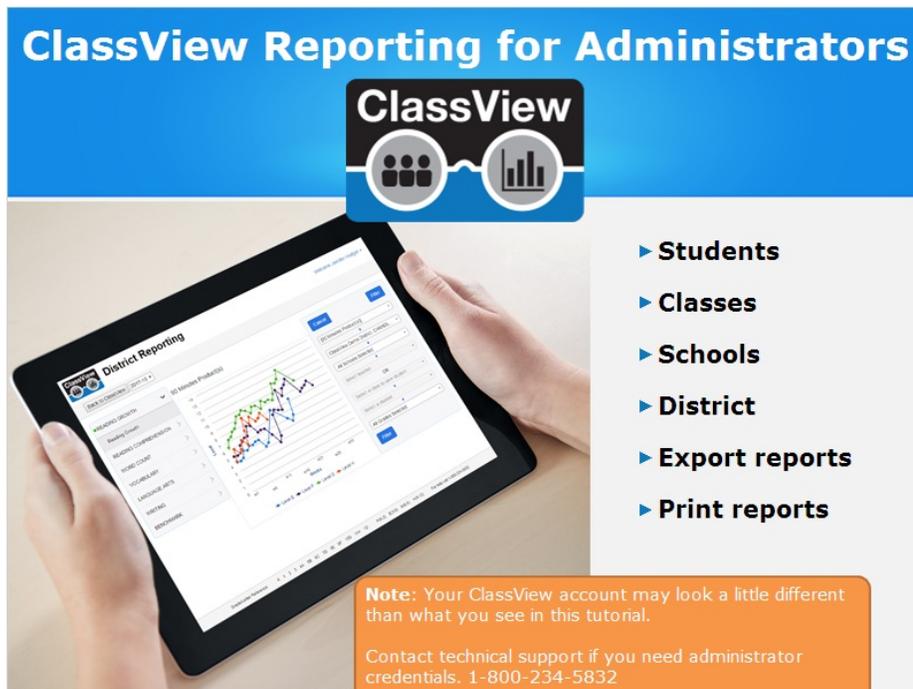


iLit

ClassView: Reporting for Administrators

Introduction



The graphic features a blue header with the text "ClassView Reporting for Administrators" and the ClassView logo (two people icons and a bar chart). Below the header, a hand holds a tablet displaying a "District Reporting" dashboard with a line graph and various filters. To the right of the tablet is a list of features: Students, Classes, Schools, District, Export reports, and Print reports. At the bottom, an orange box contains a note and contact information.

ClassView

- ▶ **Students**
- ▶ **Classes**
- ▶ **Schools**
- ▶ **District**
- ▶ **Export reports**
- ▶ **Print reports**

Note: Your ClassView account may look a little different than what you see in this tutorial.

Contact technical support if you need administrator credentials. 1-800-234-5832

Hi, I'm Becky, and I'll be your learning partner during this tutorial. If you're like most administrators, you're probably always looking for ways to gather data at the class, school, or district level. I'm going to show you how the ClassView reporting features can help you simplify these tasks.

You'll learn how to access and interpret reports for

- individual students;
- classes;
- schools; and
- your district.

I'll also show you how to export and print the reports.

There's a lot to learn, so let's get started.

ClassView Reporting



Have you ever needed to

- see how all students performed on an assessment?
- or view a class's overall reading growth?
- or monitor student usage of the program?

That's where ClassView comes in.

In ClassView, you can view and export data such as reading levels, GRADE™ assessment scores, and program usage.

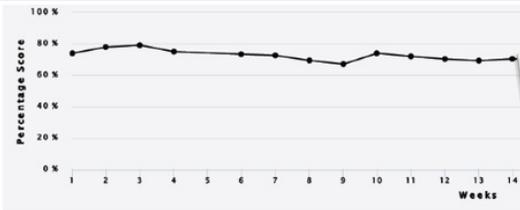
Click the **Reporting** tab at the top of the homepage to see a list of available reports. Let's take a look at some of them now.

Summary Reports

Report Date:	07 May 2018	IR Lexile:	764.8				
Class Name:	1-Level C	Books Read:	222				
Teacher Name:	TEACHER 1	Assignments Finished / Sent:	2730 / 3100	Initial IR Placement (GLE)	Average IR Level (GLE)	Reading Progress (GLE)	
District Name:	SCHOOL DISTRICT	Beginning of Year - GRADE:	-	4.6	5.6	1.0 ↑	
School Name:	MIDDLE SCHOOL	Middle of Year - GRADE:	-				
Class Period:	1	End of Year - GRADE:	-				
Product:	iLit 90	Grade:	Level C				

	Reading Level	Reading Comprehension	Word Count	Vocabulary	Language Arts	Writing	Benchmark
Class Avg.	5.6	69.0%	187269	87.3%	79.2%	91.5%	72.7%

Interactive Reader Assignments



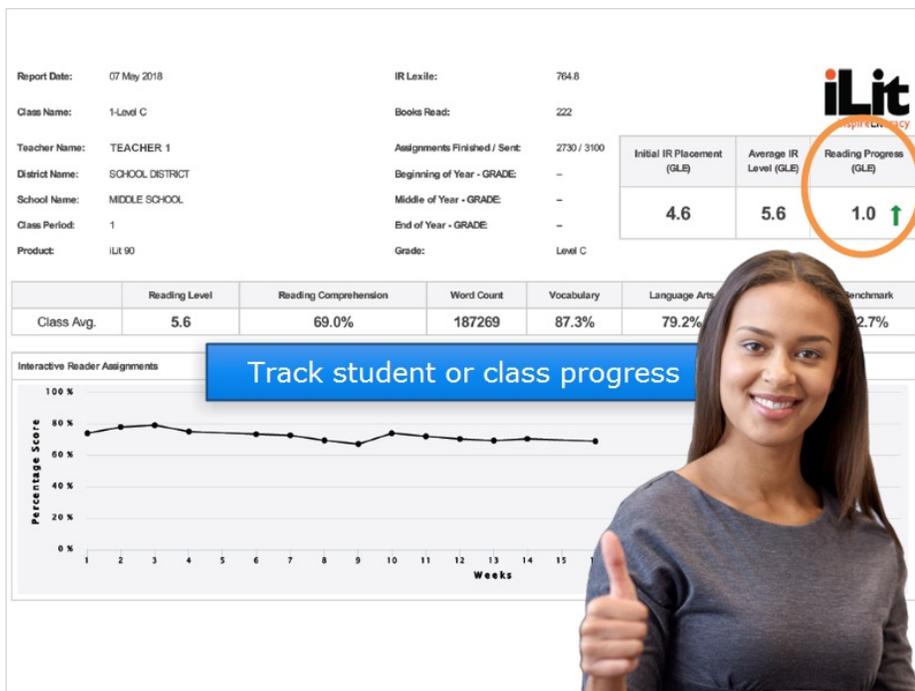

You may want to see a class's average reading level or view a summary of a student's performance while meeting with a teacher.

Select the **Student Summary Reports** or **Class Level Reports** to help.

Filter the reports by school, class, and student. If you want to view reports that show class totals and averages, check the **Class Level Report** box.

Then click **Export**. It may take a few moments for the report to download.

Report Data



Now, let's take a closer look at the data you'll see on the Class Level Report. You'll be able to use this data to check on student or class progress. For example, you could see how much a student's reading level or a whole class's average reading level has improved over the school year.

The report will display

- average current Interactive Reader Lexile level;
- total number of books from the iLit Library read to date;
- number of assignments completed by the class compared to the total number of assignments sent; and
- average GRADE scores for the class.

Also note the Grade Level Equivalent-or GLE-scores are determined by the students' performance on Interactive Reader assignments.

Now let's explore the rest of the data on the report.

3 column

Report Date: 07 May 2018 IR Lexile: 730 / 3100
 Class Name: 1-Level C Books Read: 222
 Teacher Name: TEACHER 1
 District Name: SCHOOL DISTRICT
 School Name: MIDDLE SCHOOL
 Class Period: 1 End of Year - GRADE: -
 Product: iLit 90 Grade: Level C

Initial IR Placement (GLE)	Average IR Level (GLE)	Reading Progress (GLE)
4.6	5.6	1.0 ↑

	Reading Level	Reading Comprehension	Word Count	Vocabulary	Benchmark
Class Avg.	5.6	69.0%	187269	87.3%	72.7%

Interactive Reader Assignments

Track student or class progress

Percentage Score

Weeks

Callouts:

- Reflects the average level of all Interactive Reader assignments.
- Reflects the average first Interactive Reader level for the class.
- Initial IR Placement (GLE): 4.6
- Average IR Level (GLE): 5.6
- Reading Progress (GLE): 1.0 ↑
- Informs how many grade levels the class has improved based on average initial Interactive Reader level and the current average Interactive Reader level.

8 column

Report Date: 07 May 2018 IR Lexile: 764.8
 Class Name: 1-Level C Books Read: 222
 Teacher Name: TEACHER 1
 District Name: SCHOOL DISTRICT

	Reading Level	Reading Comprehension	Word Count	Vocabulary	Language Arts	Writing	Benchmark
Class Avg.	5.6	69.0%	187269	87.3%	79.2%	91.5%	72.7%

Interactive Reader Assignments

Percentage Score

Weeks

Callouts:

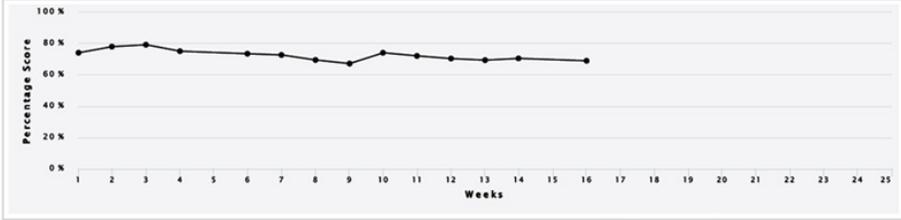
- Indicates the class's current average reading level.
- Average number of words the class reads per week in the iLit Library, Interactive Readers, and Read Aloud, Think Aloud texts.
- Provides the class's average percentage mastery on the Spelling Study Plans and Grammar Study Plans.
- Provides the class's average score on Unit Benchmark assessments.
- Indicates how well the class, on average, is currently performing on reading comprehension exercises such as the Interactive Reader and Weekly Reading Checks.
- Provides the class's average percentage mastery on Vocabulary Study Plans and Word Slam Activities.
- Provides the class's average percentage mastery on Weekly Paragraphs and Unit Essays.

Graph

Report Date:	07 May 2018	IR Lexile:	704.6			
Class Name:	1-Level C	Books Read:	222			
Teacher Name:	TEACHER 1	Assignments Finished / Sent:	2730 / 3100	Initial IR Placement (GLE)	Average IR Level (GLE)	Reading Progress (GLE)
District Name:	SCHOOL DISTRICT	Beginning of Year - GRADE:	-	4.6	5.6	1.0 ↑
School Name:	MIDDLE SCHOOL	Middle of Year - GRADE:	-			
Class Period:	1	End of Year - GRADE:	-			
Product:	iLit 90	Grade:	Level C			

This graph shows the class's average percentage correct score for the written responses in Interactive Readers by week.

Interactive Reader Assignments



Weeks	Percentage Score
1	75%
2	78%
3	80%
4	75%
5	75%
6	72%
7	72%
8	70%
9	68%
10	75%
11	72%
12	70%
13	70%
14	72%
15	70%
16	68%

Skill Based Reports

Student	Reading Comprehension																
	Make Inferences	Draw Conclusions	Use Context Clues	Visualize	Ask Questions	Make Connections	Identify Main Idea and Supporting Details	Compare and Contrast	Identify Author's Purpose	Identify Author's Viewpoint	Predict	Recognize Generalizations	Fluency	Summarize	Identify Cause and Effect	Evaluate	Acquire Vocabulary
Student 1	100%	67%			100%		75%	100%						68%		88%	96%
Student 2																	100%
Student 3	61%	100%			0%		42%	85%						70%	0%	87%	100%
Student 4							88%	96%						88%		88%	
Student 5	100%						0%	26%						75%		91%	92%
Student 6	100%	83%					22%	100%			36%			70%	13%	90%	100%
Student 7	72%	100%					25%	100%	0%		0%			84%	0%	86%	100%
Student 8							75%		50%		86%			62%		94%	88%
Class Average	81.7%	90.8%	0%	60.5%	80.6%	84.5%	47%	32.3%	32.3%	32.3%	73.9%	14.1%	88.3%	82.3%	82.3%	82.3%	82.3%

School summaries listed below all of the classes within each school

You may need to know how certain classes, or even the whole school, are performing on specific skills.

Skill Based reports help you do just that.

To view student and class progress on specific skills, select **Skill Based Reporting** from the **Reporting** tab.

You can select a single class or multiple classes to include in the report. Then choose a skill set.

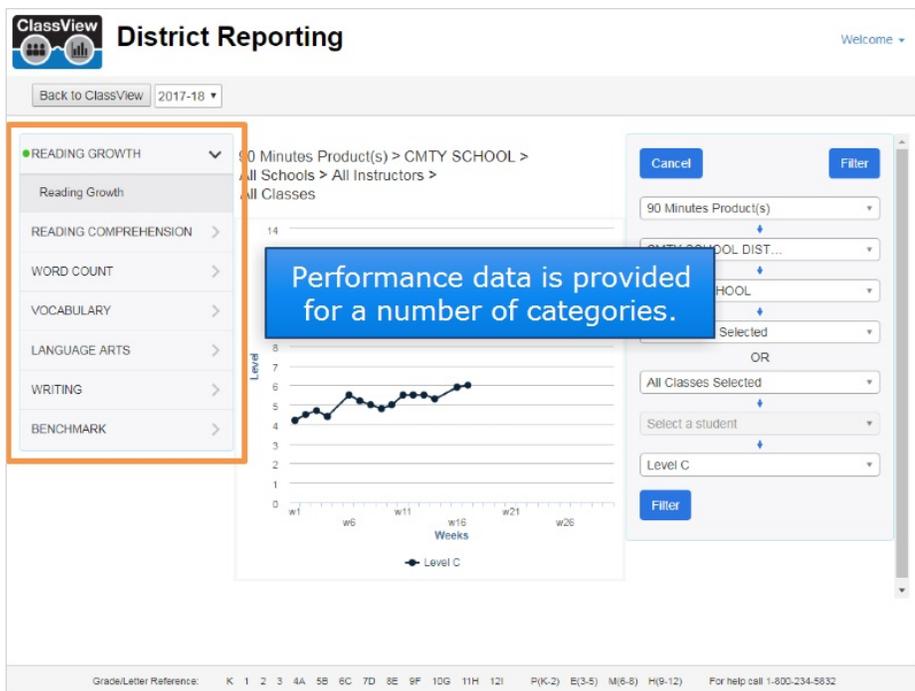
It may be helpful for you to see class and school averages for each skill.

Then pick a date range for your report. When you're done with all that, click **Go**.

The class summaries are at the bottom of each class list. School summaries are listed below all of the classes within each school.

Click **Print** to print a report.

District Reporting



If you need to gather data across classes, grades, schools, or even the whole district, try out the **District Reporting** options in ClassView.

Filter your report by

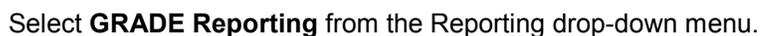
- product,
- district,
- school,
- teacher,
- class,
- student, and
- grade level.

Start at the top and select the filters you need. For example, if I want to view data for all Level C iLit 90 students in my middle school, I will filter by product, district, school, and grade.

Then, use the menu on the left to select the reports you need.

Performance data is provided for a number of categories.

GRADE Reporting

GRADE Reporting from the Reporting drop-down menu.</p>
 </div>
 <div data-bbox="54 557 498 574" data-label="Text">
 <p>Select the appropriate grade and class, and then click **Filter**.</p>
 </div>
 <div data-bbox="54 579 647 596" data-label="Text">
 <p>For each GRADE administration you'll see detailed GLE data and stanine scores.</p>
 </div>
 <div data-bbox="54 601 535 618" data-label="Text">
 <p>Click **Export** to view this information in a CSV file or spreadsheet.</p>
 </div>
 <div data-bbox="926 938 943 953" data-label="Page-Footer">
 <p>9</p>
 </div>
 </div>

Student Usage

The screenshot shows the ClassView Management interface with a report titled 'Student Usage Report' open in Excel. The report displays usage data for various students and classes. A blue callout box points to the report, and an orange box highlights the usage data columns.

District	School	Class	Class ID	Student	Student ID	Class Start	Est. Weeks Since	Last Week (hrs.)	Last 4 Weeks (hrs.)	Actual Total Time (hrs.)	Estimated Total Time (hrs.)
District Z	School A	1	934e6410	Student 1	123		3	10	38	329	360
District Z	School A	1	934e6410	Student 2	124		3	8.5	36	290	306
District Z	School A	1	934e6410	Student 3	125		3	9	36.5	295	324
District Z	School A	1	934e6410	Student 4	126		3	7	30	224.7	252
District Z	School A	1	934e6410	Student 5	127		3	6.5	31.5	208.2	234
District Z	School A	1	d2d34ec1	Class Average			3	8.2	34.4	273.38	295.2
				School Average			35.	8	35	262.3	284

If you need to monitor how much time students are spending in the program, generate a **Student Usage** Report.

You'll be able to see how many hours students were logged in over the last week, the last four weeks, and since the class started. You can view this usage information by student, class average, and school average.

Be sure to communicate to teachers and students the importance of logging in and out of the program every day to ensure accurate data.

Exportable Reports

The screenshot shows the 'ClassView GRADE Reporting' interface. At the top, there is a 'Back to ClassView' button and a 'Welcome' message. Below this, the 'GRADE Reporting' section features a 'Filter by' area with dropdown menus for District (ClassView Demo District, ...), School (Pearson Services School), Grade (Level A), and Class ('Demo-Teach-6ELL-Level C'). There are 'Filter' and 'Export' buttons. A callout box states: 'Some ClassView reports can be exported to CSV files.'

An embedded Excel spreadsheet is shown, displaying a table with the following data:

District	School	Period	Grade	Class	Sentence Comp Stanine	Passage Comp Stanine	Comprehension Composite Stanine	Total (Average)
ClassView	School	BOY	Level C	Teacher	3.7	3.3		3.3
70	School Average	BOY			2.4	2.2		2.2

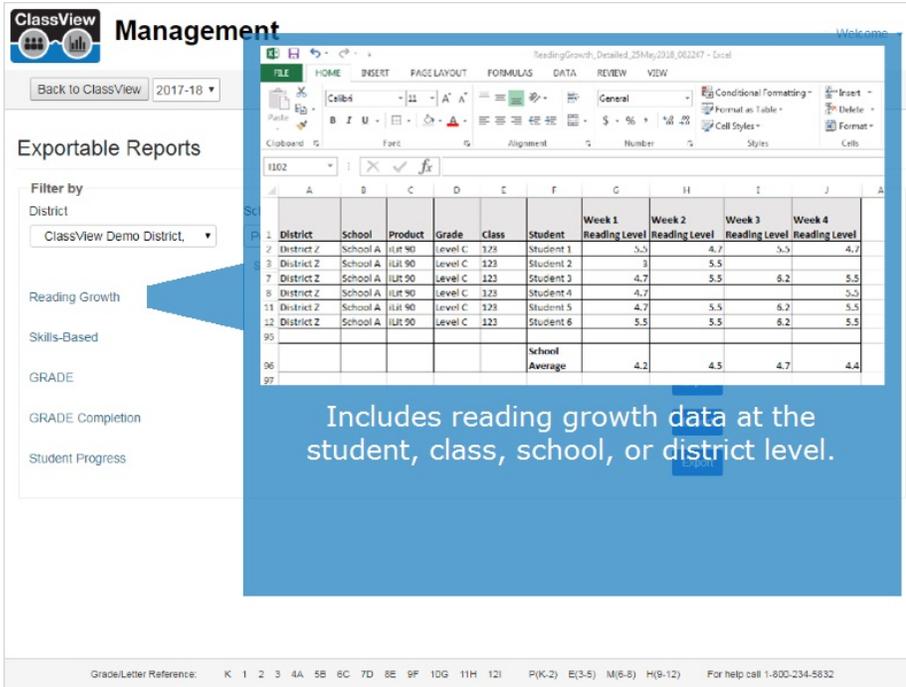
Below the spreadsheet, there are 'Save', 'Print', and 'Upload' buttons. The footer of the interface includes 'Grade/Letter Reference: K 1 2 3 4A 5B 6C 7D 8E 9F 10G 11H 12I P(K-2) E(3-5) M(6-8) H(9-12) For help call 1-800-234-5832'.

As you have already seen, you can export some ClassView reports to a CSV file. Click **Export** to generate a file you can save, print, or use to upload student data onto a variety of data management tools.

You can export additional reports by selecting **Exportable Reports**.

Take a look at the exportable reports and the options for including details and summaries.

Reading Growth



ClassView Management

Back to ClassView 2017-18

Exportable Reports

Filter by

District
ClassView Demo District

Reading Growth

Skills-Based

GRADE

GRADE Completion

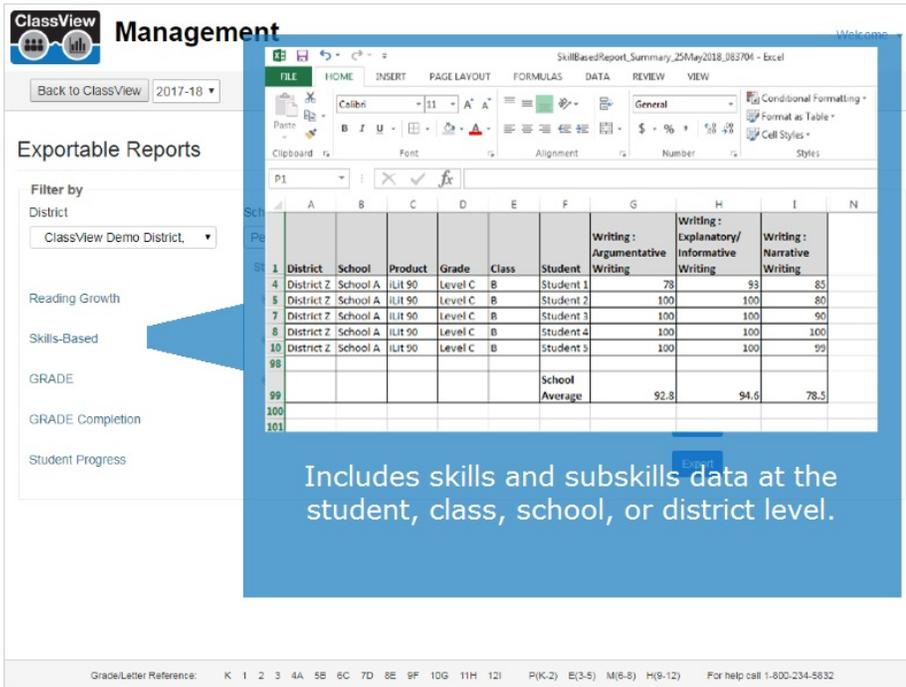
Student Progress

ReadingGrowth_Detailed_25May2018_082247 - Excel

District	School	Product	Grade	Class	Student	Week 1 Reading Level	Week 2 Reading Level	Week 3 Reading Level	Week 4 Reading Level
District Z	School A	iLit 90	Level C	123	Student 1	5.5	4.7	5.5	4.7
District Z	School A	iLit 90	Level C	123	Student 2	3	5.5		
District Z	School A	iLit 90	Level C	123	Student 3	4.7	5.5	6.2	5.5
District Z	School A	iLit 90	Level C	123	Student 4	4.7			5.5
District Z	School A	iLit 90	Level C	123	Student 5	4.7	5.5	6.2	5.5
District Z	School A	iLit 90	Level C	123	Student 6	5.5	5.5	6.2	5.5
School Average						4.2	4.5	4.7	4.4

Grade/Letter Reference: K 1 2 3 4A 5B 6C 7D 8E 9F 10G 11H 12I P(K-2) E(3-5) M(6-8) H(9-12) For help call 1-800-234-5832

Skills-Based



ClassView Management

Back to ClassView 2017-18

Exportable Reports

Filter by

District
ClassView Demo District

Reading Growth

Skills-Based

GRADE

GRADE Completion

Student Progress

SkillBasedReport_Summary_25May2018_082704 - Excel

District	School	Product	Grade	Class	Student	Writing : Argumentative Writing	Writing : Explanatory/ Informative Writing	Writing : Narrative Writing
District Z	School A	iLit 90	Level C	B	Student 1	78	93	85
District Z	School A	iLit 90	Level C	B	Student 2	100	100	80
District Z	School A	iLit 90	Level C	B	Student 3	100	100	90
District Z	School A	iLit 90	Level C	B	Student 4	100	100	100
District Z	School A	iLit 90	Level C	B	Student 5	100	100	99
School Average						92.8	94.6	78.5

Grade/Letter Reference: K 1 2 3 4A 5B 6C 7D 8E 9F 10G 11H 12I P(K-2) E(3-5) M(6-8) H(9-12) For help call 1-800-234-5832

GRADE

ClassView Management

Back to ClassView 2017-18

Exportable Reports

Filter by
District
ClassView Demo District

Reading Growth
Skills-Based
GRADE
GRADE Completion
Student Progress

School
Pearson
Student

Grade/Letter Reference: K 1 2 3 4A 5B 6C 7D 8E 9F 10G 11H 12I P(K-2) E(3-5) M(6-8) H(9-12) For help call 1-800-234-5832

Includes detailed GRADE data at the student, class, grade, school, or district level.

GRADE Completion

ClassView Management

Back to ClassView 2017-18

Exportable Reports

Filter by
District
ClassView Demo District

Reading Growth
Skills-Based
GRADE
GRADE Completion
Student Progress

School
Pearson
Student

Grade/Letter Reference: K 1 2 3 4A 5B 6C 7D 8E 9F 10G 11H 12I P(K-2) E(3-5) M(6-8) H(9-12) For help call 1-800-234-5832

Includes basic information on the percentage of students in a class who have completed GRADE. It always shows class and school-level data.

Student Progress

ClassView Management
Welcome

Back to ClassView
2017-18

Exportable Reports

Filter by

District
ClassView Demo District

Reading Growth

Skills-Based

GRADE

GRADE Completion

Student Progress

Product	District	School	Grade Level	Class	Student Name	Student ID	Classes	DOY GRADE	MOY GRADE	COY GRADE	Initial Reading Level (IR)	Average Reading Level (IR)	Reading Growth (Average - Initial)
1	Lit 90	District Z	School A	Level D	Student 1	122		3.8	4.4	3.9	2.5	3.0	1.3
2	Lit 90	District Z	School A	Level D	Student 2	456		0.4	7	7	6.7	0.7	2
3	Lit 90	District Z	School A	Level D	Student 3	789		3.8	3.9	4.2	2.5	3.1	0.6
4	Lit 90	District Z	School A	Level D	Student 4	101		0.4	6.5	8	4.9	5.5	0.8
5	Lit 90	District Z	School A	Level D	Student 5	103		4.1	5	0.4	3.4	5	1.6
6	Lit 90	District Z	School A	Level D	Class Average			3.9	5.2		3.3	5.1	1.8
7	Lit 90	District Z	School A	Level D	Grade Average		12	4.4	5.3	5.8	3.7	5.5	1.8
8	Lit 90	District Z	Summary	Level C			4				4.4	5	0.6
9	Lit 90	District Z	Summary	Level D			12	4.4	5.3	5.8	3.7	5.5	1.8

Includes GRADE scores, reading level growth, and IR Lexile growth for each student. Class and grade averages are also provided. It can include one or multiple schools in a district.

Grade/Letter Reference: K 1 2 3 4A 5B 6C 7D 8E 9F 10G 11H 12I P(K-2) E(3-5) M(6-8) H(9-12) For help call 1-800-234-5832

Closing



ClassView

Monitor student performance

- ▶ Summary Reports
- ▶ Skill Based Reports
- ▶ GRADE Reports
- ▶ Usage Reports
- ▶ Export reports
- ▶ Filter data

my SAVVAS Training

Let's recap! In this tutorial, we looked at the reports available in ClassView, and how they can help you monitor performance of various groups.

We reviewed Summary, Skill Based, GRADE, and Usage Reports.

You learned how to export reports and filter to view data in many ways.

Thanks for joining me. For additional iLit and ClassView tutorials, please visit [MySavvasTraining.com](https://www.mysavvas.com).