Welcome

Hi, I’m Tracy. In this tutorial, I’ll show you how to create your own tests with the Build a Test feature using test banks.

The Build a Test feature enables teachers to create custom tests or build a test from a Savvas Realize™ test bank by selecting an entire bank or individual questions.

Test banks allow you to add pre-written items from available test banks to your test. Once the questions are added, you can customize the assessment.

We'll cover how to create a test in Savvas Realize and add questions from a test bank.
Create A Test

From the Savvas Realize home page, navigate to the Table of Contents page for the program for which you want to build a test.

Select Create Content, and then select Build a test.

Enter the test Title for your test, and add a Description of the contents.

Select whether to count this test towards mastery, which is set to 70 percent by default.

Choose whether you want to build a test using questions from a test bank or if you’d like to use your own questions. In this tutorial, we’ll be using questions from the test bank.

Click Next once you are done.

Now you’re ready to add questions to your test.
Using Test Banks

You have two options to search for questions. You can search banks by standard or by keyword.

On the Search banks by standard tab, select one or more standard, and then click Search selected standards.

Review the banks for the content you want to add to your test.

Each bank will list the total number of questions. Click the bank name to view the test questions.

Click Show question to see each question. Some questions have images and audio to further enhance instruction.

Select the checkbox to the right of the question to add it to your test.

The Test Builder will save your progress as you develop your test and keep track of how many questions you have added from the test banks. As you add questions, you will see the number of questions selected increase.

When you are finished adding questions, click I’m done adding questions.
Customize and Review Your test

Now you can customize your test.

To edit the test information, click the Edit link on the far right of the title and description of the test. Click Save when you are finished.

To review an individual question on your test, click Show question.

To remove a question from the test, click the trash can icon.

Change the order of the questions by clicking Rearrange. You can drag and drop the questions to appear in the order you want.

Once you’re finished customizing your test, click Done. Your edited test displays with your changes.
To view your test on the program’s table of content page, click **My Content**. Only the tests you have created under that program will be listed here.

Choose **Customize** to edit your description and questions, **Assign** to assign your test to students, or **Remove** to delete your test.

Want to take the test as a student? Click the title of the test to view the test in the test player. This is the view that students will see when they take the assessment.
Learn More

The Build a Test feature allows you to create custom tests using multiple question banks to check your students' learning and mastery against standards throughout the school year. This tool helps to ensure that your students are on track!

You’ve reached the end of this tutorial, but don’t forget to check out MySavvasTraining.com for more information!