this tab to select specific teaching points for the student based on the Continuum scores.

Sections that fall below the Independent range on the Continuum will be automatically highlighted on this tab:

= this area is EMER/INTERVN and requires intervention

= this area is DEV/INSTR and requires additional instruction

1. Tap the box before the teaching/learning activity to select it. To deselect an activity, tap the green checkmark.
2. To review the assessment before submitting it as "final," tap **Save and Continue**. You will return to the student's Book Selection screen and the assessment will be marked as **Not Completed**.
3. To submit the assessment as "final," tap **Save and Submit**.
    a. Then tap **Yes** to submit the data for district reporting or tap **No** to return to the DRA2 Focus for Instruction tab.
    b. If you tap **Yes**, then tap **Continue** to continue with another student or **Sync Now** to sync this record now.



Word Analysis

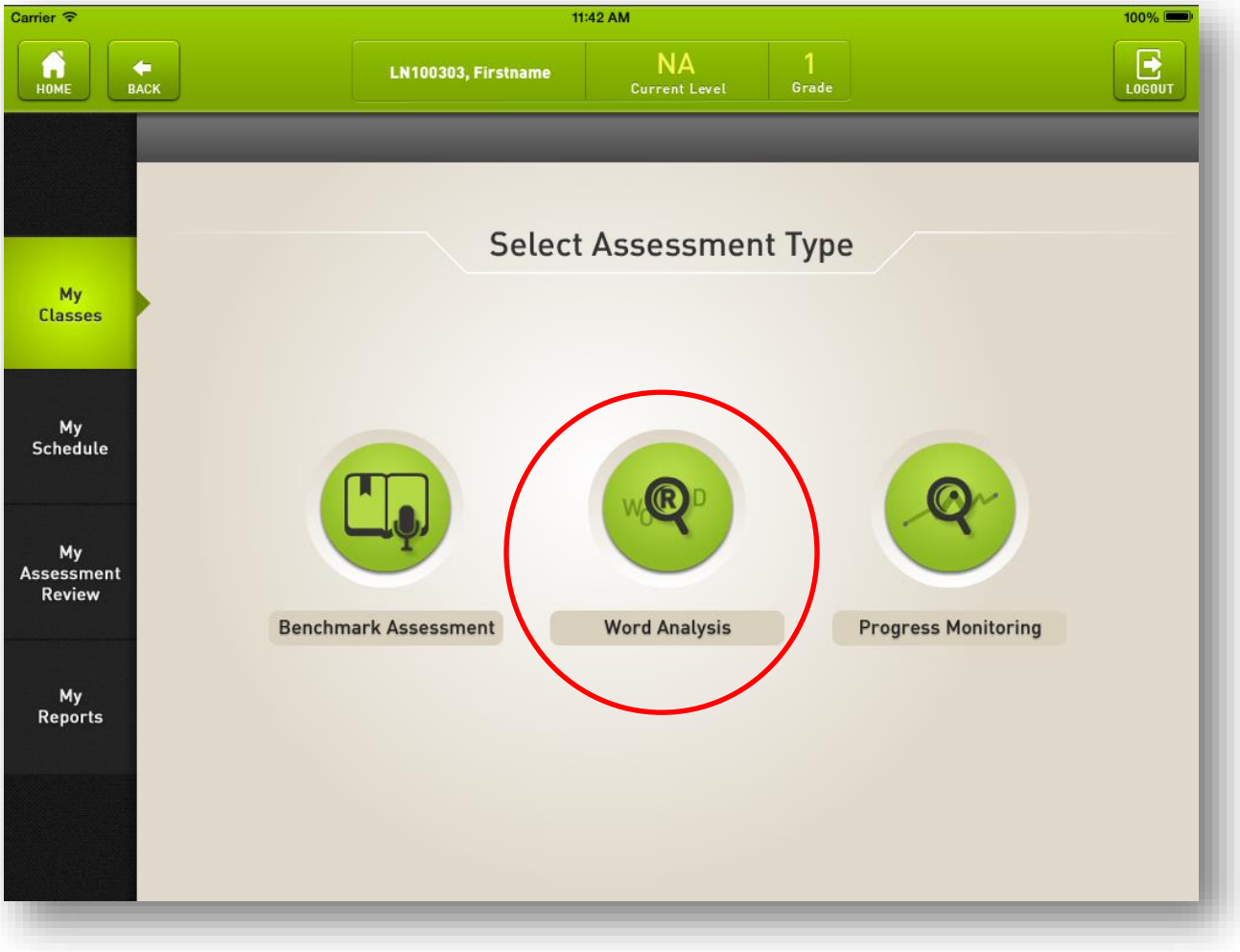
Word Analysis Assessment

The Word Analysis assessment is an individual, diagnostic assessment that helps teachers better understand the needs of struggling and emerging readers. It measures skills related to Phonological Awareness, Metalanguage, Letter/Word Recognition, Phonics, and Structural Analysis/Syllabication.

After a student completes a Benchmark Assessment, the star icon next to their score indicates that Word Analysis is recommended. You will need to verify if the recommendation was a result of a low score in Oral Reading Fluency or a low score in Comprehension. Word Analysis should be considered for students who score low in Oral Reading Fluency.

To begin a Word Analysis assessment,

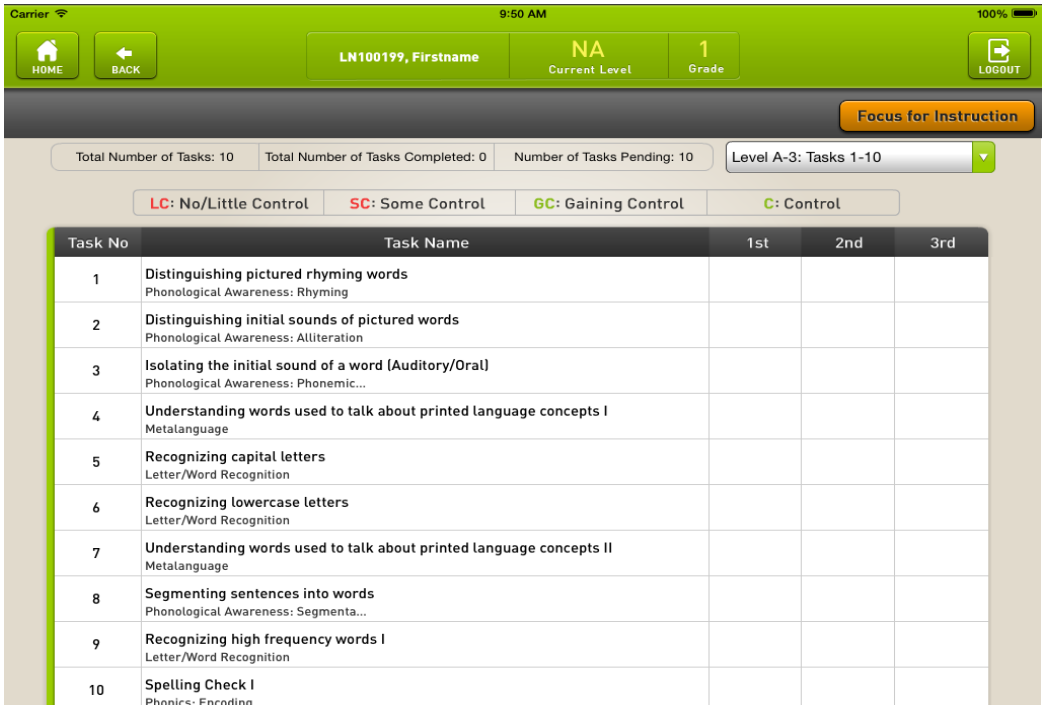
1. Tap on the **name of the student** you would like to assess from the Student List in the **My Classes** tab.
2. Then tap **Word Analysis** when prompted to **Select Assessment Type**.



Word Analysis

Task List

The student's Word Analysis Task List will indicate any previously administered tasks with a control rating and assessment date in the Assessment Period columns.



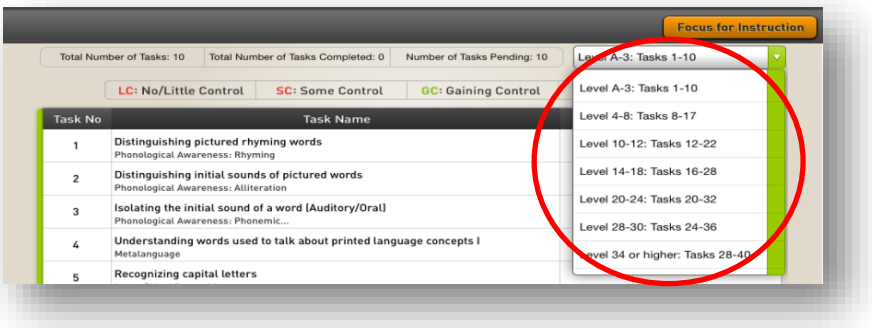
The student's performance on each task will be assigned a control rating:

- **LC** = No/Little Control
- **SC** = Some Control
- **GC** = Gaining Control
- **C** = Control

Selecting a Task Range

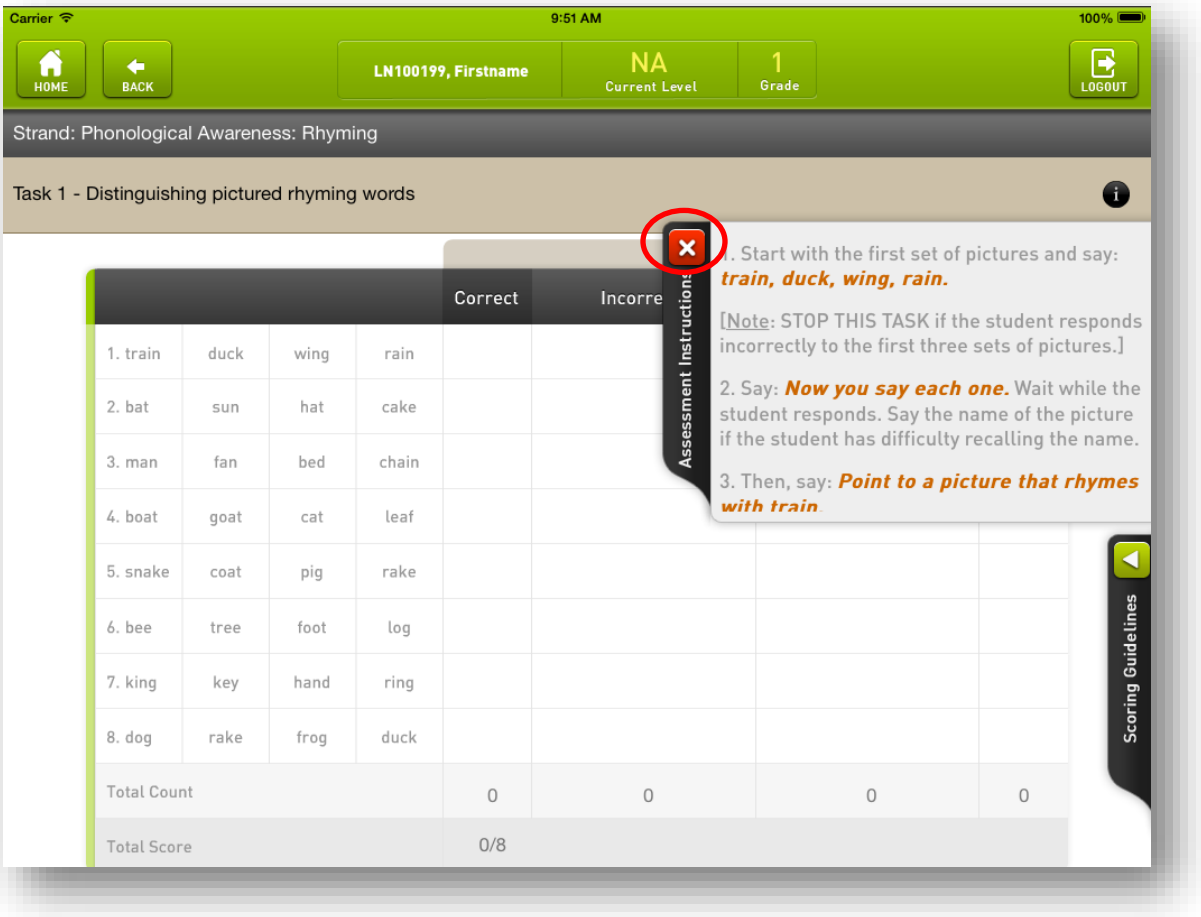
The Word Analysis tasks are based on the student's current DRA level until the student has demonstrated Some Control (**SC**) or No/Little Control (**LC**) on three tasks.

Tap **the level/task range** in the drop-down menu to change the range of tasks you wish to administer.



Administering Tasks

1. Tap the **task** you want to administer. Instructions for the task selected will display. All teacher prompts are indicated with ***orange text***. Pay careful attention to the administration notes in **gray text**.
2. Read each teacher prompt aloud to the student. Scroll to view additional instructions by swiping your finger up on the screen.
3. For timed tasks, a countdown timer will appear above the Assessment Instructions box. Tap **Start** to begin the timer. Tap **Pause** to stop the timer. *Note:* The Assessment Instructions box must be closed to start the timer the first time. Tap to close the Assessment Instructions box



Word Analysis

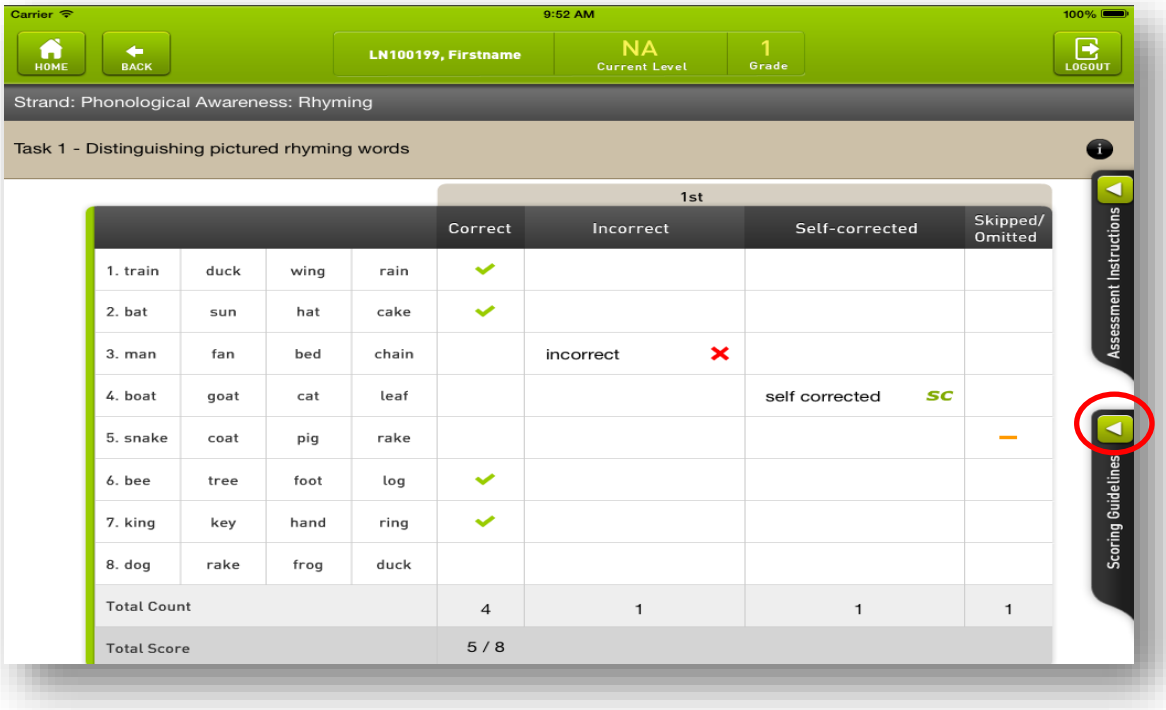
Scoring Responses

4. As the student completes each item, tap in the correct, incorrect, self-corrected, or skipped/omitted column to record the appropriate response. *Note:* Only one column can be marked per item.

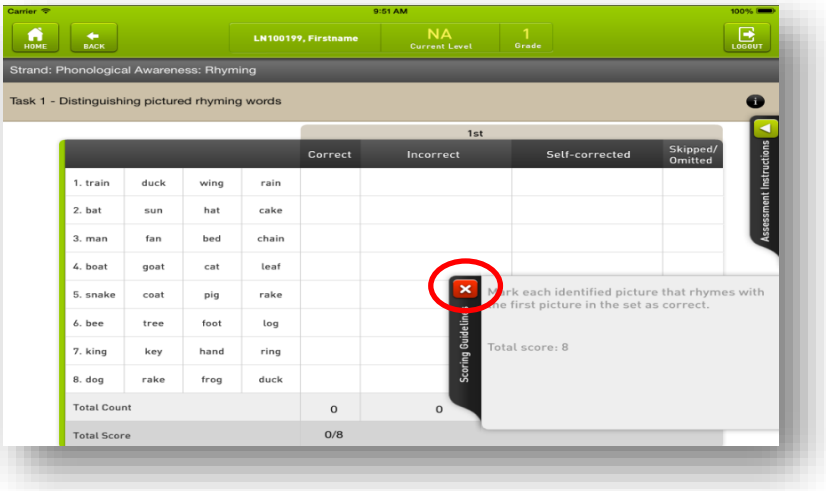
   Scoring Guidelines

   For additional information on how to score certain types of responses for the task:

   - Tap to open the Scoring Guidelines box. Scroll to view additional text by swiping your finger up on the screen.



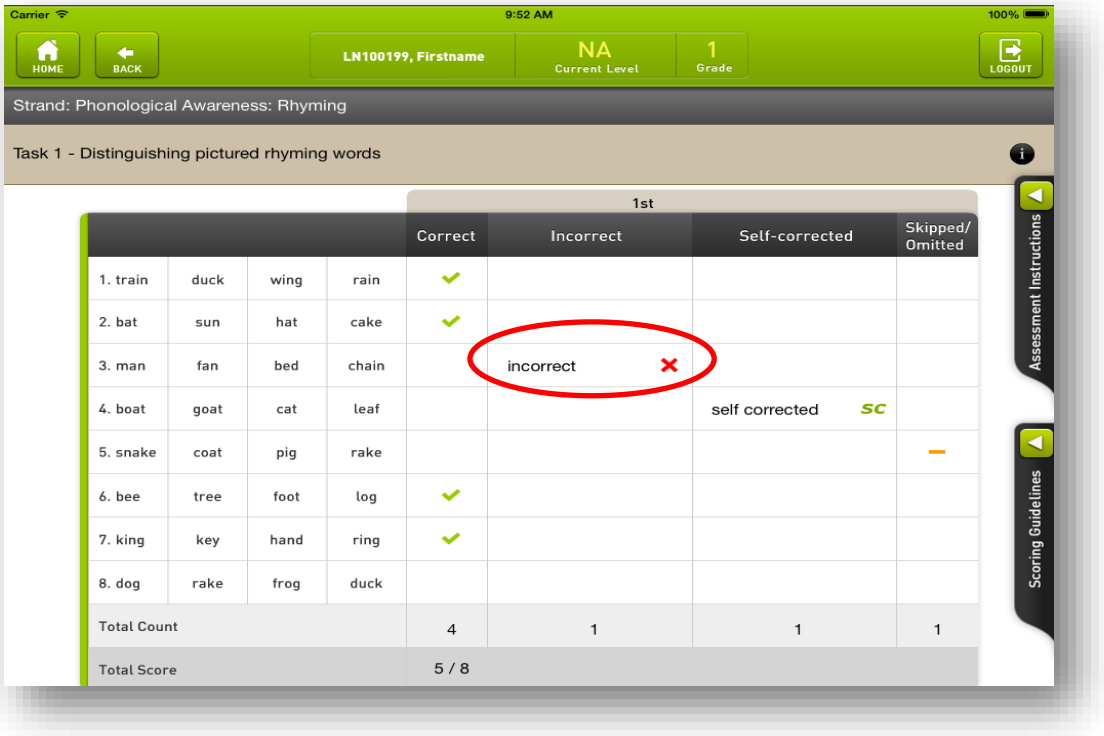
Tap to close the Scoring Guidelines box.



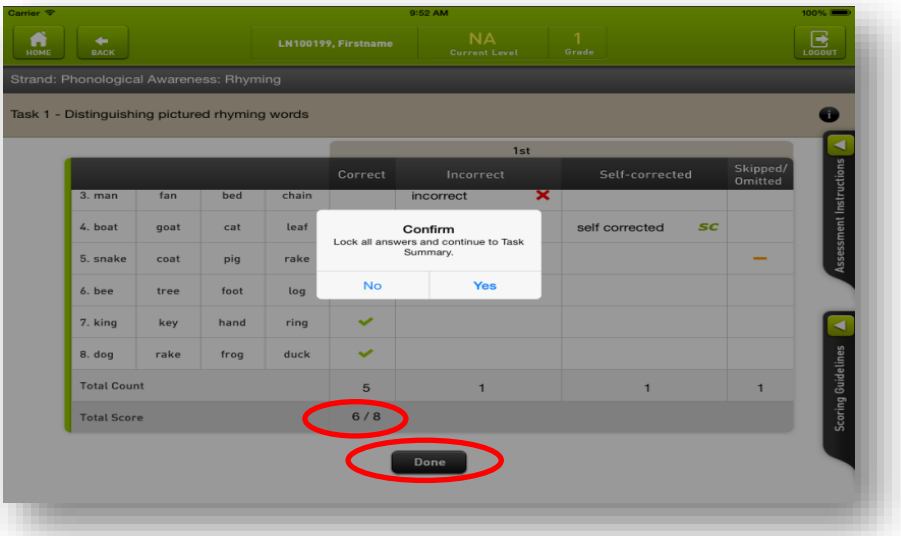
Word Analysis

Incorrect or Self-Corrected Responses

For incorrect or self-corrected responses, a text box will open where you may type the incorrect word.

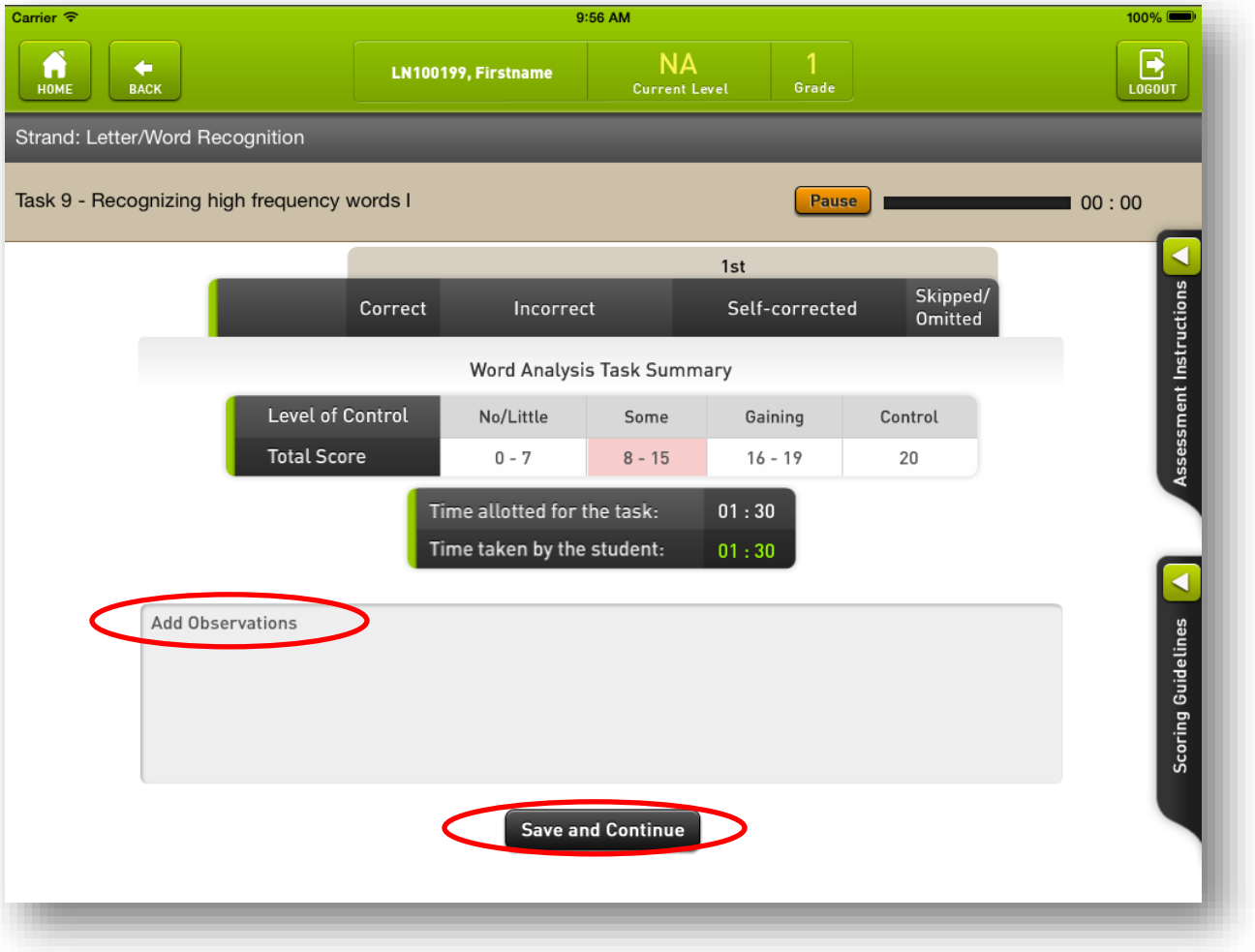


1. Scroll to view additional items by swiping your finger up on the screen.
2. If the student exceeds the allotted time for a timed task, an alert will pop-up. Tap **OK** to continue to the Task Summary.
3. The total score for the task is tallied at the bottom of the screen.
4. Once all items have been administered, the **Done** button will appear. Tap **Done** to stop the timer (if it is a timed task) and view the **Task Summary**.



Task Summary

The Task Summary displays the assessment results for that Word Analysis task, indicating the level of control displayed by the student—no/little, some, gaining, or control—as well as the time taken to complete the task when applicable.



1. Tap the Add Observations text box to type additional notes, if desired.
2. Tap **Save and Continue** to return to Task List screen for the student. Notice each completed task from the assessment is updated in the Task List with a color-coded control rating and assessment date.
3. Tap the global **Sync** icon on the Home page to sync the task records

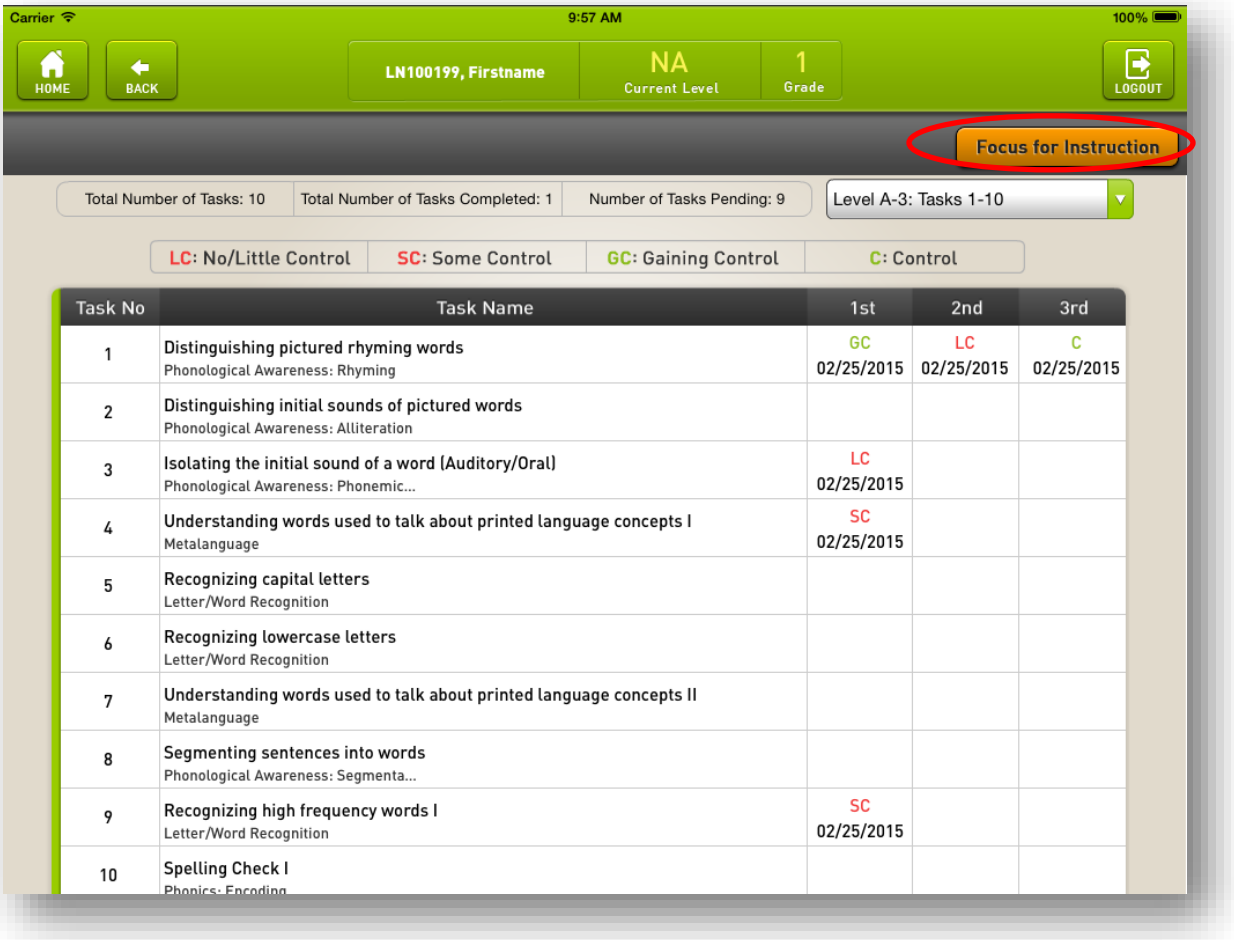
Word Analysis Focus for Instruction

From the Task List screen, tap **Focus for Instruction** to select/edit specific teaching/learning activities for the student based on the Word Analysis Task Assessment results.

Section title bars will be automatically highlighted and color-coded as follows:

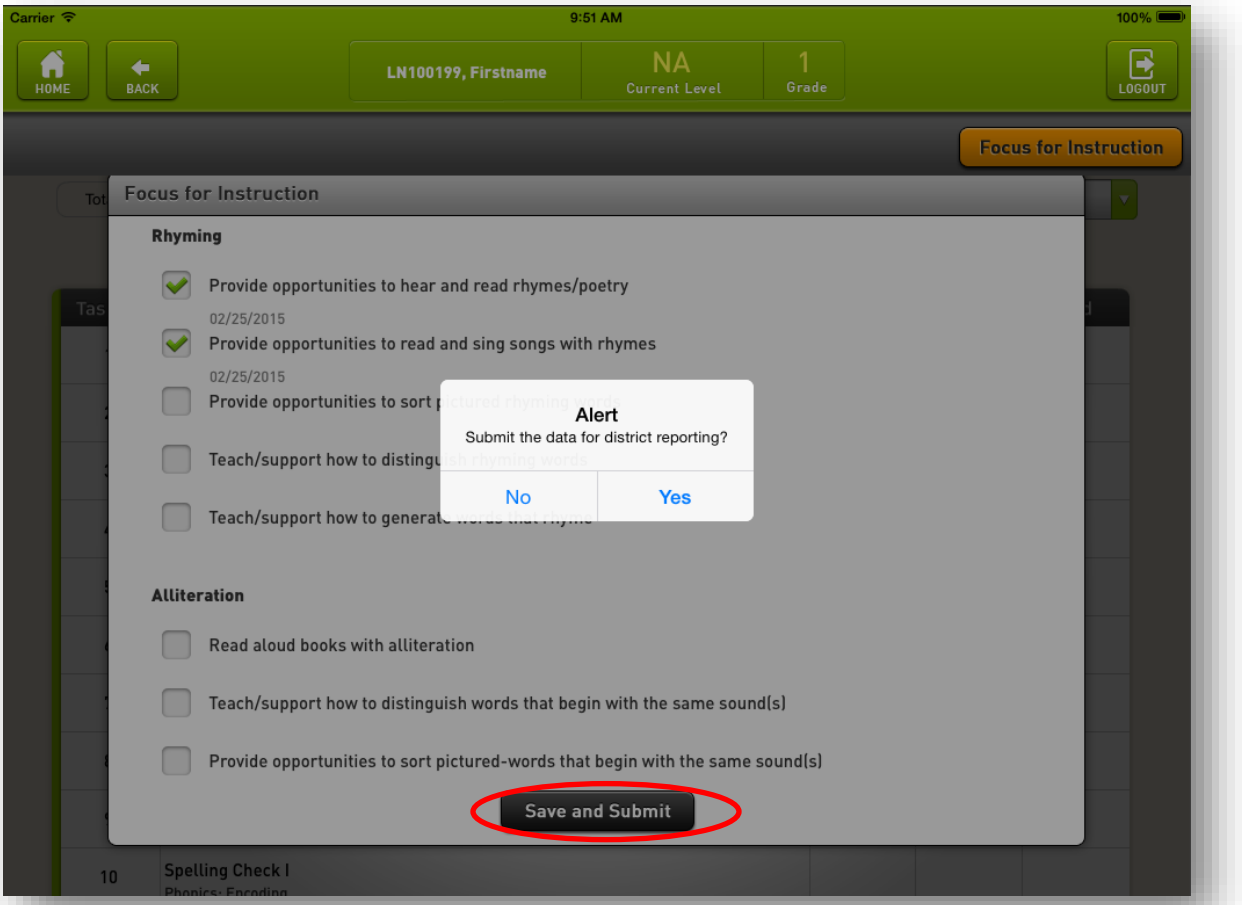
= the student's control in this area is No/Little or Some Control and requires intervention

= the student's control in this area is Gaining Control or Control and does not require additional instruction



Word Analysis

1. Tap the box before the teaching/learning activity to select it. The current date will display with the activity once it's selected.
2. To deselect an activity, tap the green checkmark.
3. To submit the assessment as "final," tap **Save and Submit**.
    a. Then tap **Yes** to submit the data for district reporting or tap **No** to return to Focus for Instruction.
    b. Tap **Continue** to continue with another student or **Sync Now** to sync this record now.



Word Analysis Focus for Instruction is associated with the school year and is an ongoing list that should be edited for the student throughout the year. *Note:* At the beginning of a new school year, the student will have no Focus for Instruction selections.

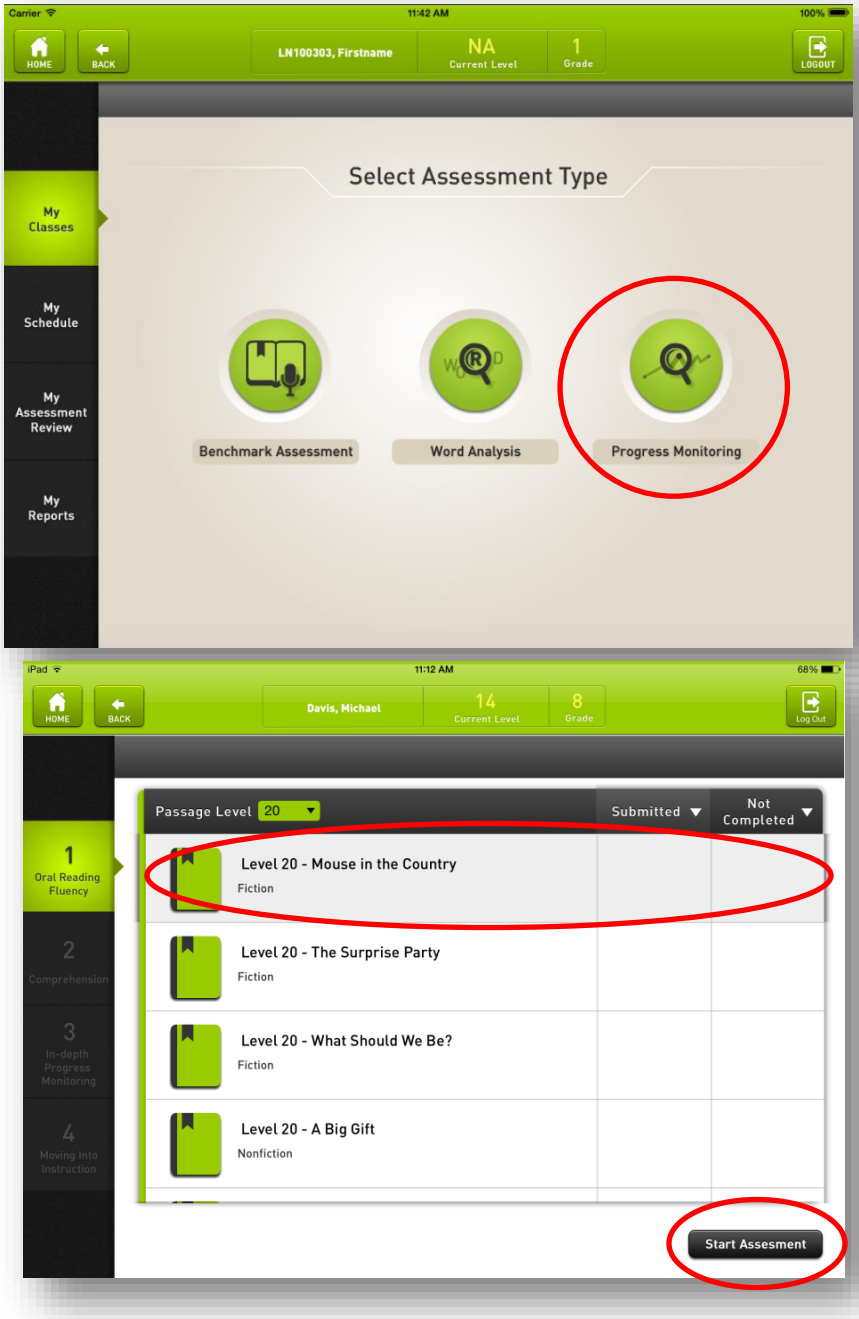
Progress Monitoring

Between Benchmark Assessments, you may wish to regularly observe and record reading behaviors of struggling readers with the *DRA2+* Progress Monitoring Assessment to ensure that reading deficits are being addressed.

Start Assessment

To begin a Progress Monitoring Assessment,

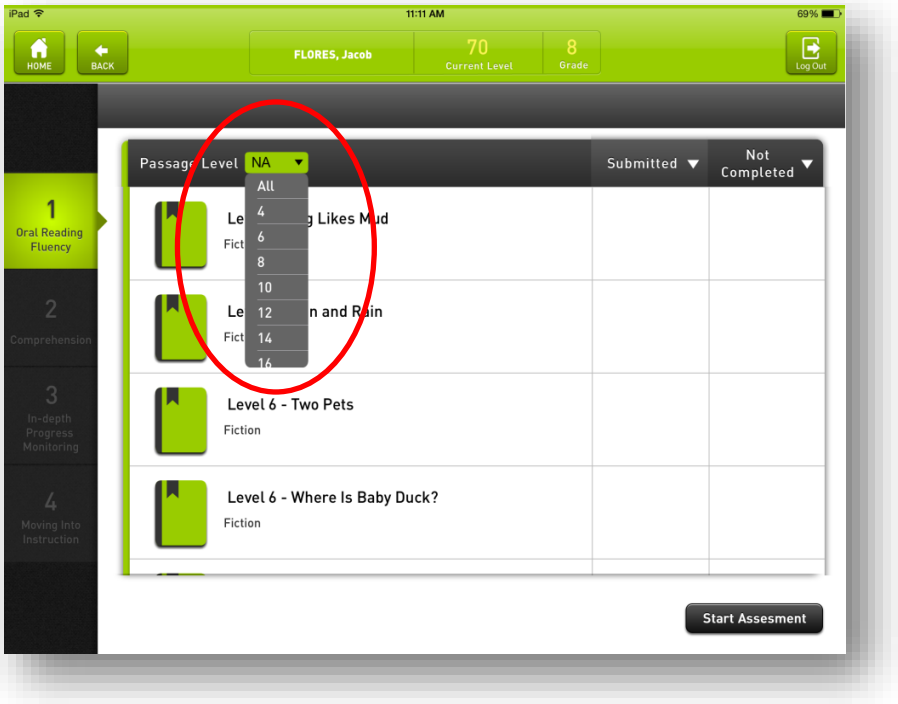
1. Tap on the **name of the student** you would like to assess from the Student List in the **My Classes** tab.
2. Then tap **Progress Monitoring** when prompted to **Select Assessment Type**.
3. Tap the row of the passage you wish to use for the assessment to select it.
4. Tap **Start Assessment**.



Passage Selection

When you launch an assessment, you will first see the **Passage Selection** screen. Here, a list of passages from the student's recent benchmark level will display, including the passage title and passage type (Fiction or Nonfiction).

If no recent benchmark level is available for the student, all passages will automatically populate. You may use the Passage Level drop-down menu to manually change levels.



The columns to the right of the books indicate if the book was previously used in an assessment with the student.

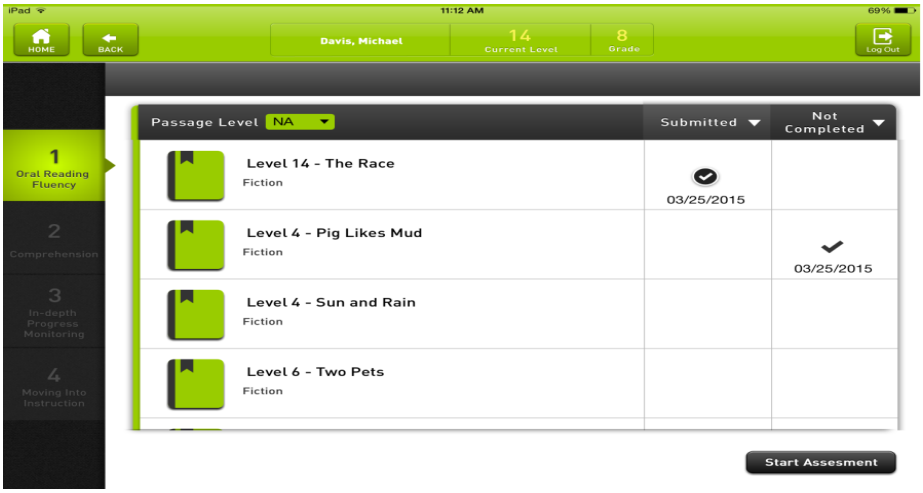
In the Submitted column:

= the book was previously administered and submitted as "final"

In the Not Completed column:

= the book was used in an assessment on the date indicated that was started but not submitted as "final."

Progress Monitoring

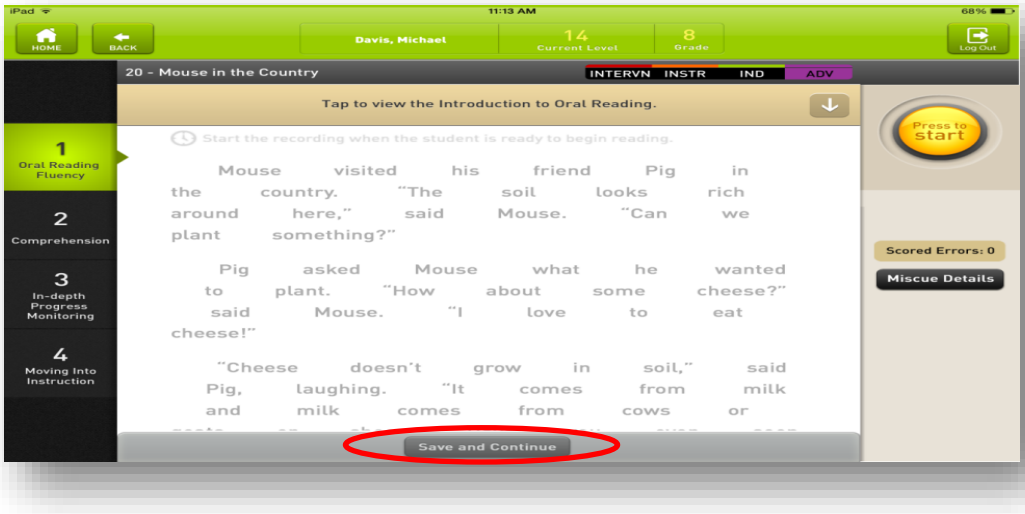


Step 1: Oral Reading Fluency

The first step in administering the *DRA2+* Progress Monitoring Assessment is assessing Oral Reading Fluency.

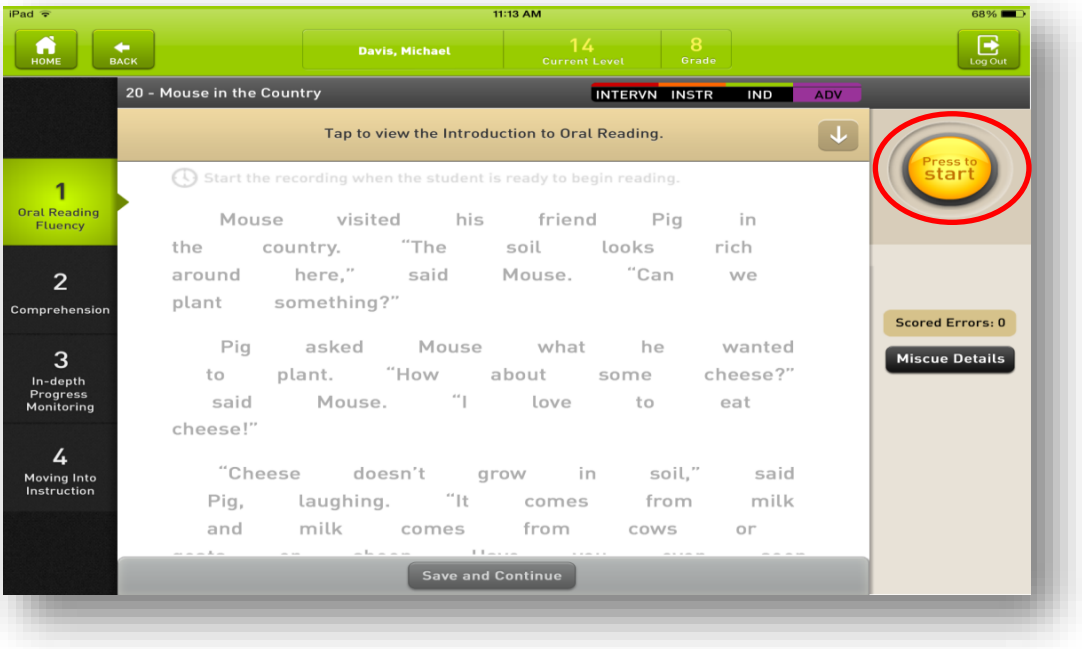
<u>Introduction</u>

1. Tap to view the Introduction to Oral Reading.
2. Note the administration reminders in **gray text**; then read the Introduction teacher prompt, indicated with ***orange text***, aloud to the student.
3. When finished, tap **Save and Continue**.



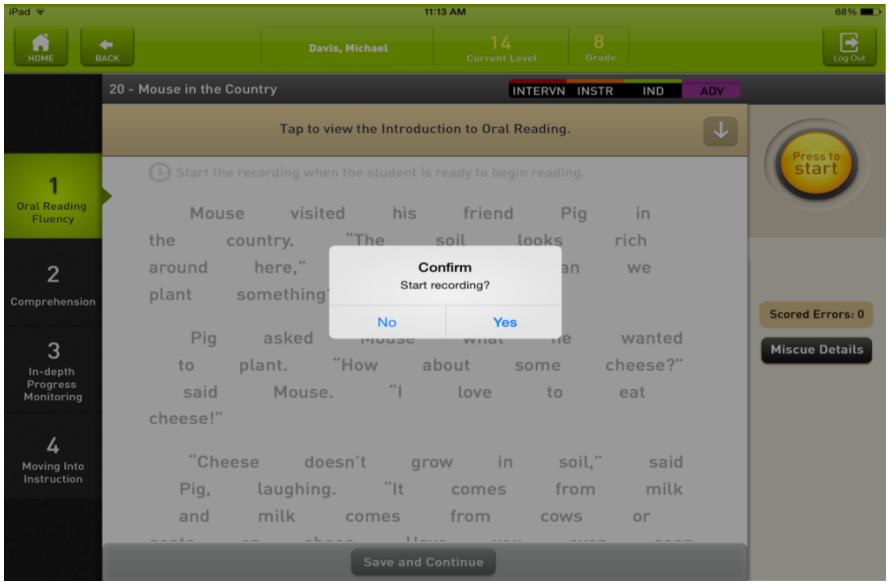
Progress Monitoring

Tap **Press to Start** to begin the assessment.



Recording/Timing the Assessment

An alert will pop-up to confirm you want to start recording and timing. Tap **Yes** to start; tap **No** to return to the previous screen. *Note:* Timing only applies to Levels 14 and above.



To pause or stop the recording and timer, tap **Recording**. An alert will pop-up to confirm you want to stop the recording. Tap **Yes** to stop; tap **No** to continue with the assessment.

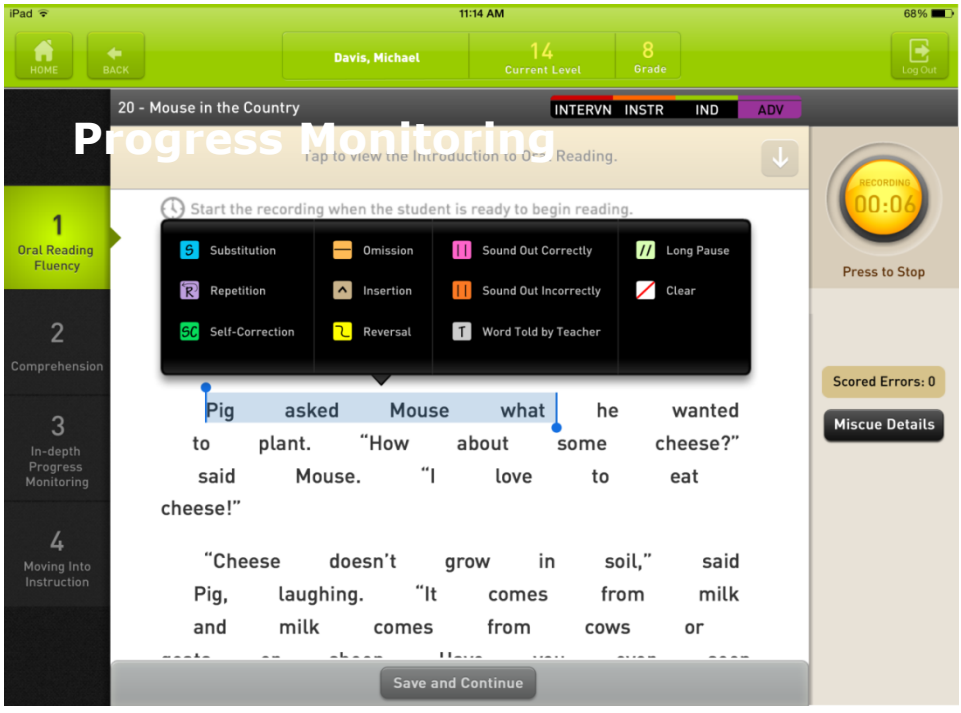
Noting Miscue Details

As in the Benchmark Assessment: Oral Reading Fluency section, as the student reads the text aloud, tap a word or hold and drag across several words to select a group of words to open the Miscue box and record the following observed behaviors:

- substitution
- repetition*
- self-correction*
- omission
- insertion
- reversal
- sound out correctly*
- sound out incorrectly
- word told by teacher
- long pause*

* *Note:* Miscue type is NOT counted as an error

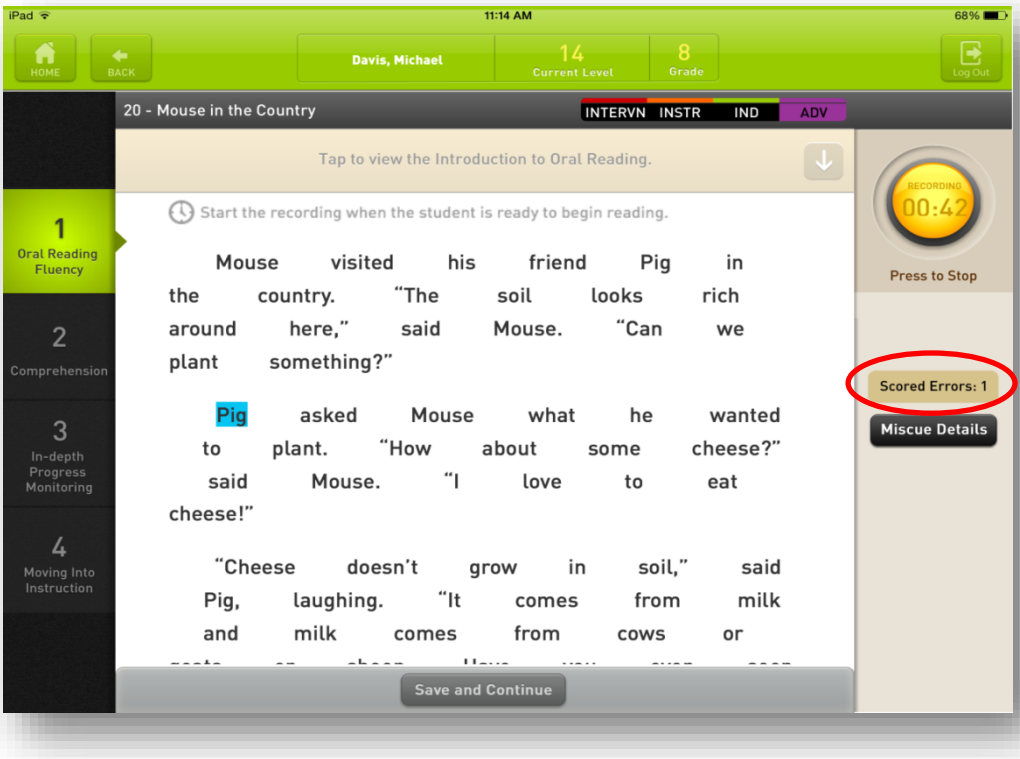
You may tag multiple miscue types for a single word or group of words; however, only the last selection will be scored and recorded. If a word is multi tagged and Repetition is the latest applied miscue then it will check the previous miscue applied, if it's an error it will get counted in scored error.



Progress Monitoring

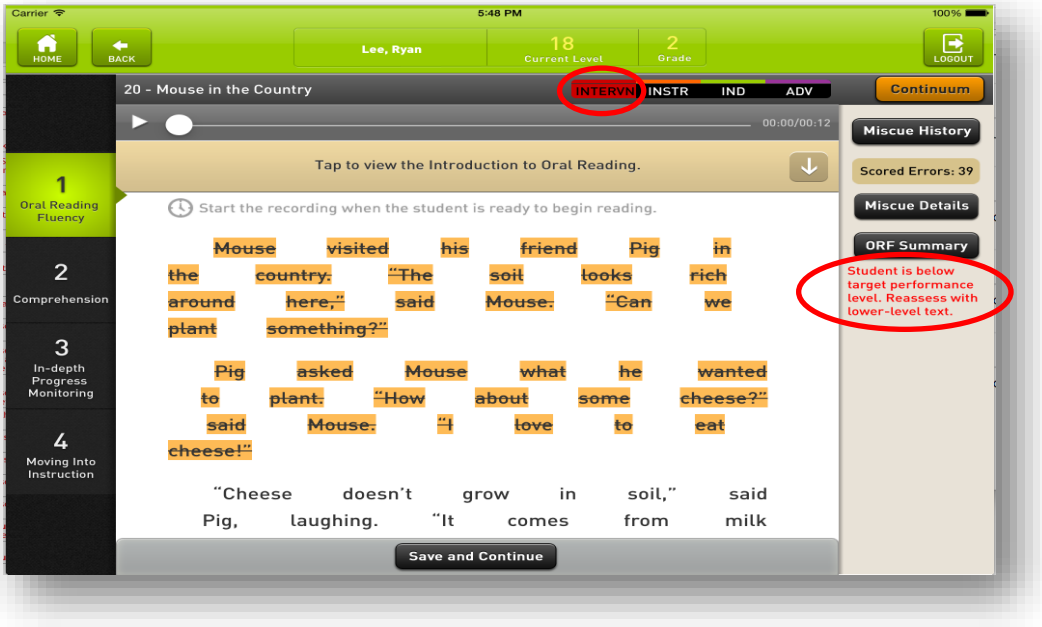
With the substitution and insertion miscues, a pop-up box will appear so you may note additional information about the error, such as the word(s) substituted or inserted.

The Scored Errors will be automatically calculated during the assessment.

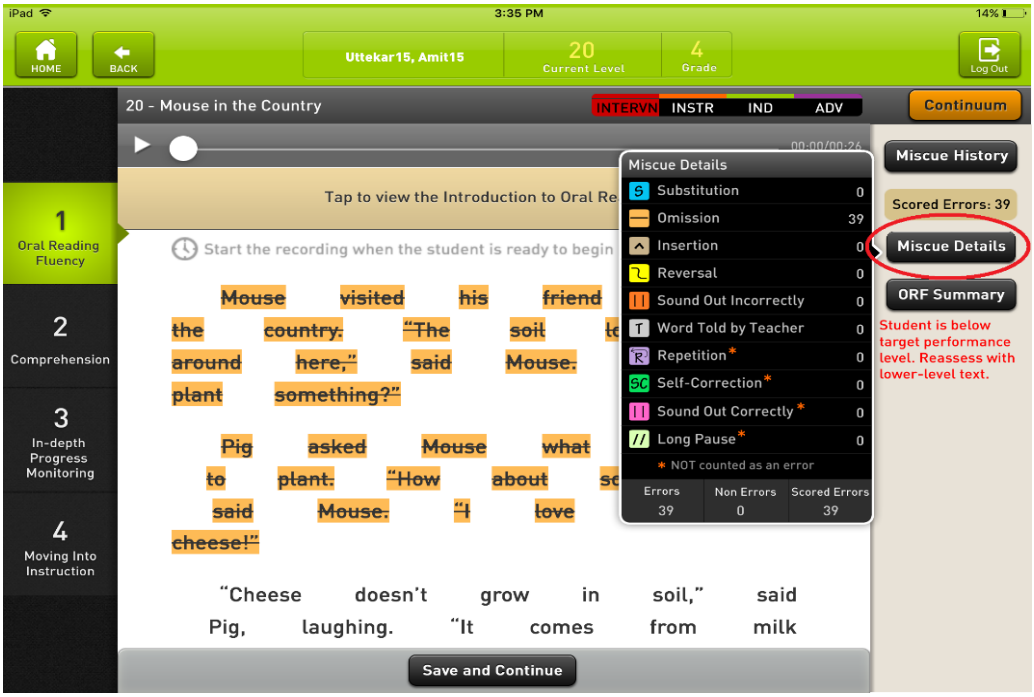


Progress Monitoring

As the accuracy and rate change during the assessment, the Performance Level Indicator in the passage's banner will also change between the levels Advanced, Independent, Instructional, and Intervention. **If the student exceeds the allowed miscues or allowed time for the target performance level**, an alert will be displayed in red text on the right of the screen, recommending you stop the assessment and reassess the student with a lower passage level.



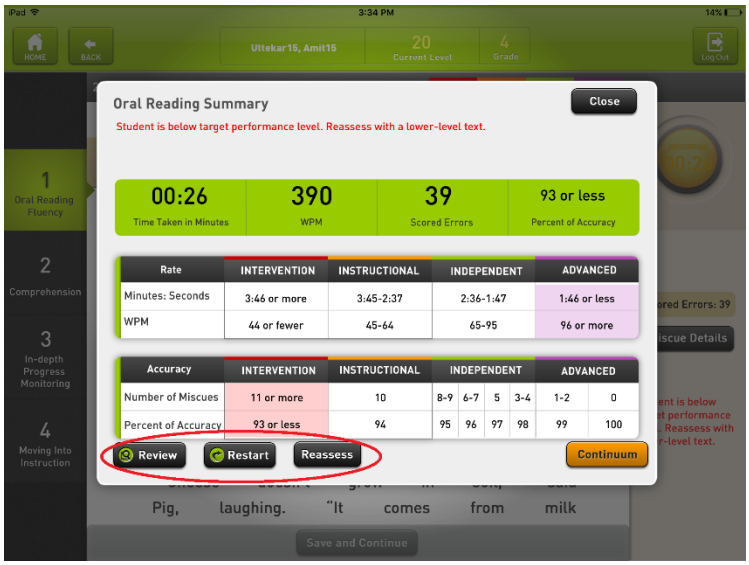
Tap on **Miscue Details** to see a breakdown of the number of errors by miscue type.



Oral Reading Summary

After you have stopped the recording and timer, the Oral Reading Summary screen will be displayed, which details the student's rate and accuracy as well as the performance level for the assessment.

From this screen, you may choose to Review the assessment, Restart the assessment, or Reassess.

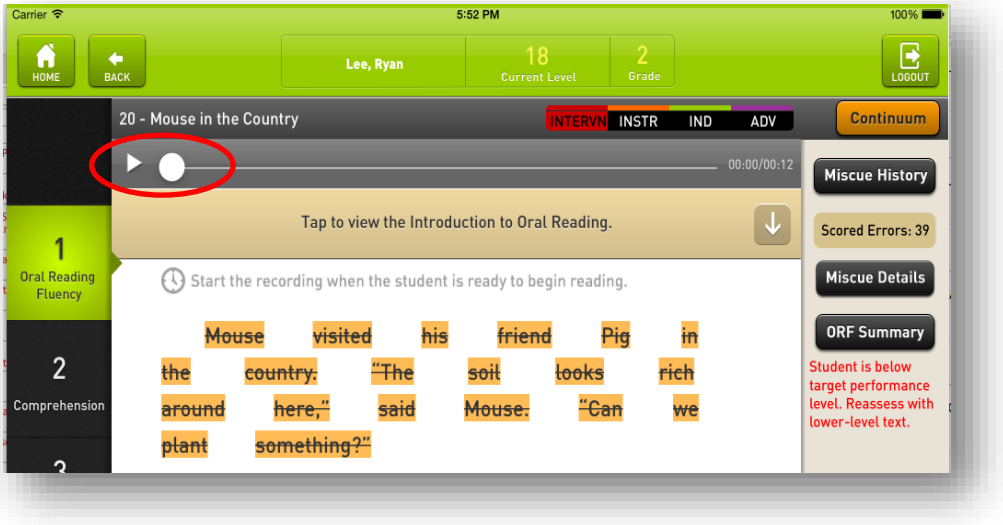


Review, Restart, or Reassess

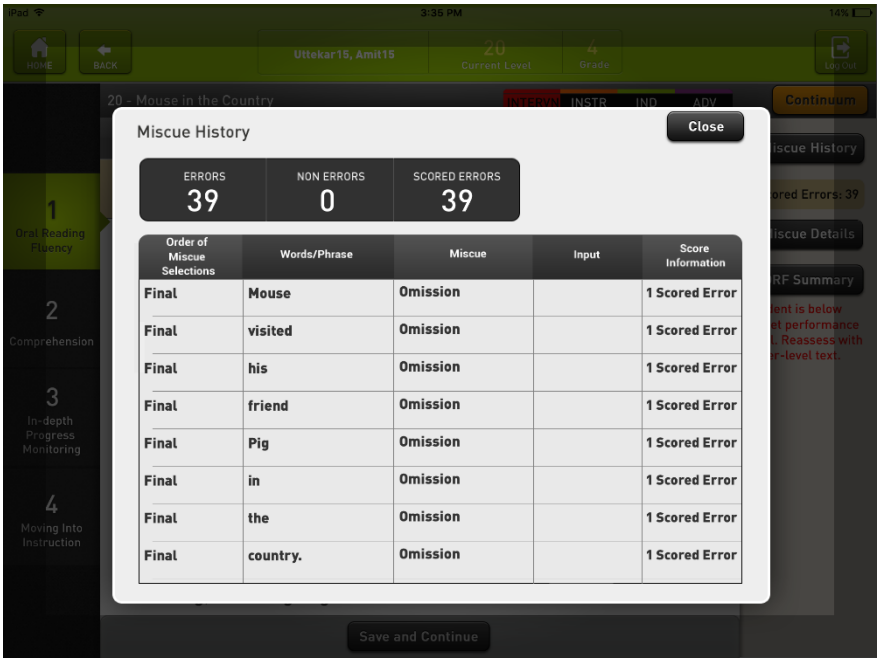
Tap **Review** to return to the completed Oral Reading Fluency screen to listen to the audio recording, tag additional miscues, untag mismarked miscues, and/or enter additional miscue information as appropriate.

Note: During review mode, you can play the entire audio or audio clips associated with tagged words. Audio can be accessed from the iPad at any time.

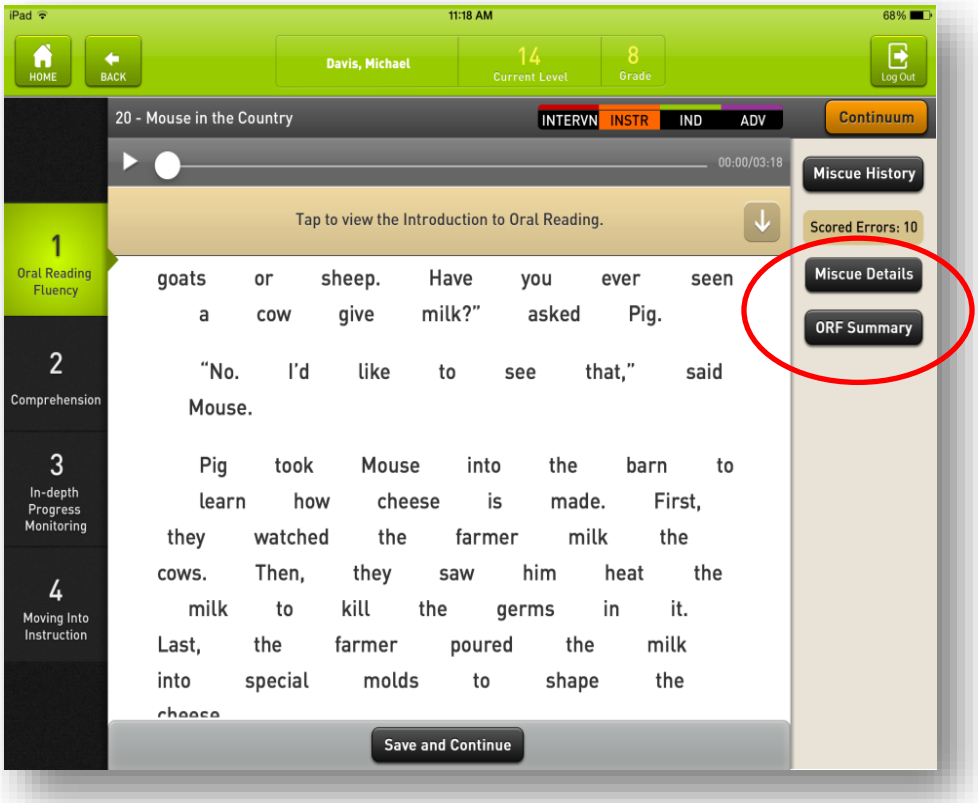
- Tap to begin playback of the full audio recording. Touch and drag your finger on the slider to go forward or backward during playback.



- Tap **Miscue History** to view specific miscue information.



- Tap **ORF Summary** to return to the Oral Reading Fluency Summary screen and review the changes.



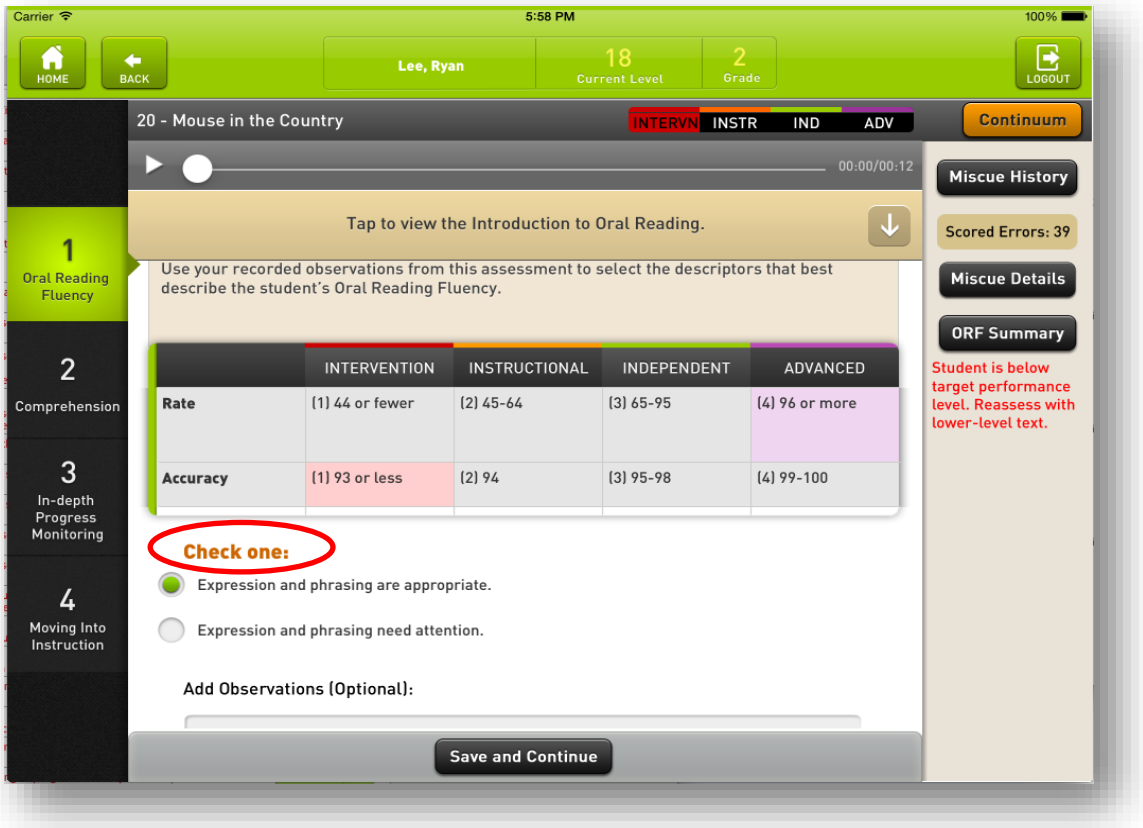
Tap **Restart** to start the assessment over with the same passage. No Oral Reading Fluency data from the first administration will be saved.

Tap **Reassess** to select a different passage level. The current assessment data will be saved to your iPad, and a black checkmark with the date will appear in the Not Completed column on the Passage Selection screen for the student.

Indicating Expression and Phrasing on Oral Reading Fluency Continuum

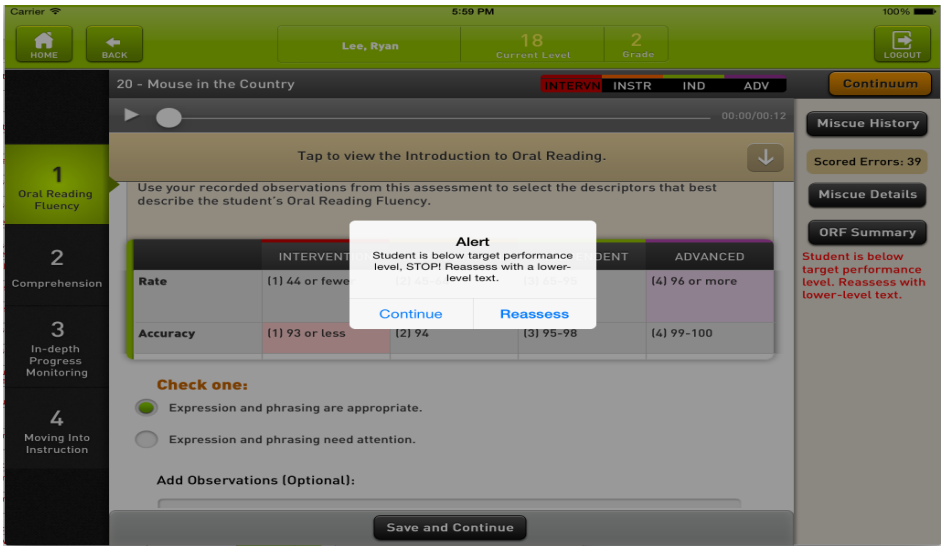
Use your recorded observations from this assessment to select the descriptors that best describe the student's Oral Reading Fluency for Expression and Phrasing:

1. From the Oral Reading Fluency Summary, tap **Continuum**. Or, swipe your finger up on the screen to scroll down to the Continuum section, which is below the passage text.
2. Rate and Accuracy scores will already be selected based on the Oral Reading Fluency assessment results.
3. Tap the circle before the applicable statement under the rubric to indicate if the student's expression and phrasing are appropriate or needs attention.



1. Tap the text box below Add Observations to type additional notes, if desired.
2. To continue to Comprehension, tap **Save and Continue**.

   Note: If the ratings on the Oral Reading Fluency Continuum fall below the independent range, an alert will pop-up, recommending that you reassess the student with a lower-level passage.

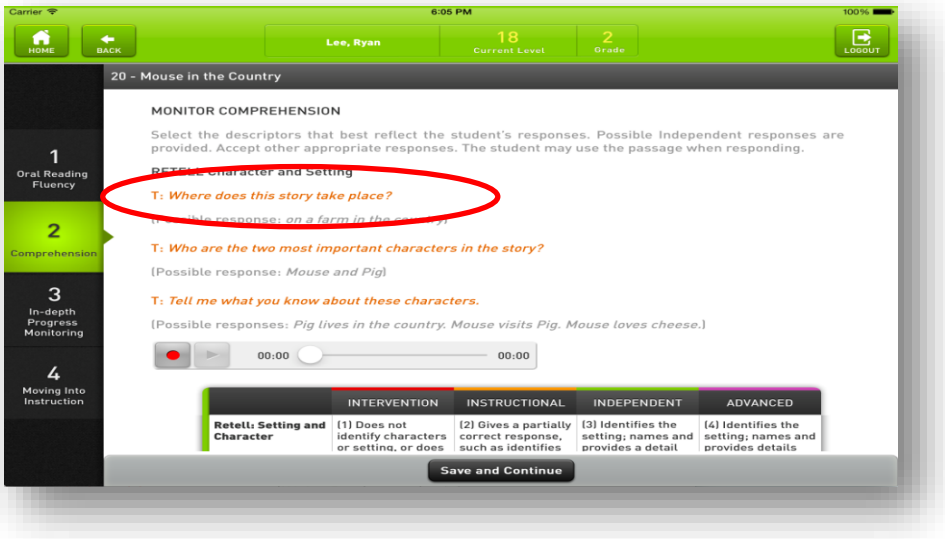


Step 2: Comprehension

The second step in administering the *DRA2+* Progress Monitoring Assessment is assessing Comprehension.

All teacher prompts are indicated with ***orange text***. Pay careful attention to the administration and scoring notes in **gray text**.

1. Read each teacher prompt aloud to the student.
2. Scroll to view additional Comprehension items by swiping your finger up on the screen.

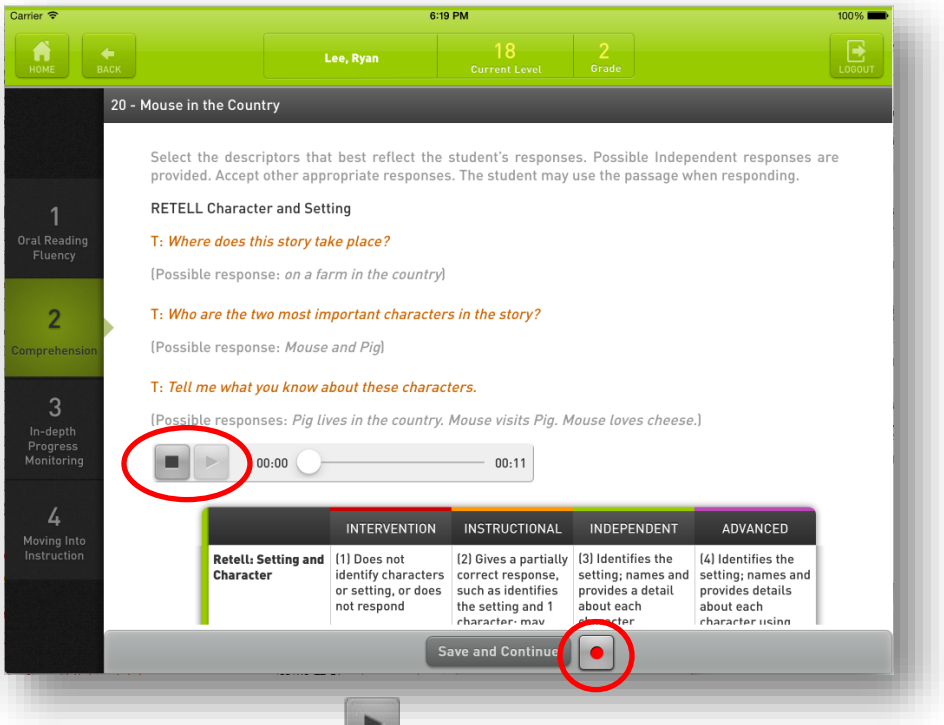


Recorded Retelling

For Levels 4–26, a portion of the assessment includes a Retelling task.

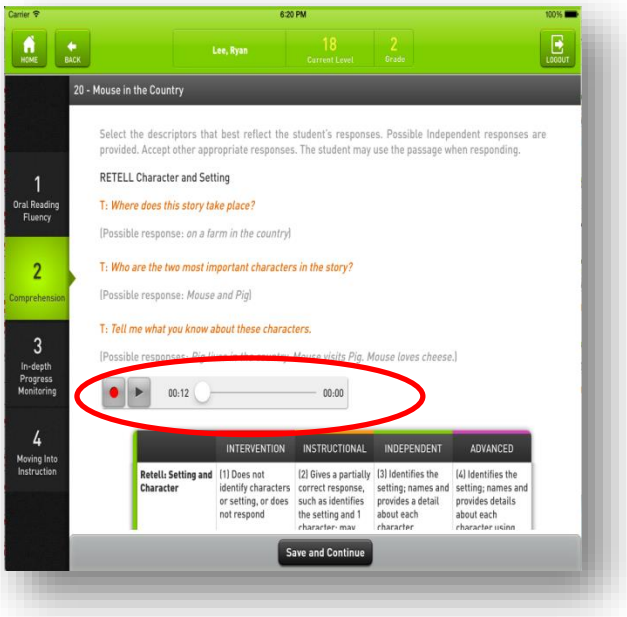
1. Tap the to begin recording audio of the student's response for future playback and review.

2. To stop recording, tap at the recording bar, or tap the blinking red recording button at



3. To review the audio recording, tap to begin playback. Touch and drag your finger on the slider to go forward or backward during playback

4. To re-record the audio, tap the then tap Yes.



Scoring Comprehension Continuum

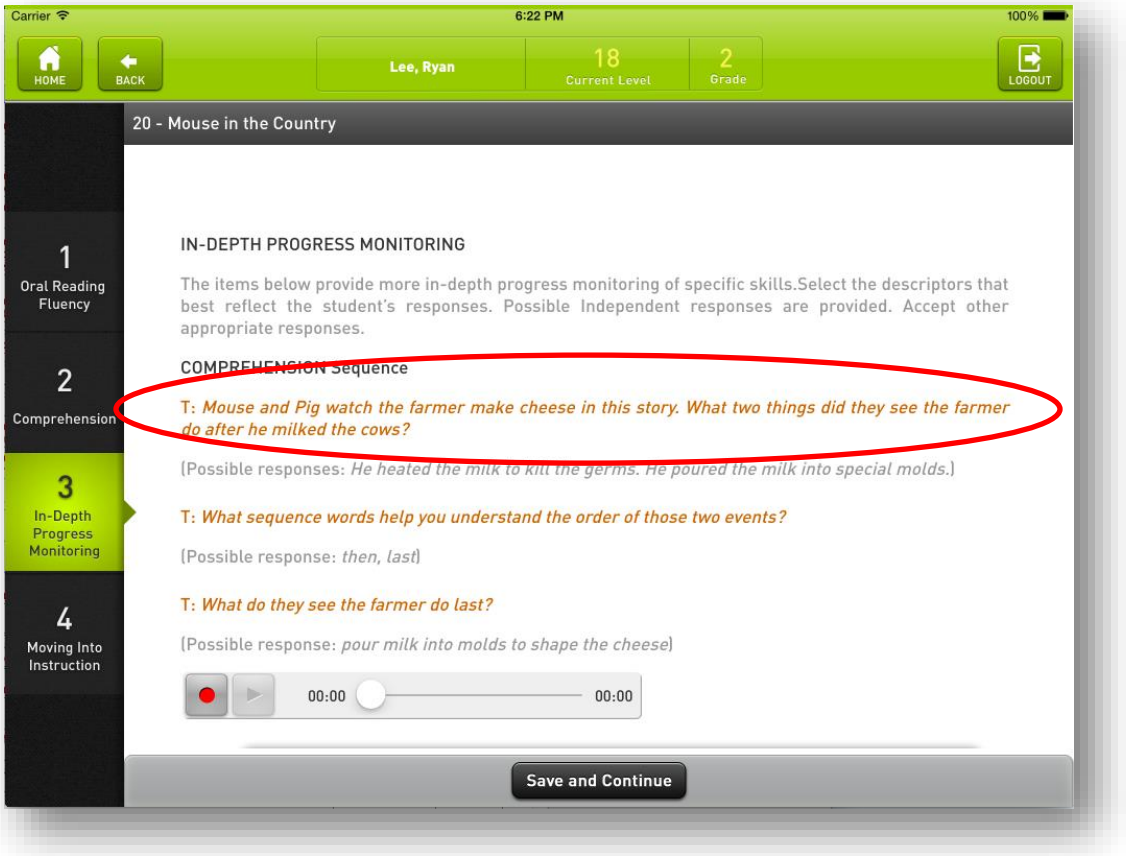
Use the student's responses to mark the Comprehension rubrics for each section on a scale of 1–4:

1. Tap the appropriate box to score 1, 2, 3, or 4 for each area.
2. Tap the text box below Add Observations to type additional notes, if desired.
3. To continue to In-Depth Progress Monitoring, tap **Save and Continue**.

Step 3: In-Depth Progress Monitoring

As with the previous step, follow the teacher prompts indicated with ***orange text***. Pay careful attention to the administration and scoring notes in **gray text**.

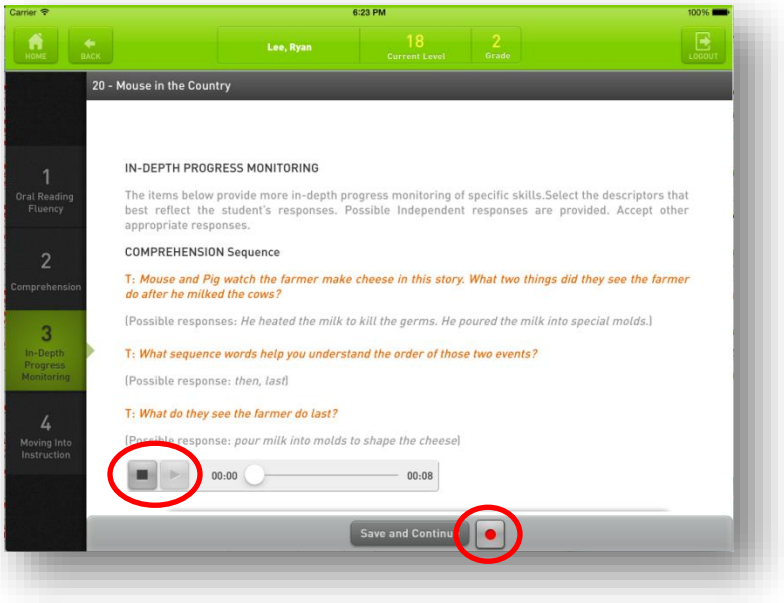
1. Read each teacher prompt aloud to the student
2. Scroll to view additional In-Depth Progress Monitoring items by swiping your finger up on the screen.



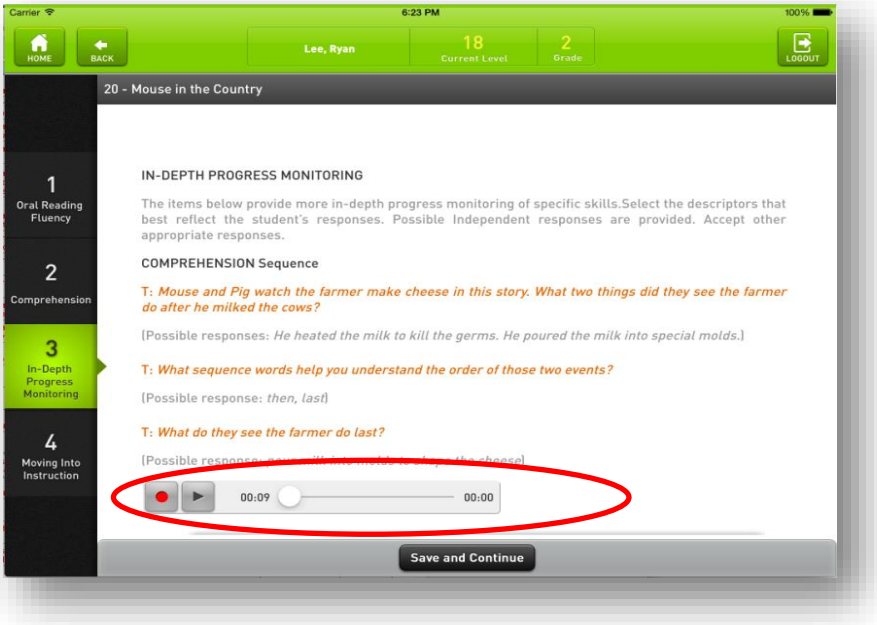
Recorded Responses

For Levels 4–26, some responses can be recorded.

1. Tap the to begin recording audio of the student's response for future playback and review.
2. To stop recording, tap at the recording bar, or tap the blinking red recording button at the bottom of the screen.



3. To review the audio recording, tap to begin playback. Touch and drag your finger on the slider to go forward or backward during playback.
4. To re-record the audio, tap the then tap **Yes**.



Scoring In-Depth Progress Monitoring Continuum

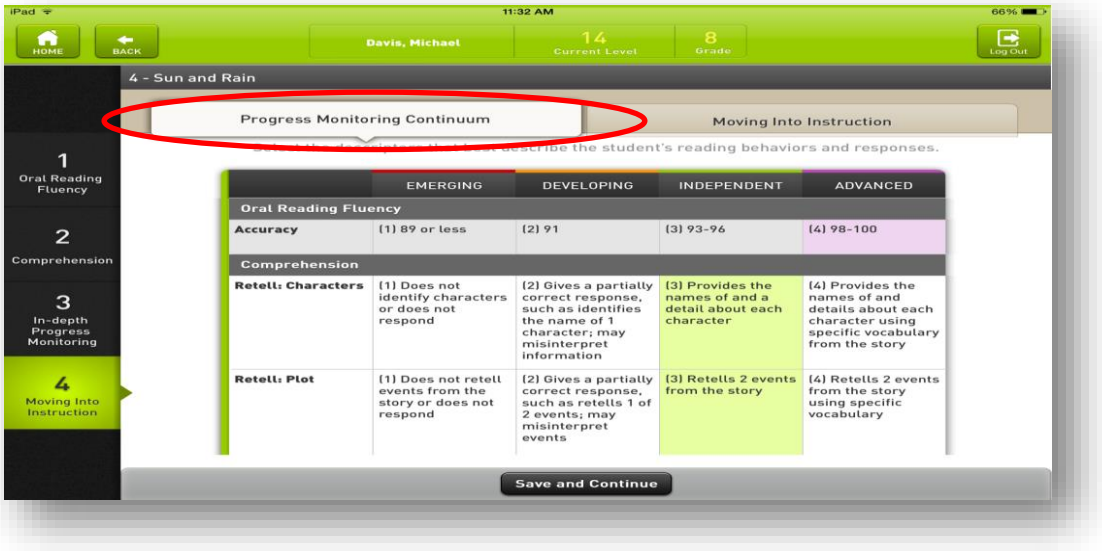
Use the student's responses to mark the In-Depth Progress Monitoring rubrics for each section on a scale of 1–4:

1. Tap the appropriate box to score 1, 2, 3, or 4 for each area.
2. Tap the text box below Add Observations to type additional notes, if desired.
3. To continue to Moving Into Instruction, tap **Save and Continue**.

Step 4: Moving Into Instruction

Progress Monitoring Continuum

This tab will display all of the completed Continuum rubrics for the entire Progress Monitoring Assessment, which you may wish to reference when completing the Moving Into Instruction.



Moving Into Instruction

Tap this tab to select specific teaching points for the student based on the Continuum scores.

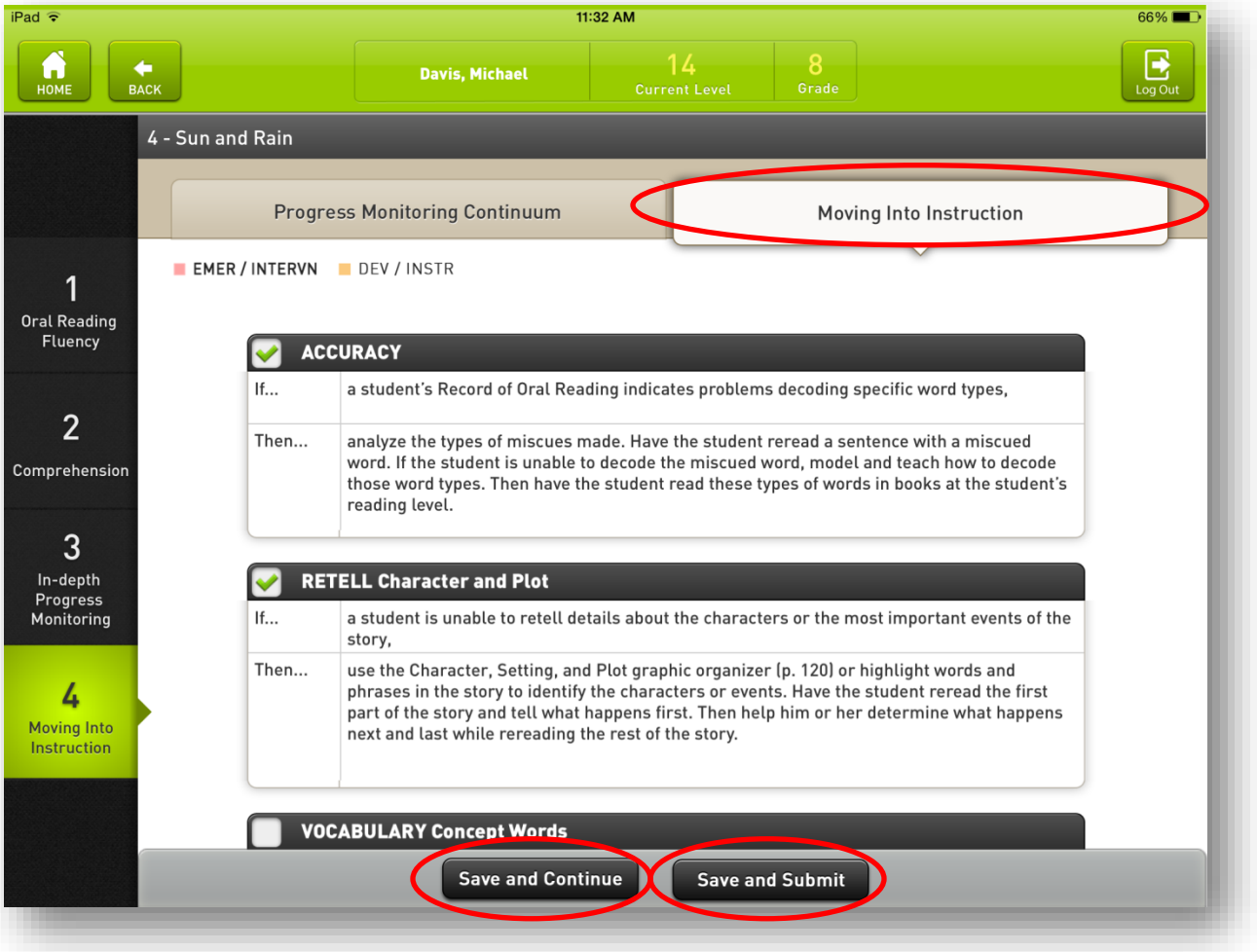
Sections that fall below the Independent range on the Continuum will be automatically highlighted on this tab:

= this area is EMER/INTERVN and requires intervention

= this area is DEV/INSTR and requires additional instruction

Select any additional areas of improvement as needed:

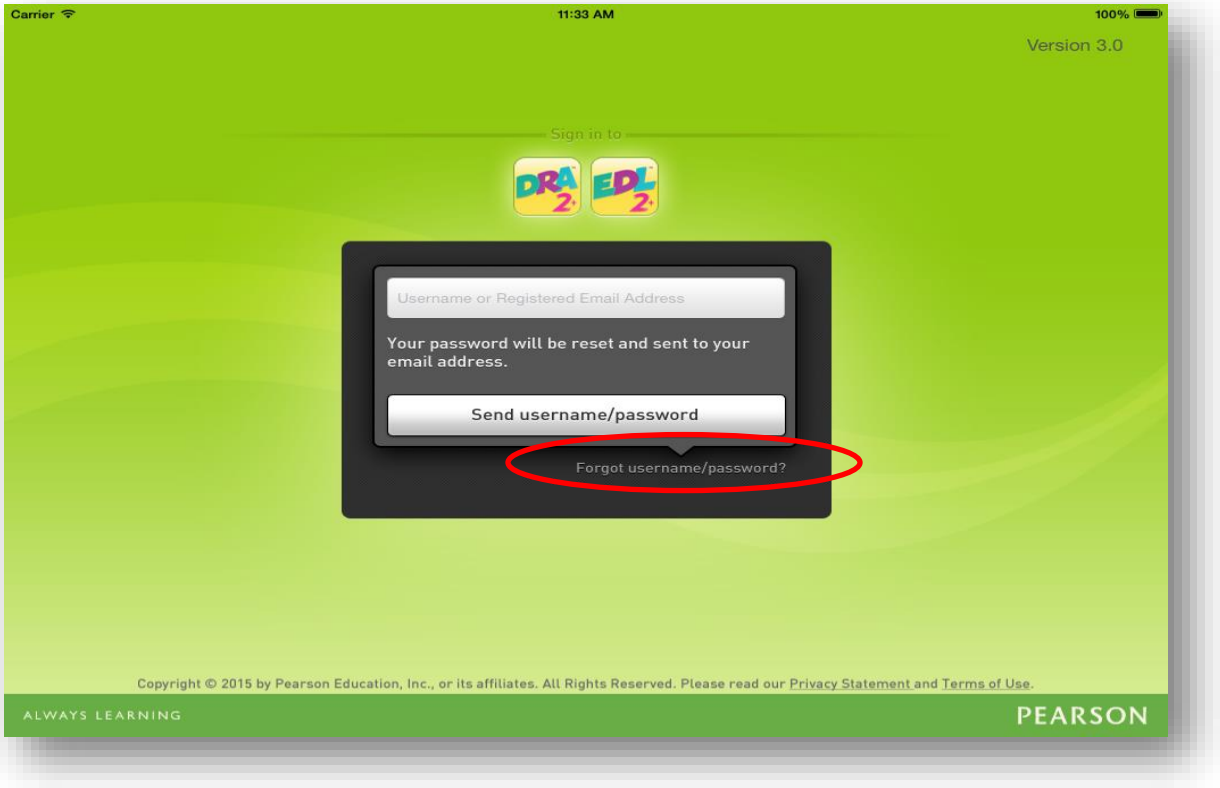
1. Tap the box before the area header to select it. To deselect an area, tap the green checkmark.
2. To review the assessment before submitting it as "final," tap **Save and Continue**. You will return to the student's Passage Selection screen.
3. To submit the assessment as "final," tap **Save and Submit**.
4. Tap **Continue** to continue with another student or **Sync Now** to sync this record now.



Tips & Troubleshooting

Forgot Username or Password

1. If you forgot your Username and/or Password, tap the **Forgot username/password** hyperlink at the bottom of the app's login dialogue box.
2. If you know your username, enter it; otherwise, enter the email address you used when you registered your account. Then tap **Send username/password**. Your Username/Password will be sent to the registered email address.
3. **Forgot username/password** is also available on the Dashboard.



Update App in App Store

If the App Store icon has a small red circle with a number in it in the upper-right corner, there are app updates ready to install on your device.

1. From the iPad's Home menu, locate and tap the **App Store** icon
2. Tap **Updates** on the navigation bar at the bottom of the screen. All available app updates will be displayed.
3. Tap **Update All** in the upper-left corner or scroll to the *DRA2+/EDL2+ App* icon by swiping your finger up on the screen; then tap **Update**.
4. If prompted, enter your Apple ID Password; then tap **OK**
   Note: It may take several minutes for the updates to download and install.

Turn Off Auto-Correction

1. From the iPad's **Home** menu, locate and tap the **Settings** icon.
2. Tap **General** in the left column.
3. Scroll down the list of **General Settings** by swiping your finger up on the right half of the screen; then tap **Keyboard**
4. Slide **Auto-Correction** to the "off" (white) position

Using an External Keyboard

When you use an external keyboard with your iPad, the onscreen keyboard will be disabled.

If you wish to use the onscreen keyboard with a Bluetooth keyboard connected:

- turn the Bluetooth keyboard off, or
- turn off Bluetooth in the iPad's General Settings

To turn on/off Bluetooth:

1. From the iPad's Home menu, locate and tap the **Settings** icon.
2. Tap **Bluetooth** in the left column.
3. Slide **Bluetooth** to the "on" (green) or "off" (white) position.

Force Close

1. Double-click the Home button to bring up the multitasking bar at the bottom of the screen.
2. Swipe your finger from right to left to scroll through the images of all open apps.
3. Swipe your finger up on an app's image to close it.

OR

1. Double-click the Home button to bring up the multitasking bar at the bottom of the screen.
2. Swipe your finger from right to left to scroll through the icons of all open apps.
3. Tap and hold your finger on any icon until they all wiggle, as if you are rearranging their order.
4. Tap the X on the upper-left corner of the app you wish to force close.
5. Push the Home button once to return to the previous screen.

Delete and Reinstall the *DRA2+/EDL2+ App*

To delete the *DRA2+/EDL2+ App* from your device:

1. From the iPad's Home menu, locate, tap, and hold your finger on the ***DRA2+/EDL2+ App*** icon until all the icons wiggle.
2. Tap the X on the upper-left corner of the app's icon. A pop-up alert will appear, asking if you want to delete the app and all of its data.
   Note: Any data that has been previously synced will not be lost.
3. Tap **Delete** to delete the app.
4. Press the **Home** button to exit the delete setting.
5. To reinstall the app, follow the step-by-step instructions on page 13.

Enable Audio for the *DRA2+/EDL2+ App*

To enable the microphone for audio recording and playback on your device:

1. From the iPad's **Home** menu, locate and tap the **Settings** icon.
2. Tap **Privacy** in the left column.
3. Scroll down the Privacy list; then tap **Microphone**
4. Slide DRA2+ to the "on" (green) position

Additional Questions?

For additional troubleshooting assistance, call 800-234-5832 or

visit **https://support.savvas.com/support/s/**